



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

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DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
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BOARD OF COSMETOLOGY AND BARBER EXAMINERS

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Emily R. Carroll
Executive Director

Meeting Notice

State Board of Cosmetology and Barber Examiners Division of Professional Registration

Jefferson City, Missouri

October 26-27, 2014

The Missouri State Board of Cosmetology and Barber Examiners will meet on Sunday and Monday October 26th and 27th convening at 8:00 a.m. on Sunday the 26th and 8:00 a.m. on Monday the 27th, at the Division of Professional Registration, located at 3605 Missouri Boulevard, Jefferson City, MO 65109. For individuals with special needs, notification should be forwarded to the Missouri State Board of Cosmetology and Barber Examiners, P.O. Box 1062; 3605 Missouri Boulevard, Jefferson City, Missouri or by calling (573) 751-1052 to ensure available accommodations. The text telephone number for the hearing impaired is 800-735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Cosmetology and Barber Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Chapter 324.001.8 and 324.001.9, RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

REVISED: 10/8/2014
POSTED: 7/16/2014

**State Board of Cosmetology and Barber Examiners
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109**

October 26-27, 2014

TENTATIVE OPEN SESSION AGENDA

Sunday, October 26, 2014

8:00 a.m.

- a.) Call to order
- b.) Roll Call

1. Approval of Open Session Agenda

Closed Session – The Board will move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

The Board will remain in Closed Session on Sunday, October 26, 2014 until 1:00 p.m.

1:00 p.m. Disciplinary Hearings

2. Able Chiteshe, unlicensed, Mika Hair Braiding, BES 2009038239, owner (master), Overland
3. Marvin Davis, COA 061882 (EXAM), Drop Shop, BES 039065, owner (master), St. Louis
4. Jessica Jones, COA 112977 (EXAM), Creative Hair Design, BES 2007011642, owner (master), Marshall
5. Tanya Cook, CST 2009015082, Troy

1:00 p.m. Probation Violation Hearings

6. Kevin Bui, COM 116933 (EXAM), Kevin's Nails & Spa, BES 2008005133, owner (master), St. Joseph
7. Vy Minh Tran, COM 2006001103 (RECIPROCITY), Modern Nails, BES 2010000134, owner (master), Jefferson City
8. Muoi Tran, COM 2004015761 (EXAM), Miss Nails, BES 2009015630, owner (master), Liberty
9. Qui Do, COM 112140 (RECIPROCITY), Sunny's Nails, BES 2003012015, owner (master), Kansas City

10. **G.L. Blankinship, unlicensed, New Dimension Beauty School, SOC 2012000998, owner, Kansas City**

Monday, October 27, 2014

9:00 a.m. The Board will convene in Closed Session

- a) Call to order
- b) Roll call

9:00 a.m. The Board will move into Open Session

11. **Approval of Open Session Minutes**

- March 26, 2014
- April 6 – 7, 2014
- June 18, 2014
- Ratify July 2, 2014 Mail Ballot
- July 25, 2014
- August 27, 2014

12. **Approval of Expense Accounts and Per Diem**

13. **Financial Report**

14. **Executive Director Report – Emily Carroll**

- Current Licensee Count

15. **Inspectors Report**

Report provided by Inspector Supervisor reflecting number of inspections conducted for the month.

16. **President's Report – Wayne Kindle**

17. **National-Interstate Council of State Boards of Cosmetology, Immediate Past President's Report – Betty Leake**

18. **Proposed Rules Update**

- 20 CSR 2085-5.010
- 20 CSR 2085-7.010
- 20 CSR 2085-8.070

19. **State Law Test**

20. **Post-Secondary Education**

21. **Legislation**

22. **State Inspection Process – Assigned to Ad Hoc Committee during April 2014 meeting.**

23. **Inspection Report Revision - Tabled at the July 2013, September 2013 and November 2013 meeting for discussion at the April 2014 meeting. Assigned to Ad Hoc Committee during April 2014 meeting.**

24. **Student Kit Regulations** - Tabled at the November 2013 meeting for discussion at the April 2014 meeting. Assigned to Ad Hoc Committee during April 2014 meeting.
25. **Examination Services**
26. **PCS Handbook**
27. **NIC/PCS Test Updated Content**
28. **20 CSR 2085-8.060 Reinstatement of Expired Instructor License**
29. **20 CSR 2085-4.030 Duplicate Licenses**
30. **Litigation Counsel – 11:00 am Appointment with Greg Mitchell,
Brydon, Swearngen and England**
31. **PCS Report**
32. **Fee Reduction**
33. **Senate Bill 106**
34. **Scheduling 2015 Meeting Dates**
35. **Election of Officers**

Open Discussion – Dialog with General Public Attending Open Session

- Missouri Association of Cosmetology Schools
- Associated Hairdressers and Cosmetologists of Missouri, Inc.
- National Hair Braiders Association

Upon completion of Open Session, the Board will move into Closed Session.

The Board may move immediately into Closed Session for completion of any unfinished business pursuant to Section 610.021 Subsections (1) (3) (5) (7) and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meeting.

The Board will complete any unfinished business in Closed Session.

Upon completion of Closed Session, the Board will move into Open Session.

****Adjournment****

**State Board of Cosmetology and Barber Examiners
Division of Professional Registration
3605 Missouri Blvd
Jefferson City, MO 65109**

October 26-27, 2014

The Missouri State Board of Cosmetology and Barber Examiners were called to order in open session by President Wayne Kindle at 8:06 a.m. on Sunday, October 26, 2014 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

Sunday, October 26, 2014

Board Members Present:

Wayne Kindle, President
Jacklyn Crow, Secretary
Lori Bossert, Public Member
Linda Bramblett, Member
Joe Nicholson, Member
Leo Price, Sr., Member
Leata Price-Land, Member
Christie Rodriguez, Member, Absent

Staff Present:

Emily Carroll, Executive Director
Emily Reinhard, Administrative Coordinator
Brittany Tomblinson, Processing Technician Supervisor
Sarah Ledgerwood, General Counsel
Scott Evans, Litigation Counsel

1. Approval of Open Session Agenda
A motion was made by Leata Price-Land and seconded by Jacklyn Crow to approve the Open Session Agenda as submitted. Motion carried.

A motion was made by Jacklyn Crow and seconded by Leata Price-Land to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of

this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

Roll call vote:

Jacklyn Crow	aye	Lori Bossert	aye
Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Leata Price-Land	aye
Joe Nicholson	aye		

Motion carried.

12:46 p.m. The Board moved into open session

1:00 p.m. Disciplinary Hearings

2. Able Chiteshe, unlicensed, Mika Hair Braiding, BES 2009038239, owner (master), Overland

Board approved request for a continuance.

3. Marvin Davis, COA 061882 (EXAM), Drop Shop, BES 039065, owner (master), St. Louis

The Board held a Disciplinary Hearing in open session at 2:50 p.m. for Marvin Davis. Marvin Davis was not present and without counsel for the Disciplinary Hearing. Scott Evans represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Leata Price-Land and Lori Bossert. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

4. Jessica Jones, COA 112977 (EXAM), Creative Hair Design, BES 2007011642, owner (master), Marshall

The Board held a Disciplinary Hearing in open session at 2:58 p.m. for Jessica Jones. Jessica Jones was not present and without counsel for the Disciplinary Hearing. Scott Evans represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Leata Price-Land and Lori Bossert. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

5. Tanya Cook, CST 2009015082, Troy

The Board held a Disciplinary Hearing in open session at 3:05 p.m. for Tanya Cook. Tanya Cook was not present and without counsel for the Disciplinary Hearing. Scott Evans represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Leata Price-Land and Lori Bossert. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

1:00 p.m. Probation Violation Hearings

6. Kevin Bui, COM 116933 (EXAM), Kevin's Nails & Spa, BES 2008005133, owner (master), St. Joseph

The Board held a Probation Violation Hearing in open session at 1:50 p.m. for Kevin Bui. Kevin Bui was present and without counsel for the Disciplinary Hearing. Scott Evans represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Leata Price-Land and Lori Bossert. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

7. Vy Minh Tran, COM 2006001103 (RECIPROCITY), Modern Nails, BES 2010000134, owner (master), Jefferson City

The Board held a Probation Violation Hearing in open session at 2:28 p.m. for Vy Tran. Vy Tran was present and without counsel for the Disciplinary Hearing. Scott Evans represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Leata Price-Land and Lori Bossert. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

The Board approved the continuance of the hearing in order to schedule an interpreter for the next meeting.

8. Muoi Tran, COM 2004015761 (EXAM), Miss Nails, BES 2009015630, owner (master), Liberty

The Board held a Probation Violation Hearing in open session at 2:41 p.m. for Muoi Tran. Muoi Tran was not present and without counsel for the Disciplinary Hearing. Scott Evans represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Leata Price-Land and Lori Bossert. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

9. Qui Do, COM 112140 (RECIPROCITY), Sunny's Nails, BES 2003012015, owner (master), Kansas City

The Board held a Probation Violation Hearing in open session at 1:05 p.m. for Qui Do. Qui Do was present and without counsel for the Disciplinary Hearing. Scott Evans represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Leata Price-Land and Lori Bossert. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

10. G.L. Blankinship, unlicensed, New Dimension Beauty School, SOC 2012000998, owner, Kansas City

The Board held a Probation Violation Hearing in open session at 1:26 p.m. for G.L. Blankinship. G.L. Blankinship was present and without counsel for the Disciplinary Hearing. Scott Evans represented the Board of Cosmetology and Barber Examiners and Sarah Ledgerwood served as the Board's legal advisor. Board members present were Wayne Kindle, Jacklyn Crow, Linda Bramblett, Joe Nicholson, Leo Price, Sr., Leata Price-Land and Lori Bossert. At the conclusion of the Disciplinary Hearing the Board held its deliberation in Closed Session.

3:17 p.m. A motion was made by Jacklyn Crow and seconded by Linda Bramblett to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

Roll call vote:

Jacklyn Crow	aye	Lori Bossert	aye
Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Leata Price-Land	aye
Joe Nicholson	aye		

Motion carried.

5:59 p.m. The Board recessed in closed session and will reconvene on Monday, October 27, 2014 at 8:00 a.m.

Monday, October 27, 2014

Board Members Present:

Wayne Kindle, President
Jacklyn Crow, Secretary
Lori Bossert, Public Member
Linda Bramblett, Member
Joe Nicholson, Member
Leo Price, Sr., Member
Leata Price-Land, Member
Christie Rodriguez, Member, Absent

Staff Present:

Emily Carroll, Executive Director
Emily Reinhard, Administrative Coordinator
Brittany Tomblinson, Processing Technician Supervisor
Sarah Ledgerwood, General Counsel

8:00 a.m. Reconvened in Closed Session.

9:10 a.m. Board moved into Open Session.

11. Approval of Open Session Minutes

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to approve the Open Session Minutes of the March 26, 2014 meeting.
Motion carried with all members present and participating.

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to approve the Open Session Minutes of the April 6 – 7, 2014 meeting.
Motion carried with all members present and participating.

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to approve the Open Session Minutes of the June 18, 2014 meeting.
Motion carried with all members present and participating.

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to ratify the July 2, 2014 Mail Ballot.
Motion carried with all members present and participating.

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to approve the Open Session Minutes of the July 25, 2014 meeting.
Motion carried with all members present and participating.

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to approve the Open Session Minutes of the August 27, 2014 meeting.
Motion carried with all members present and participating.

12. Approval of Expense Accounts and Per Diem

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to approve the expense accounts and per diems as submitted.
Motion carried with all members present and participating.

13. Financial Report

The Beginning Fund Balance for FY2014 was \$6,229,373.73. As of September 30, 2014 our total revenue received was \$160,800.00. Of the Expense and Equipment Appropriation there has been \$22,461.98 expended. Total transfers as of September 30, 2014 are \$388,380.50. Leaving the current Fund Balance as of September 30, 2014 of \$5,979,331.25.

A motion was made by Joe Nichoslon and second by Leata Price-Land to approve the financial report.
Motion carried with all members present and participating.

14. **Executive Director Report** – Emily Carroll

- Current Licensee Count
- 26 schools in attendance at the School Overview in Columbia, MO

A motion was made by Joe Nichoslon and second by Leata Price-Land to approve the Executive Director report.
Motion carried with all members present and participating.

15. **Inspectors Report**

This is an informational item. Of the 15,445 Establishment inspections due to be inspected a minimum of 1 time annually by October 30th there are 785 remaining.

A motion was made by Joe Nichoslon and second by Jacklyn Crow to approve the Inspectors report.
Motion carried with all members present and participating.

16. **President's Report** – Wayne Kindle

- Linda Bramblett and Leo Price, Sr. are the newest members on the Board
- NIC conference held in South Carolina, August 2014
- NIC showed support and concern for Missouri and the issues regarding deregulation
- Participated in a class with information relating to bridging the gap between the cosmetology and barber profession
- Other states are attempting to be proactive regarding the potential for deregulation in their state

17. **National-Interstate Council of State Boards of Cosmetology, Immediate Past President's Report** – Betty Leake

- No Report – not present

18. **Proposed Rules Update**

- 20 CSR 2085-5.010 – administrative review
- 20 CSR 2085-7.010 – administrative review
- 20 CSR 2085-8.070 – effective July 31, 2014

19. **State Law Test**

- Overview – requiring out of state applicants appear in person to take the Missouri state law test.

- Requiring a fee to take the test could potentially be discrimination.
- Could be difficult to get legislation to begin imposing a new fee.
- Heather Finklang – offer the state law test in Jefferson City, MO free of charge. Other testing locations available for a convenience fee.
- Potentially consider reducing the reciprocity application fee to compensate for the new state law test fee.
- Require two (2) forms of identification upon entering the testing facility.

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to have the Executive Director begin drafting the RFP for the state law test for the Board to review at the January 2015 meeting.

Motion carried with all members present and participating.

20. Post-Secondary Education

- The Executive Director and Ron Holt have submitted the proposed language to ensure compliance to the Department of Education for review. No response has been received.

A motion was made by Joe Nicholson and Leata Price-Land to approve the Post-Secondary Education report as submitted.

Motion carried with all members present and participating.

21. Legislation

- The Board has not submitted a proposal for 2015.

22. State Inspection Process – Assigned to Ad Hoc Committee during April 2014 meeting.

- All inspection reports have been updated and are uniform.
- Pre-printed inspection reports will be printed on the revised reports.

23. Inspection Report Revision - Tabled at the July 2013, September 2013 and November 2013 meeting for discussion at the April 2014 meeting. Assigned to Ad Hoc Committee during April 2014 meeting.

- All inspection reports have been updated and are uniform.
- Pre-printed inspection reports will be printed on the revised reports.

A motion was made by Leata Price-Land and Lori Bossert to approve the revised inspection reports.

Motion carried with all members present and participating.

24. Student Kit Regulations - Tabled at the November 2013 meeting for discussion at the April 2014 meeting. Assigned to Ad Hoc Committee during April 2014 meeting.

- Drafts created to make the student kit regulations uniform among all professions.

A motion was made by Linda Bramblett and seconded Lori Bossert to approve the drafts as submitted and move forward with the rule making process. Motion carried with all members present and participating.

25. Examination Services – Informational purposes only

26. PCS Handbook

- All Handbooks will be available online once approved for use

A motion was made by Joe Nicholson and seconded Lori Bossert to approve the PCS Handbooks with the Board's required edits as submitted. Motion carried with all members present and participating.

27. NIC/PCS Test Updated Content

- No changes are available until February 1, 2015

BARBER PRACTICAL

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to accept the updates to the barber practical exam, but not accept the additional updates.

Motion carried with all members present and participating.

ESTHETICIAN PRACTICAL

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to accept the updates to the esthetician practical exam, but not accept the additional updates.

Motion carried with all members present and participating.

MANICURIST PRACTICAL

A motion was made by Joe Nicholson and seconded by Leata Price-Land to accept the updates to the manicurist practical exam, but not accept the mandate of the clamp for the manicuring hand per the handbook.

Motion carried with all members present and participating.

A motion was made Joe Nicholson and seconded by Jacklyn Crow to notify PCS that none of the proposed changes are approved for use in Missouri until NIC conducts a full school overview in Missouri. School overview may not be scheduled between November 1, 2014- February 1, 2015, but at a later date with all schools receiving a 2 month notice for attendance. School overview must take place in Columbia, Missouri. Following the NIC school overview the Board will consider a date for new content implementation.

Motion carried with all members present and participating.

28. 20 CSR 2085-8.060 Reinstatement of Expired Instructor License

- Proposed draft removing the requirement of continuing education when reinstating an instructor license by examination.

A motion was made by Joe Nicholson and seconded by Leo Price, Sr. to approve the draft as submitted and proceed with the rule making process. Motion carried with all members present and participating.

29. 20 CSR 2085-4.030 Duplicate Licenses

- Licensees currently have to appear in the Board office in order to obtain a duplicate of the license.

A motion was made by Linda Bramblett and seconded by Leata Price-Land to make no changes to the current regulation. Motion carried with all members present and participating.

30. Litigation Counsel – 11:00 am Appointment

Greg Mitchell and Jamie Cox - Brydon, Swearingen & England, P.C.

- 14 attorneys currently practicing.
- Core focus of the firm is administrative law.
- Currently working for several other Board's with the Division of Professional Registration.
- Ability to distribute cases accordingly.
- Each case would have a head attorney assigned.
- Proponent to settlement when possible.
- Available to assist with rule drafting, amendments and legislation.

11:19 a.m. A motion was made by Joe Nicholson and seconded by Jacklyn Crow to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

Roll call vote:

Jacklyn Crow	aye	Lori Bossert	aye
Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Leata Price-Land	aye
Joe Nicholson	aye		

Motion carried.

11:59 a.m. The Board moved into Open Session.

A motion was made by Joe Nichoslon and seconded by Leata Price-Land to approve the contract between the Board and Brydon, Swearengen & England, P.C.

Roll call vote:

Jacklyn Crow	aye	Lori Bossert	aye
Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Leata Price-Land	aye
Joe Nicholson	aye		

Motion carried.

12:05 p.m. A motion was made by Joe Nicholson and seconded by Jacklyn Crow to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

Roll call vote:

Jacklyn Crow	aye	Lori Bossert	aye
Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Leata Price-Land	aye
Joe Nicholson	aye		

Motion carried.

Motion amended by Joe Nicholson and seconded by Leata Price-Land to meet only with Greg Mitchell and Jamie Cox.

Roll call vote:

Jacklyn Crow	aye	Lori Bossert	aye
Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Leata Price-Land	aye
Joe Nicholson	aye		

Motion carried.

12:17 p.m. The Board moved into Open Session

12:25 p.m. The Board recessed for lunch

12:59 p.m. The Board reconvened in Open Session

A motion was made by Joe Nicholson and seconded by Lori Bossert to terminate the contract from Scott Evans Crow Halcomb pursuant to the termination clause of the contract.

Roll call vote:

Jacklyn Crow	aye	Lori Bossert	aye
Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Leata Price-Land	aye
Joe Nicholson	aye		

Motion carried.

31. PCS Report – Informational purposes only

32. Fee Reduction

A motion was made by Joe Nicholson and seconded by Leata Price-Land to have the Executive Director create an analysis of the Board's fund if a fee reduction is made to the student enrollment and apprentice enrollment license fee from \$25.00 to \$5.00. Further, bring the full fee reduction analysis to the January 2015 meeting.

Motion carried with all members present and participating.

33. Senate Bill 106

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to table this for further discussion at the January 2015 meeting.

Motion carried with all members present and participating.

34. Scheduling 2015 Meeting Dates

- January 25-26, 2015
- March 15-16, 2015
- May 31-June 1, 2015
- July 19-20, 2015
- September 13-14, 2015
- November 15-16, 2015

A motion was made by Jacklyn Crow and seconded by Joe Nicholson to approve the tentative meeting dates for 2015.

Motion carried with all members present and participating.

35. Election of Officers

- **President**
- **Vice President**
- **Secretary**

A motion was made by Joe Nicholson and seconded by Jacklyn Crow to table the election officers until the January 2015 meeting.

Motion carried with all members present and participating.

Open Discussion – Dialog with General Public Attending Open Session

Public members present: Gina Kinion, Heather Finklang, Jason Barnett

- All continuing education must be submitted to the Board prior to the end of the calendar year.
- An open conference call will be scheduled to review the continuing education proposals if dates fall before the Board's next regular scheduled meeting.
- Gina Kinion – would like to see discussion regarding the reactivation of an instructor license when continuing education courses are not readily available. Suggests an online training course in order to reactivate.
- Gina Kinion – potential to scan a student license to a school during the wait time of mailing the license to cut down on the timeframe that a student can start school.

Upon completion of Open Session, the Board will move into Closed Session.

2:39 p.m. A motion was made by Joe Nicholson and seconded by Jacklyn Crow to move into closed session pursuant to Section 610.021 Subsections (1) (3) (5) (7) and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meeting.

Roll call vote:

Jacklyn Crow	aye	Lori Bossert	aye
Wayne Kindle	aye	Linda Bramblett	aye
Leo Price, Sr.	aye	Leata Price-Land	aye
Joe Nicholson	aye		

Motion carried.

2:53 p.m. A motion was made by Jacklyn Crow and seconded by Linda Bramblett to move into Open Session.

2:54 p.m. A motion was made by Jacklyn Crow and seconded by Linda Bramblett to adjourn in open session.

Motion carried with all members present and participating.

****Adjournment****

Emily R. Carroll

Executive Director

Approved on January 26, 2015