



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

COMMITTEE FOR PROFESSIONAL COUNSELORS

3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
Telephone: 573/751-0018
Fax: 573/751-0735
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
profcounselor@pr.mo.gov

Loree V. Kessler
Executive Director

TENTATIVE OPEN SESSION AGENDA
Missouri Committee for Professional Counselors
March 16, 2012 – 2:00 p.m.
March 17, 2012 – 9:00 a.m.
Renaissance St Louis Airport
9801 Natural Bridge Road
Saint Louis Missouri

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Individuals wanting to participate on the conference call need to contact the committee office at 573/751-0018.

Please see attached agenda for this meeting.

Attachment

TENTATIVE OPEN SESSION AGENDA
Missouri Committee for Professional Counselors
March 16, 2012 – 2:00 p.m.
March 17, 2012 – 9:00 a.m.
Renaissance St Louis Airport
9801 Natural Bridge Road
Saint Louis Missouri

- 1 Call to Order Dr. Verl Pope, Committee Chairperson
- 2 Roll Call Margo Pigg, Secretary
- 3 Approval of the Agenda
- 4 Approval of Minutes
 - January 31, 2012 Full Open
 - January 31, 2012 Credentials Subcommittee
 - February 28, 2012 Credentials Subcommittee
- 5 Financial Report
- 6 CACREP & School Counseling
- 7 NBCC 2011 Annual CBT Report
- 8 NBCC State Boards Follow-up Letter
- 9 Meeting Schedule

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

Adjournment

OPEN SESSION MINUTES
Missouri Committee for Professional Counselors
March 16, 2012 - 2:00 p.m.
March 17, 2012 – 9:00 a.m.
Renaissance St Louis Airport - 9801 Natural Bridge Road
St. Louis Missouri

The Committee for Professional Counselors was called to order by Dr. Verl Pope, Chairperson, at 2:05 p.m. at the Renaissance St Louis Airport, located at 9801 Natural Bridge Road in St. Louis, Missouri. Margo Pigg, secretary facilitated roll call.

Committee Members Present

Dr. Verl Pope, Chairperson
Margo Pigg, Secretary
Dr. Mark Comensky
Craig Miner
Greg Roeback

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Processing Licensure Supervisor
Sarah Becker, Processing Technician II
Sarah Ledgerwood, Counsel

Dr. Pope stated he would be voting in open and closed session.

A motion was made by Dr. Comensky and seconded by Ms. Pigg to approve the open session agenda. Committee members voting aye: Mr. Miner, Mr. Roeback, Dr. Comensky, Dr. Pope, and Ms. Pigg. Motion carried unanimously.

At 2:06 p.m., a motion was made by Dr. Comensky and seconded by Ms. Pigg to convene in closed session pursuant to section 610.021 subsections (14), section 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Committee members voting aye: Mr. Miner, Dr. Pope, Dr. Comensky, Mr. Roeback, and Ms. Pigg. Motion carried unanimously.

At 7:09 p.m. the committee took a recess.

March 17, 2012

At 9:00 a.m. on March 17, 2012 the committee reconvened in closed session. A motion was made by Dr. Comensky and seconded by Ms. Pigg to convene in open session. Committee members voting aye: Mr. Miner, Mr. Roeback, Dr. Comensky, Dr. Pope, and Ms. Pigg. Motion carried unanimously.

Committee Members Present

Dr. Verl Pope, Chairperson
Margo Pigg, Secretary
Dr. Mark Comensky
Craig Miner
Greg Roebach

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Processing Licensure Supervisor
Sarah Becker, Processing Technician II

A motion was made by Dr. Comensky and seconded by Mr. Miner to approve the open session minutes of the January 31, committee conference call; January 31 credentials subcommittee conference call and February 28 credentials subcommittee conference call. Committee members voting aye: Mr. Miner, Mr. Roebach, Dr. Comensky, Dr. Pope, and Ms. Pigg. Motion carried unanimously.

Financial Report

The executive director provided an overview of the current fund balance along with the FY 2013 five percent (5%) budget reduction in the areas of in-state travel, out-state travel, supplies, and professional development, as well as the discussion in both the House and Senate regarding the "E" designation (estimate) on budget requests.

CACREP Accreditation – School Counseling

The committee reviewed the CACREP accreditation requirements for the master's degree in school counseling and determined the program met the educational requirement contingent upon an applicant for licensure completing a graduate course in the core area Diagnosis.

NBCC 2011 Annual CBT Report

The executive director was instructed to send a letter to the schools with high pass/fail ratios and determine if such information can be posted on the committee's website.

NBCC Annual Meeting

Mr. Miner indicated he would review his schedule to determine he could attend the August 2012 meeting. The executive director indicated she would be able to attend.

Meeting Schedule

The following meetings were tentatively scheduled.

April 24, 2012	7:30 a.m. credentials subcommittee conference call
May 15, 2012	7:30 a.m. credentials subcommittee conference call
June 15-16, 2012	Face to face meeting St. Louis
July 17, 2012	7:30 a.m. credentials subcommittee conference call

At 9:34 a.m., a motion was made by Dr. Comensky and seconded by Ms. Pigg to convene in closed session pursuant to section 610.021 subsections (14), section 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits

and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Committee members voting aye: Mr. Miner, Dr Pope, Dr. Comensky, Mr. Roebach, and Ms. Pigg. Motion carried unanimously.

At 9:52 a.m., a motion was made by Ms. Pigg and seconded by Dr. Comensky to convene in open session and adjourn the full committee meeting. Committee members voting aye: Mr. Miner, Dr Pope, Dr. Comensky, Mr. Roebach, and Ms. Pigg. Motion carried unanimously.



Executive Director

Approved by Committee on April 24, 2012