



Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Jane A. Rackers, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Director

COMMITTEE FOR PROFESSIONAL COUNSELORS

3605 Missouri Boulevard  
P.O. Box 1335  
Jefferson City, MO 65102-1335  
Telephone: 573/751-0018  
Fax: 573/751-0735  
800-735-2966 TTY Relay Missouri  
800-735-2466 Voice Relay Missouri  
profcounselor@pr.mo.gov

Loree V. Kessler  
Executive Director

**TENTATIVE OPEN SESSION AGENDA**  
**Missouri Committee for Professional Counselors**  
**May 17, 2011 – 7:30 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard - Jefferson City, Missouri**  
**Telephone Conference Call**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Individuals wanting to participate on the conference call need to contact the committee office at 573/751-0018.

Please see attached agenda for this meeting.

Attachment

**TENTATIVE OPEN SESSION AGENDA**  
**Missouri Committee for Professional Counselors**  
**February 15, 2011 – 7:30 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard - Jefferson City, Missouri**  
**Telephone Conference Call**

- 1 Call to Order Dr. Verl Pope, Chairperson
- 2 Roll Call Ms. Margaret Pigg, Secretary
- 3 Approval of Open Session Agenda
- 4 Meeting Schedule

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

Adjournment

**OPEN SESSION MINUTES**  
**Missouri Committee for Professional Counselors**  
**May 17, 2011 – 7:30 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

The Committee for Professional Counselors was called to order by Dr. Verl Pope, Chairperson, at 7:32 a.m. at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Margo Pigg, secretary facilitated roll call.

**Committee Members Present**

Dr. Verl Pope, Chairperson  
Margo Pigg, Secretary  
Dr. Gene Dexter, Public Member  
Dr. Mark Comensky  
Craig Miner  
Greg Roeback

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Executive I  
Sarah Becker, Licensure Technician II  
Sarah Ledgerwood, Counsel

Dr. Pope stated he would be voting in open and closed session.

A motion was made by Mr. Roeback and seconded by Dr. Mark Comensky to approve the open session agenda. Committee members voting aye: Dr. Dexter, Mr. Miner, Dr Pope, Dr. Comensky, Mr. Roeback, and Ms. Pigg. Motion carried unanimously.

**Meeting Schedule**

June 21, 2011-7:30 a.m. Credentials Subcommittee Conference Call  
July 26, 2011-7:30 a.m. Credentials Subcommittee Conference Call  
August 19-20 Face to face meeting in Kansas City or St Louis  
Remaining calendar year to be scheduled at the August meeting

At 7:38 a.m. a motion was made by Dr. Comensky and seconded by Ms. Pigg to convene in closed session pursuant to section 610.021 subsections (14), section 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Committee members voting aye: Dr. Dexter, Mr. Miner, Dr Pope, Dr. Comensky, Mr. Roeback, and Ms. Pigg. Motion carried unanimously.

At 7:53 a.m., a motion was made by Dr. Comensky and seconded by Ms. Pigg to convene in open session and adjourn the full committee conference call meeting. Committee members voting aye: Dr. Dexter, Mr. Miner, Dr. Pope, Dr. Comensky, Mr. Roebach, and Ms. Pigg. Motion carried unanimously.



Executive Director

Approved by Committee on August 20, 2011