



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

COMMITTEE FOR PROFESSIONAL COUNSELORS

3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
Telephone: 573/751-0018
Fax: 573/751-0735
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
profcounselor@pr.mo.gov

Loree V. Kessler
Executive Director

TENTATIVE OPEN SESSION AGENDA
Missouri Committee for Professional Counselors
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri
January 31, 2012 - 7:30 am
Telephone Conference Call
Toll Free 866-903-1314
Pin Number 35666479#

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Individuals wanting to participate on the conference call need to contact the committee office at 573/751-0018.

Please see attached agenda for this meeting.

Attachment

TENTATIVE OPEN SESSION AGENDA
Missouri Committee for Professional Counselors
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri
January 31, 2012 - 7:30 am
Telephone Conference Call
Toll Free 866-903-1314
Pin Number 35666479#

- 1 Call to Order Dr. Verl Pope, Chairperson
- 2 Roll Call Margo Pigg, Secretary
- 3 Approval of Open Session Agenda
- 4 Approval of Open Session Minutes
 - December 20, 2011 Credentials Subcommittee
- 5 Meeting Schedule

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

Adjournment

OPEN SESSION MINUTES
Missouri Committee for Professional Counselors
January 31, 2012 - 7:30 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

The Committee for Professional Counselors was called to order by Dr. Verl Pope, chairperson, at 7:34 a.m. at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Margo Pigg, secretary facilitated roll call.

Committee Members Present

Dr. Verl Pope, Chairperson
Margo Pigg, Secretary
Dr. Mark Comensky
Greg Roeback
Craig Miner

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Processing Technician Supervisor
Sarah Becker, Processing Technician II
Earl Kraus, Division Counsel

Additional Attendants

Jane Rackers – Director Division of Professional Registration
Patricia Churchill – Assistant Attorney General and Chief Counsel of Division of Government Affairs
Ron Smith, Assistant Attorney General
Michael Cherba, Assistant Attorney General

Dr. Pope stated he would be voting in open and closed session.

A motion was made by Dr. Comensky and seconded by Ms. Pigg to approve the open session agenda. Committee members voting aye: Dr. Comensky, Dr. Pope, Mr. Miner, Mr. Roeback and Ms. Pigg. Motion carried unanimously.

A motion was made by Dr. Comensky and seconded by Mr. Roeback to approve the December 20, 2011 open session conference call minutes. Committee members voting aye: Dr. Comensky, Dr. Pope, Mr. Miner, Mr. Roeback and Ms. Pigg. Motion carried unanimously.

At 7:37 a.m., a motion was made by Dr. Comensky and seconded by Ms. Pigg to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to

go into closed session during those meetings. Committee members voting aye: Dr. Comensky, Dr. Pope, Mr. Miner, Mr. Roebach and Ms. Pigg. Motion carried unanimously.

At 7:50 a.m., a motion was made by Dr. Comensky and seconded by Ms. Pigg to convene in open session. Committee members voting aye: Dr. Comensky, Dr. Pope, Mr. Miner, Mr. Roebach and Ms. Pigg. Motion carried unanimously.

Committee members were reminded of the February 28, 2012 credentials committee conference call and the March 16-17, 2012 face to face meeting in St. Louis.

At 7:55 a.m., a motion was made by Dr. Comensky and seconded by Mr. Miner to adjourn the full committee conference call meeting. . Committee members voting aye: Dr. Comensky, Dr. Pope, Mr. Miner, Mr. Roebach and Ms. Pigg. Motion carried unanimously.



Executive Director

Approved by Committee on