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Governor  
State of Missouri

Kathleen (Katie) Steele Danner, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
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Emily R. Carroll  
Executive Director

## Meeting Notice

### State Board of Cosmetology and Barber Examiners Division of Professional Registration

Jefferson City, Missouri

**July 19-20, 2015**

The Missouri State Board of Cosmetology and Barber Examiners will meet on Sunday and Monday July 19<sup>th</sup> and 20<sup>th</sup> convening at 8:00 a.m. on Sunday the 19<sup>th</sup> and 8:00 a.m. on Monday the 20<sup>th</sup>, at the Division of Professional Registration, located at 3605 Missouri Boulevard, Jefferson City, MO 65109. For individuals with special needs, notification should be forwarded to the Missouri State Board of Cosmetology and Barber Examiners, P.O. Box 1062; 3605 Missouri Boulevard, Jefferson City, Missouri or by calling (573) 751-1052 to ensure available accommodations. The text telephone number for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Cosmetology and Barber Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Chapter 324.001.8 and 324.001.9, RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

REVISED: 7/14/2015  
REVISED: 07/02/2015  
REVISED: 06/15/2015  
POSTED: 10/28/2014

**State Board of Cosmetology and Barber Examiners  
Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City, MO 65109**

**July 19-20, 2015**

**TENTATIVE OPEN SESSION AGENDA**

**Sunday, July 19, 2015**

**8:00 a.m.**

- a.) Call to order
- b.) Roll Call

**1. Approval of Open Session Agenda**

**Closed Session** – The Board will move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

**Monday, July 20, 2015**

**8:00 a.m.** The Board will convene in Closed Session

- a) Call to order
- b) Roll call

**8:00 a.m.** The Board will move into Open Session

**9:00 a.m. Disciplinary Hearings**

**2. Qiana Dunlap, COA 2005017638, Cherokee Kuts, unlicensed, owner (booth renter), St. Louis, unlicensed activity, Case no. 2012004827**

**3. Codi McArdle, COA 2004007248, Kansas City**

**4. Harold Salone, BAR 010337, Cherokee Kuts, unlicensed, owner (booth renter), St. Louis, unlicensed activity, Case no. 2012004826**

**5. Steven Moriarty, BAR 010427, S & K Barber Shop, unlicensed, owner (master), Wentzville, unlicensed activity, Case no. 2012001949**

**6. Markus Henry, BAR 2011007806, Joey Cuts, unlicensed, owner (booth renter), Kansas City, unlicensed activity, Case no. 2012003776**

7. **Joseph Strong, BAR 2004023120, Marc Stevens Gallery, unlicensed, owner (booth renter), St. Louis, unlicensed activity, Case no. 2014000015**
8. **Approval of Open Session Minutes**
  - May 31-June 1, 2015
9. **Approval of Expense Accounts and Per Diems**
10. **Financial Report**
11. **Executive Director's Report** – Emily Carroll
  - Current Licensee Count
  - Renewal Update
  - NIC Conference
  - PCS School Overview
12. **Inspectors Report**  
Report provided by Inspector Supervisor reflecting number of inspections conducted for the month.
13. **President's Report** – Wayne Kindle
14. **Proposed Rules, Drafts and Updates**
  - 20 CSR 2085-3.010 (Fees)
  - 20 CSR 2085-5.010 (SB106)
  - 20 CSR 2085-5.030 (SB106)
  - 20 CSR 2085-5.030 (State Law Test)
  - 20 CSR 2085-5.040 (SB106)
  - 20 CSR 2085-7.010 (SB106)
  - 20 CSR 2085-7.030 (SB106)
  - 20 CSR 2085-7.030 (State Law Test)
  - 20 CSR 2085-7.040 (SB106)
  - 20 CSR 2085-8.070 (SB106)
  - 20 CSR 2085-12.010 (Post-Secondary)
  - 20 CSR 2085-12.020 (Training Kits)
  - 20 CSR 2085-12.035 (Post-Secondary)
  - 20 CSR 2085-12.060 (Post-Secondary)
  - 20 CSR 2085-12.080 (Training Kits)
15. **Melisa Coleman-Dukes, Intrinsic Image LLC, Overland** – Board to review proposal for apprentice supervisor seminar training.

16. **2016 Legislation**

**Open Discussion** – Dialog with General Public Attending Open Session

- Missouri Association of Cosmetology Schools
- Associated Hairdressers and Cosmetologists of Missouri, Inc.
- National Hair Braiders Association
- Betty Leake – correspondence received with suggested revisions to 20 CSR 2085-7.010(3)(B)(C)

Upon completion of Open Session, the Board will move into Closed Session.

The Board may move immediately into Closed Session for completion of any unfinished business pursuant to Section 610.021 Subsections (1) (3) (5) (7) and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meeting.

The Board will complete any unfinished business in Closed Session.  
Upon completion of Closed Session, the Board will move into Open Session.

**\*\*Adjournment\*\***

**State Board of Cosmetology and Barber Examiners  
Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City, MO 65109**

**July 19-20, 2015**

The Missouri State Board of Cosmetology and Barber Examiners were called to order in open session by President Wayne Kindle at 8:02 a.m. on Sunday, July 19, 2015 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

**Sunday, July 19, 2015**

**Board Members Present:**

Wayne Kindle, President  
Jacklyn Crow, Vice-president  
Joe Nicholson, Secretary  
Lori Bossert, Public Member  
Linda Bramblett, Member  
Leo Price, Sr., Member  
Leata Price-Land, Member, absent  
Christie Rodriguez, Member

**Staff Present:**

Emily R. Carroll, Executive Director  
Emily Conde, Administrative Coordinator  
Brittany Tomblinson, Processing Technician Supervisor  
Jaime Cox, Litigation Counsel

1. Approval of Open Session Agenda

A motion was made by Christie Rodriguez and seconded by Lori Bossert to approve the Open Session Agenda as submitted.  
Motion carried.

A motion was made by Jacklyn Crow and seconded by Joe Nicholson to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

Roll call vote:

Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Christie Rodriguez	aye
Joe Nicholson	aye	Lori Bossert	aye
Jacklyn Crow	aye		

Motion carried.

**1:54 p.m. The Board recessed in closed session and will reconvene on Monday, July 20, 2015 at 8:00 a.m.**

**Monday, July 20, 2015**

**Board Members Present:**

Wayne Kindle, President  
Jacklyn Crow, Vice-president  
Joe Nicholson, Secretary  
Lori Bossert, Public Member  
Linda Bramblett, Member  
Leo Price, Sr., Member  
Leata Price-Land, Member, absent  
Christie Rodriguez, Member

**Staff Present:**

Emily R. Carroll, Executive Director  
Emily Conde, Administrative Coordinator  
Brittany Tomblinson, Processing Technician Supervisor  
Sarah Ledgerwood, General Counsel  
Greg Mitchell, Litigation Counsel  
Jamie Cox, Litigation Counsel

**8:00 a.m.** Reconvened in Closed Session.

**8:01 a.m.** Board moved into Open Session.

**9:00 a.m. Disciplinary Hearings**

**2. Qiana Dunlap, COA 2005017638, Cherokee Kuts, unlicensed, owner (booth renter), St. Louis, unlicensed activity, Case no. 2012004827**

The Board held a Disciplinary Hearing in open session at 9:50 a.m. for Qiana Dunlap, d/b/a Cherokee Kuts. Qiana Dunlap, d/b/a Cherokee Kuts was not present and without counsel for the Disciplinary Hearing. Greg Mitchell represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Lori Bossert and Christie Rodriguez. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

**3. Codi McArdle, COA 2004007248, Kansas City**

The Board held a Disciplinary Hearing in open session at 9:31 a.m. for Codi McArdle. Codi McArdle was not present and without counsel for the Disciplinary Hearing. Greg Mitchell represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Lori Bossert and Christie Rodriguez. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

**4. Harold Salone, BAR 010337, Cherokee Kuts, unlicensed, owner (booth renter), St. Louis, unlicensed activity, Case no. 2012004826**

The Board held a Disciplinary Hearing in open session at 9:56 a.m. for Harold Salone, d/b/a Cherokee Kuts. Harold Salone, d/b/a Cherokee Kuts was not present and without counsel for the Disciplinary Hearing. Greg Mitchell represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Lori Bossert and Christie Rodriguez. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

**5. Steven Moriarty, BAR 010427, S & K Barber Shop, unlicensed, owner (master), Wentzville, unlicensed activity, Case no. 2012001949**

The Board held a Disciplinary Hearing in open session at 10:02 a.m. for Steven Moriarty, d/b/a S & K Barber Shop. Steven Moriarty, d/b/a S & K Barber Shop was not present and without counsel for the Disciplinary Hearing. Greg Mitchell represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Lori Bossert and Christie Rodriguez. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

**6. Markus Henry, BAR 2011007806, Joey Cuts, unlicensed, owner (booth renter), Kansas City, unlicensed activity, Case no. 2012003776**

The Board held a Disciplinary Hearing in open session at 9:41 a.m. for Markus Henry, d/b/a Joey Cuts. Markus Henry, d/b/a Joey Cuts was not present and without counsel for the Disciplinary Hearing. Greg Mitchell represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Lori Bossert and Christie Rodriguez. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

**7. Joseph Strong, BAR 2004023120, Marc Stevens Gallery, unlicensed, owner (booth renter), St. Louis, unlicensed activity, Case no. 2014000015**

The Board held a Disciplinary Hearing in open session at 9:15 a.m. for Joseph Strong, d/b/a Marc Stevens Gallery. Joseph Strong, d/b/a Marc Stevens Gallery was present by conference call and without counsel for the Disciplinary Hearing.

Greg Mitchell represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Lori Bossert and Christie Rodriguez. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

**8. Approval of Open Session Minutes**

A motion was made by Jacklyn Crow and seconded by Linda Bramblett to approve the Open Session Minutes of the May 31-June 1, 2015 meeting.

Roll call vote:

Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Christie Rodriguez	aye
Joe Nicholson	abstain	Lori Bossert	aye
Jacklyn Crow	aye		

Motion carried.

**9. Approval of Expense Accounts and Per Diem**

A motion was made by Joe Nicholson and seconded by Lori Bossert to approve the expense accounts and per diems as submitted.

Motion carried with all members present and participating.

**10. Financial Report**

The Beginning Fund Balance for FY2015 was \$6,229,373.73. As of May 31, 2015 our total revenue received was \$498,183.33. Of the Expense and Equipment Appropriation there has been \$161,997.51 expended. Total transfers as of May 31, 2015 are \$1,462,315.45. Leaving the current Fund Balance as of May 31, 2015 at \$5,103,244.10.

A motion was made by Christie Rodriguez and second by Jacklyn Crow to approve the financial report.

Motion carried with all members present and participating.

**11. Executive Director Report – Emily Carroll**

- Current Licensee Count – 78,933 active licenses, 3,485 inactive licenses, 82,418 total licenses.
- Renewal Update – July 1, 2015 74,981 postcard renewals were mailed; 4,668 paper renewals were mailed. Less than 5,000 licenses have been currently renewed as of Friday, July 17, 2015.
- NIC Conference – August 2015 in Montana. Wayne Kindle, Linda Bramblett and Emily Carroll have submitted approval to attend.
- PCS School Overview – August 17, 2015 in Columbia, MO. Invitations have been mailed. New examination changes will be discussed.

A motion was made by Jacklyn Crow and second by Joe Nicholson to approve the Executive Director report.

Motion carried with all members present and participating.

**12. Inspectors Report**

This is an informational item. Of the 15,622 Establishment inspections due to be inspected a minimum of 1 time annually by October 30<sup>th</sup> there are 4,140 remaining.

A motion was made by Jacklyn Crow and second by Joe Nicholson to approve the Inspectors report.

Motion carried with all members present and participating.

**13. President's Report – Wayne Kindle**

- Jasper Key, past Board member passed away June 2015.

A motion was made by Christie Rodriguez and second by Lori Bossert to approve the President's report.

Motion carried with all members present and participating.

**14. Proposed Rules Update**

- 20 CSR 2085-3.010 (Fees) – Governor's office for final approval
- 20 CSR 2085-5.010 (SB106) – Department for review
- 20 CSR 2085-5.030 (SB106) – Department for review
- 20 CSR 2085-5.030 (State Law Test) – waiting for SB106 rules to be finalized; then will be submitted through the formal rulemaking process.

- 20 CSR 2085-5.040 (SB106)

A motion was made by Lori Bossert and seconded by Christie Rodriguez to approve the draft as submitted and through the formal rulemaking process.

Motion carried with all members present and participating.

- 20 CSR 2085-7.010 (SB106) – Department for review
- 20 CSR 2085-7.030 (SB106) – Department for review
- 20 CSR 2085-7.030 (State Law Test) – waiting for SB106 rules to be finalized; then will be submitted through the formal rulemaking process.

- 20 CSR 2085-7.040 (SB106)

A motion was made by Lori Bossert and seconded by Jacklyn Crow to approve the draft as submitted through the formal rulemaking process.

Motion carried with all members present and participating.

- 20 CSR 2085-8.060 (Instructor Reinstatement) – Department for review.

- 20 CSR 2085-8.070 (SB106)

A motion was made by Lori Bossert and seconded by Jacklyn Crow to approve the draft as submitted through the formal rulemaking process.

Motion carried with all members present and participating.

Upon review of the draft provided on the open session agenda, the draft did not include the “applicable fee” language as the Executive Director reported.

- 20 CSR 2085-12.010 (Post-Secondary) – Emergency provision effective June 7, 2015. Formal rulemaking process in process now; will be effective October 29, 2015.
- 20 CSR 2085-12.020 (Training Kits) – Department for review.
- 20 CSR 2085-12.035 (Post-Secondary) – Emergency provision effective June 7, 2015. Formal rulemaking process in process now; will be effective October 29, 2015.
- 20 CSR 2085-12.060 (Post-Secondary) – Emergency provision effective June 7, 2015. Formal rulemaking process in process now; will be effective October 29, 2015.
- 20 CSR 2085-12.080 (Training Kits) – Department for review.

A motion was made by Christie Rodriguez and seconded by Lori Bossert to approve the proposed rules updated.

Motion carried with all members present and participating.

**15. Melisa Coleman-Dukes, Intrinsic Image LLC, Overland** – Board to review proposal for apprentice supervisor seminar training.

A motion was made by Joe Nicholson and second by Leo Price, Sr. to have the Executive Director to invite Melisa Coleman-Dukes to meet with the Board at the next meeting.

Motion carried with all members present and participating.

**16. 2016 Legislation**

- Board would like to see the barber statutes and regulations more closely mirror cosmetology statutes and regulations.
- Board expressed concerns proposing new legislation that would increase the current requirements for any profession.
- The 2016 legislative deadline may not be realistic to include all ideas the Board may have.
- Board discussed drafts should begin for 2017 legislative session.

A motion was made by Joe Nicholson and second by Jacklyn Crow to request the Executive Director to begin a draft to require barber statutes and regulations to more closely mirror cosmetology statutes and rules for a 2017 Legislative proposal. Draft is requested the Board for review before the end of 2015.

Motion carried with all members present and participating.

**Open Discussion** – Dialog with General Public Attending Open Session

Public members present: Betty Leake

- Betty Leake – correspondence received with suggested revisions to 20 CSR 2085-7.010(3)(B)(C) Qualifications for State Cosmetology Examinations.
- Board and public discussed out of state manicuring candidate that was unable to pass the Missouri manicuring examination(s) and was required pursuant to the current regulation to obtain additional hours prior to examination approval.
- It may be difficult for schools to teach the maximum 160 practical manicuring hours when the full program is 400 hours.
- Betty Leake suggested – instead of 40 hours per subject failed, possibly require 10% of the hours of the full training requirement.
- The Board would like to know the total number of candidates per year that fail the practical and theory examination(s) three (3) times and are then required to obtain additional hours.
- The Board will further discuss this after this information is collected
- Betty Leake suggested a revision to 20 CSR 2085-9.020 removing the eight (8) hour training supervisor seminar requirement placed on barber apprentice supervisor seminar attendees. Ms. Leake suggested possibly requiring a minimum of three (3) training hours for apprentice supervisor seminars.
- Betty Leake distributed an instructor pamphlet to the Board members to distribute to licensed instructors to complete the NIC survey for possible updates to the instructor examinations.
- The Board will place the pamphlet on the Board's website.

A motion was made by Jacklyn Crow and seconded by Joe Nicholson to request the Executive Director to begin drafting changes to 20 CSR 2085-9.020 requiring a minimum of three (3) hours of attendance at a cosmetology and/or barber apprentice supervisor training. Also draft requirements to submit an apprentice supervisor seminar training course.

Motion carried with all members present and participating.

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to request the Executive Director request a report from Professional Credential Services showing the number of candidates that have failed any portions of the examination(s) three (3) times or more in the past two (2) calendar years.

Motion carried with all members present and participating.

Upon completion of Open Session, the Board will move into Closed Session.

**10:17 a.m.** A motion was made by Joe Nicholson and seconded by Christie Rodriguez to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney,

for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

Roll call vote:

Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Christie Rodriguez	aye
Joe Nicholson	aye	Lori Bossert	aye
Jacklyn Crow	aye		

Motion carried.

**10:47 a.m.** A motion was made by Joe Nicholson and seconded by Christie Rodriguez to move into Open Session.

Roll call vote:

Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Christie Rodriguez	aye
Joe Nicholson	aye	Lori Bossert	aye
Jacklyn Crow	aye		

Motion carried.

**10:48 a.m. A motion was made by Joe Nicholson and seconded by Christie Rodriguez to adjourn in open session.**

Motion carried with all members present and participating.

**\*\*Adjournment\*\***



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Executive Director

Approved on September 14, 2015