



Bob Holden  
Governor

**Division of Professional Registration**  
Marilyn Taylor Williams, Director

Joseph L. Driskill  
Director

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COMMITTEE FOR PROFESSIONAL COUNSELORS  
3605 Missouri Boulevard  
P. O. Box 1335  
Jefferson City, MO 65102-1335  
Telephone 573/751-0018  
Fax 573/751-0735  
800-735-2966 TTY Relay Missouri  
800-735-2466 Voice Relay Missouri  
couns@mail.state.mo.us

Loree Kessler, MPA  
Executive Director

## **Meeting Notice**

### **Missouri Committee for Professional Counselors**

**July 23, 2003 – 3:00 p.m.**

**July 24, 2003 – 9:00 a.m.**

**Embassy Suites Kansas City – Plaza  
220 West 43<sup>rd</sup> Street, Kansas City**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee for Professional Counselors is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 620.010.14 subsection (7).

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Anyone requiring additional detail regarding the telephone conference call should contact the Missouri Committee for Professional Counselors, P.O. Box 1335, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling Loree Kessler, Executive Director at (573) 751-0018. The TTY number for Relay Missouri is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Please see attached agenda for this meeting.

Attachment

**Tentative Agenda  
OPEN SESSION  
Missouri Committee for Professional Counselors  
July 23, 2003 – 3:00 p.m.  
July 24, 2003 – 9:00 a.m.  
Embassy Suites Kansas City – Plaza  
220 West 43<sup>rd</sup> Street, Kansas City**

Call to order Keith Spare

Roll Call Dr. Sue Lile

Approval of Agenda

Approval of Open Session Minutes

- Full Committee Face to Face March 25-26, 2004
- Credentials Subcommittee Face to Face March 25-26, 2004
- Credentials Subcommittee Conference Call April 27, 2004
- Credentials Subcommittee Conference Call May 25, 2004
- Credentials Subcommittee Conference Call June 22, 2004

Educators Roundtable – No materials

Amendments to Regulations

Education  
Supervision

HB 1195

Renewal Update

Distance Education - Council on Rehabilitation Education (CORE) Accreditation

Distance Education – Council for Accreditation of Counseling and Related Educational Programs

Meeting Schedule

AASCB Annual Meeting  
FY 2005 Travel Schedule

Convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.



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Executive Director

**OPEN MINUTES**  
**Committee for Professional Counselors**  
**July 23, 2004 - 3:00 p.m.**  
**July 24, 2004 – 9:00 a.m.**  
**Embassy Suites Kansas City – Plaza**  
**220 West 43<sup>rd</sup> Street – Kansas City, Missouri**

**July 23, 2004**

The Committee for Professional Counselors was called to order by Keith Spare, Chairperson at 4:44 p.m. on July, 23, 2004 at the Embassy Suites located at 220 West 43<sup>rd</sup> Street, Kansas City Missouri. Dr. Sue Lile, Secretary, facilitated roll call.

**Members Present**

Keith Spare, Chairperson  
Dr. Sue Lile, Secretary  
Dr. Gene Dexter, Public Member  
Dr. Mark Comensky  
Greg Roeback (Exited the meeting at 6:30 p.m.)  
Dr. Bill Wilson

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Stuenkel, Executive I  
Justin Smith, Licensure Technician II  
Daryl Hylton, Assistant Attorney General

**Visitor**

Nancy White

Mr. Spare stated he would be voting in open and closed session.

At 4:45 p.m. a motion was made by Dr. Comensky and seconded by Dr. Lile to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14

subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. Committee members voting aye; Dr. Comensky, Mr. Roeback, Dr. Wilson, Dr. Lile, Dr. Dexter, and Mr. Spare. Motion carried unanimously.

At 5:50 p.m., a motion was made by Dr. Comensky and seconded by Dr. Lile to convene in open session Committee members voting aye; Dr. Comensky, Mr. Roeback, Dr. Wilson, Dr. Lile, Dr. Dexter, and Mr. Spare. Motion carried unanimously.

The committee took a recess until 6:30 p.m. at which time it reconvened in open session.

### **Meeting & Travel Schedule**

Mr. Spare and Dr. Wilson will attend the annual meeting of AASCB as Missouri's voting delegates. Dr. Lile is also to attend.

The committee determined that it would prefer to meet at Lake of the Ozarks for the fall face to meeting and if there was not accommodations available it was requested the meeting convene in St. Louis. The spring face to face meeting would convene in Jefferson City.

The committee reviewed the upcoming schedule for CLEAR. No official action taken.

At 8:20 p.m. a motion was made by Dr. Lile and seconded by Dr. Dexter to adjourn the open session meeting for July 23, 2004. Motion carried unanimously.

## **July 24, 2004**

The Committee for Professional Counselors was called to order by Keith Spare, Chairperson at 9:08 a.m. on July, 24, 2004 at the Embassy Suites located at 220 West 43<sup>rd</sup> Street, Kansas City Missouri. Dr. Sue Lile, Secretary, facilitated roll call.

### **Members Present**

Keith Spare, Chairperson  
Dr. Sue Lile, Secretary  
Dr. Gene Dexter, Public Member  
Dr. Mark Comensky  
Greg Roeback  
Dr. Bill Wilson

### **Staff Present**

Loree Kessler, Executive Director  
Jeanette Stuenkel, Executive I  
Justin Smith, Licensure Technician II  
Daryl Hynton, Assistant Attorney General



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Mr. Spare stated he would be voting in open and closed session.

A motion was made by Dr. Lile and seconded by Dr. Comensky to approve the open session agenda adding a discussion regarding NASW of Missouri correspondence. Motion carried unanimously.

A motion was made by Dr. Comensky and seconded by Dr. Lile to approve the open session minutes of the March 25-25, 2004 face to face meeting, and credentials subcommittee open session minutes March 25-26, 2004, April 25, 2004, May 25, 2004, and June 22, 2004. Motion carried unanimously.

### **Educators' Roundtable**

Dr. Lile stated she would like to attend the roundtable scheduled for August 13, 2004. Dr. Wilson indicated he may be able to attend.

### **Amendments to Regulations**

A motion was made by Dr. Wilson and seconded by Dr. Comensky to incorporate counsel's recommendations to the educational requirements. Motion carried unanimously.

At 10:05 a.m. a motion was made by Dr. Comensky and seconded by Dr. Lile to convene in closed session pursuant to motions to close section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and applicants for licensure and/or other information pertaining to the licensee or applicant and, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. Committee members voting aye; Dr. Comensky, Mr. Roeback, Dr. Wilson, Dr. Lile, Dr. Dexter, and Mr. Spare. Motion carried unanimously.

At 10:44 a.m., a motion was made by Dr. Comensky and seconded by Mr. Roeback to convene in open session.

### **House Bill 1195**

A motion was made by Dr. Comensky and seconded by Mr. Roeback to request Nancy White, Dorothy McGuffin, and Pat Quain work on a draft of the juris prudence examination. Motion carried unanimously. The executive director was asked to determine if Dr. Ted Remley could be a technical advisor and incorporate the cost into the contract for providing the supervisor seminars.

### **Renewal Update**

The executive director provided an update regarding the licenses renewed as well as the results of the online renewal. There were 572 licensees renewed on line with 210 licenses not renewed. 2,849 renewals were sent to licensees.

### **Distance Education**

The committee reviewed the responses from CORE and CACREP regarding accreditation of online counselor education programs. No official action taken.

### **Meeting Schedule**

August 24, 2004 – 7:30 a.m. Credentials Subcommittee conference call  
September 21, 2004 – 7:30 a.m. Credentials Subcommittee conference call  
November 5-6, 2004 –Face to Face meeting Lake Ozarks or St. Louis  
January 25, 2005 – 7:30 a.m. Credentials Subcommittee conference call  
March 18-19, 2005 – Face to face Jefferson City

### **NASW Missouri Chapter**

The executive director provided a copy of the letter sent the Missouri chapter regarding meeting with the committee as well as the executive director's response.

At 11:21 a.m., a motion was made by Dr. Wilson and seconded by Dr. Lile to convene open session and adjourn the meeting. Committee members voting aye; Mr. Spare, Dr. Lile, Mr. Roeback, Dr. Dexter, Dr. Comensky, and Dr. Wilson. Motion carried unanimously.



Executive Director

Approved by Committee on 11/05/2004