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Loree V. Kessler, MPA  
Executive Director

**Missouri Committee for Professional Counselors**  
**October 28, 2005 – 3:00 p.m.**  
**October 29, 2005 – 9:00 a.m.**  
**St. Louis Airport Marriott**  
**10700 Pear Tree Lane, St Louis, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

Posted 03.03.2005  
Revised 10.11.2005

Committee for Professional Counselors  
Full Committee - Open Session Agenda  
October 28-29, 2005  
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## **Tentative Agenda**

**Missouri Committee for Professional Counselors**  
**October 28, 2005 – 3:00 p.m.**  
**October 29, 2005 – 9:00 a.m.**  
**St. Louis Airport Marriott**  
**10700 Pear Tree Lane, St Louis, Missouri**

- 1 Call to Order Keith Spare, Committee Chairperson
- 2 Roll Call Ms. Loree Kessler, Executive Director
- 3 Approval of Minutes
  - July 29-30, 2005 – Credential Subcommittee Open Minutes
  - July 29-30, 2005 – Full Committee Open Minutes
  - August 23, 2004 – Credentials Subcommittee Open Minutes
  - September 13, 2005 – Credentials Subcommittee Open Minutes
- 4 2006 Meeting Schedule
- 5 NBCC Presentation Mr. Greg Roebach
- 6 Continuing Education Legislation & Regulations
- 7 Financials
- 8 2006 AASCB National Conference – January 12-14, 2006
- 9 Appearance  
October 28, 2005 - Behavioral Health Response (BHR), 5:30 p.m.
- 10 Appearance  
October 29, 2005 – Avila College, 9:00 a.m.

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### Adjournment

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 751-0018. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

**OPEN SESSION MINUTES**  
**Committee for Professional Counselors**  
**October 28, 2005 – 3:00 p.m.**  
**October 29, 2005 – 9:00 a.m.**  
**St. Louis Airport Marriott**  
**10700 Pear Tree Lane – St. Louis, Missouri**

**October 28, 2005**

The Committee for Professional Counselors was called to order by Keith Spare, Chairperson at 5:45 p.m., at the St. Louis Airport Marriott, 10700 Pear Tree Lane, St. Louis, Missouri. Greg Roebach, Committee Secretary facilitated roll call.

**Committee Members Present**

Keith Spare, Chairperson  
Greg Roebach, Secretary  
Dr. Gene Dexter, Public Member  
Dr. Mark Comensky  
Dr. Bill Wilson

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Stuenkel, Executive I  
Justin Smith, Licensure Technician I

**Visitors**

Dr. Bart Andrews, Behavioral Health Response  
Renee Ludwigs, Behavioral Health Response  
Chris Mayer, Behavioral Health Response

At this time the committee met with representatives of Behavioral Health Response (BHR) regarding the hours of direct client/patient contact required for applicants seeking licensure. The committee and BHR representatives reviewed the correspondence that had been forwarded to the committee. The committee determined that BHR would remain an approved setting for counseling.

At 6:21 p.m. a motion was made by Dr. Comensky and seconded by Mr. Roebach to adjourn the October 28, 2005 session and reconvene at 9:00 a.m. on October 29, 2005. Motion carried unanimously.

**October 29, 2005**

The Committee for Professional Counselors was called to order by Keith Spare, Chairperson at 9:05 a.m. at the St. Louis Airport Marriott, 10700 Pear Tree Lane, St. Louis, Missouri. Greg Roebach, Committee Secretary facilitated roll call.

### **Committee Members Present**

Keith Spare, Chairperson  
Greg Roeback, Secretary  
Dr. Gene Dexter, Public Member  
Dr. Mark Comensky  
Dr. Bill Wilson

### **Staff Present**

Loree Kessler, Executive Director  
Jeanette Stuenkel, Executive I  
Justin Smith, Licensure Technician II

### **Visitors**

Dr. Maria Hunt, Avila University  
Dr. Nancy McReynolds, Avila University

Mr. Spare stated he would be voting in open and closed session.

A motion was made by Dr. Comensky and seconded by Mr. Roeback to approve the open session agenda. Motion carried unanimously.

A motion was made by Dr. Wilson and seconded by Dr. Comensky to approve the open session minutes of the following meetings—

July 29-30, 2005 Credentials Subcommittee  
July 29-30, 2005 Full Committee  
August 23, 2005 Credentials Subcommittee  
September 13, 2005 Credentials Subcommittee  
Motion carried unanimously,

### **Meeting Schedule**

2006 Credentials Subcommittee conference calls at 7:30 a.m. are tentatively scheduled for the following dates --

January 10, February 14, April 25, May 23, and August 22.

Full committee face to face meetings are tentatively scheduled for the following dates –

March 24-25, 2006 Jefferson City  
July 14-15, 2006 Kansas City  
October 13-14, 2006 Lake of the Ozarks or St. Louis

### **NBCC Presentation**

Mr. Roeback provided information regarding computer based testing of the National Counselor Examination. The committee authorized the executive director to contact the NBCC and initiate a contract authorizing this type of testing service.

### **Continuing Education**

A motion was made by Mr. Roeback and seconded by Dr. Comensky to proceed with filing the regulations required to implement continuing education and to submit any changes to the division regarding statutory provisions. Motion carried unanimously.

## **Financial Report**

The executive director provided an overview of the committee's financial statement effective July 1, 2005. No official action taken.

## **Avila University**

The committee met with Drs. Hunt and Reynolds of Avila University to discuss the counselor education program that included art therapy. A motion was made by Dr. Comensky and seconded by Dr. Wilson to approve the program for the purpose of counselor educational requirements. Motion carried unanimously.

At 9:25 a.m., a motion was made by Dr. Comensky and seconded by Mr. Roeback to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney and or the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. Committee members voting aye; Dr. Wilson, Dr. Dexter, Dr. Comensky, Mr. Roeback, and Mr. Spare. Motion carried unanimously.

At 12:25 p.m. a motion was made by Dr. Comensky and seconded by Dr. Wilson to convene in open session and adjourn the meeting. Committee members voting aye; Dr. Wilson, Dr. Dexter, Dr. Comensky, Mr. Roeback, and Mr. Spare. Motion carried unanimously.



Executive Director

Approved by Committee on March 25, 2006