



Bob Holden  
Governor

**Division of Professional Registration**  
Marilyn Taylor Williams, Director

Kelvin L. Simmons  
Director

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Loree Kessler, MPA  
Executive Director

**Missouri Committee for Professional Counselors  
Credentials Subcommittee  
September 14, 2004 – 7:30 a.m.  
Division of Professional Registration  
3605 Missouri Blvd- Jefferson City, Missouri  
573-751-9630**

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Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

Posted 8/24/2004

## **Tentative Agenda**

**Missouri Committee for Professional Counselors  
August 24, 2004 – 7:30 a.m.  
Division of Professional Registration  
3605 Missouri Blvd- Jefferson City, Missouri  
573-XXX-XXXX**

- 1 Call to Order Dr. Mark Comensky, Subcommittee Chairperson
- 2 Roll Call Loree Kessler, Executive Director

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

### **Adjournment**

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 751-0018. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.



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Executive Director

**OPEN MINUTES**  
**Committee for Professional Counselors**  
**Credentials Subcommittee**  
**September 14, 2004– 7:30 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

The Committee for Professional Counselors Credentials Subcommittee was called to order by Dr. Mark Comensky, subcommittee chairperson, at 7:34 a.m. at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Loree Kessler, Executive Director, facilitated roll call.

**Credentials Subcommittee Members Present**

Dr. Mark Comensky, Chairperson  
Dr. Susan Lile  
Dr. Bill Wilson (Joined the call at 7:36 a.m.)  
Greg Roeback  
Keith Spare

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Stuenkel, Executive I  
Justin Smith, Licensure Technician II

Dr. Comensky stated he would be voting in open and closed session.

At 7:35 a.m., a motion was made by Mr. Roeback and seconded by Dr. Lile to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney. Subcommittee members voting aye; Dr. Comensky, Mr. Roeback, Dr. Lile, and Mr. Spare. Motion carried unanimously.

At 8:15 a motion was made by Mr. Spare and seconded by Dr. Lile to convene in open session. Subcommittee members voting aye; Dr. Comensky, Dr. Wilson, Mr. Roeback Dr. Lile, and Mr. Spare. Motion carried unanimously.

The executive director updated the committee regarding the counselor educators' roundtable. The roundtable will be held on October 21, 2004 at 10:00 a.m. in Jefferson City in coordination with Department of Elementary and Secondary Education.

At 8:17 a.m., a motion was made by Mr. Roebacki seconded by Dr Lile to adjourn the conference call meeting. Subcommittee members voting aye; Dr. Comensky, Mr. Roeback Dr. Lile, Dr. Wilson, and Mr. Spare. Motion carried unanimously.



Executive Director

Approved by Committee on 11/05/2004