

Meeting Notice  
State Board of Cosmetology and Barber Examiners  
Division of Professional Registration  
3605 Missouri Boulevard  
Jefferson City, MO 65109

**March 11, 2012**

The Missouri State Board of Cosmetology and Barber Examiners will meet on **Sunday, March 11th**, convening at **8:00 a.m.**, at the Division of Professional Registration, located at 3605 Missouri Boulevard, Jefferson City, MO 64109. For individuals with special needs, notification should be forwarded to the Missouri State Board of Cosmetology and Barber Examiners, P.O. Box 1062; 3605 Missouri Boulevard, Jefferson City, Missouri or by calling (573) 751-1052 to ensure available accommodations. The text telephone number for the hearing impaired is 800-735-2966. Except to the extent disclosure is otherwise required by law, the Missouri State Board of Cosmetology and Barber Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021 (1), (3), (5), (7), (13) and (14), RSMo, and Chapter 324.001.8 and 324.001.9, RSMo.

Please see attached tentative agenda for this meeting.

POSTED: 3/6/2012

**State Board of Cosmetology and Barber Examiners  
Division of Professional Registration  
3605 Missouri Boulevard  
Jefferson City, MO 65109**

**March 11, 2012**

**TENTATIVE OPEN SESSION AGENDA**

**Sunday, March 11, 2012**

**8:00 a.m.**

- a.) Call to order
- b.) Roll Call

1. Approval of Open Session Agenda

**Closed Session** – The Board will move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

2:00 p.m. The Board will move into Open Session

2. Approval of Open Session Minutes

- September 6, 2011
- September 18-20, 2011
- November 6, 2011
- November 23, 2011
- January 29, 2012

3. Ratify the vote for the February mail ballot.

4. Approval of Expense Accounts and Per Diem

5. **Financial Report**

6. **Inspectors Report**

Report provided by Inspector Supervisor reflecting number of inspections conducted for the month.

**President's Report** – Wayne Kindle

7. **Executive Director Report** – Emily Carroll
- Current Licensee Count
  - NIC Instructor Examination changes
  - Examiner Training/School Overview

**Proposed Rules**

8. 20 CSR 2085-12.010(4)(C) – Remove “shampoo bowl” from this section.
9. 20 CSR 2085-12.010(4) – Add “(l) six (6) shampoo bowls equipped with hot and cold running water plus chair.”
10. 20 CSR 2085-8.070 – Change the current twelve (12) hours of continuing education to eight (8) hours of continuing education per renewal year. Remove the word “postgraduate”.

**Legislation**

11. Discussion of Any Legislative Proposals for 2013(The Board may go into Closed Session in order to give the Board an opportunity to review legal counsel recommendations.)

**Reports**

12. **Betty Leake, Vice President**
13. **Wayne Kindle, Secretary/Treasurer**

**Board Discussion**

14. **Reciprocity Requirements** – During the January 2011 meeting, the Board voted for the Executive Director to contact other states and determine what their requirements are for licensure via reciprocity and return to the March 2011 meeting.
15. **NIC Examination** – Number of states that give the examination in English only.

**Open Discussion** – Dialog with General Public Attending Open Session

- Missouri Association of Cosmetology Schools
- Associated Hairdressers and Cosmetologists of Missouri, Inc.
- National Hair Braiders Association

The Board will complete any unfinished business in Closed Session.  
Upon completion of Closed Session, the Board will move into Open Session.

\*Adjournment\*\*

**Missouri State Board of Cosmetology and Barber Examiners  
Division of Professional Registration  
3605 Missouri Blvd  
Jefferson City, Missouri 65109**

**March 11, 2012**

**ADDENDUM TO OPEN SESSION AGENDA**

**Board Consideration**

1. **Transformed Barber & Cosmetology Academy** - 2012 Instructor Training Seminar Proposal
2. **Associated Hairdressers, Cosmetologist, Barbers of Missouri, Inc** – 2012 Instructor Training Seminar Proposal

The Board may move immediately into Closed Session for completion of any unfinished business pursuant to Section 610.021 Subsections (1) (3) (5) (7) and (14), RSMo, and Section 620.010.14 (7), for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.

**State Board of Cosmetology and Barber Examiners  
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**March 11, 2012**

The Missouri State Board of Cosmetology and Barber Examiners were called to order in open session by President Wayne Kindle at 8:00 a.m. on Sunday, March 11, 2012 at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri.

**Sunday, March 11, 2012**

**Board Members Present:**

Wayne Kindle, President  
Betty Leake, Vice President  
Kim Marshall, Secretary  
Leata Price-Land  
Jacklyn Crow  
Joe Nicholson

**Staff Present:**

Emily Carroll, Executive Director  
Emily Reinhard, Executive I  
Kara Rhoades, Senior Office Support Assistant  
Jennifer Luebbert, Senior Office Support Assistant  
Tina Crow Halcomb, Litigation Attorney

**Approval of the Open Session Agenda**

A motion was made by Leata and seconded by Jacklyn to approve the Open Session Agenda as submitted. Motion carried.

**Approval of the Open Session Addendum Agenda**

A motion was made by Jacklyn Crow and seconded by Leata to approve the Open Session Addendum Agenda as submitted. Motion carried.

**Closed Session**

A motion was made by Betty Leake and seconded by Jacklyn Crow to move into closed session pursuant to Section 610.021 Subsections (1), (3), (5), (7), and (14), RSMo, and Sections 324.001.8 and 324.001.9, RSMo for the purpose of discussing *investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant, and discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney, for deliberation on discipline, for discussing hiring, firing, disciplining or promoting an employee of this agency, for discussing applicants for licensure, performance evaluations pertaining to individual employees, testing and examination materials, and for the purpose of approving the minutes of one or more previous meetings.* Roll call vote:

Jacklyn Crow	aye	Lori Glasscock	aye
Wayne Kindle	aye	Betty Leake	aye
Joe Nicholson	aye	Leata Price-Land	aye

Motion carried.

2:00 p.m. Board moved into Open Session.

**Approval of Open Session Minutes**

A motion was made by Jacklyn Crow and seconded by Betty Leake to approve the Open Session Minutes of the September 6, 2011 meeting as submitted. Motion carried with all members present and participating.

A motion was made by Betty Leake and seconded by Leata Price-Land to approve the Open Session Minutes for September 18-20, 2011 meeting as submitted. Motion carried with all members present and participating.

A motion was made by Leata Price-Land and seconded by Betty Leake to approve the Open Session Minutes for November 6, 2011 meeting as submitted. Motion carried with all members present and participating.

A motion was made by Leata Price-Land and seconded by Jacklyn Crow to approve the Open Session Minutes for November 23, 2011 meeting as submitted. Motion carried with all members present and participating.

A motion was made by Lori Glasscock and seconded by Leata Price-Land to approve the Open Session Minutes for January 29, 2012 meeting as submitted. Motion carried with all members present and participating.

**Mail Ballot**

A motion was made by Leata Price-Land and seconded by Jacklyn Crow to ratify the vote for the February mail ballot regarding the approval of the Instructor Continuing Education classes provided by the Missouri Association of Cosmetology Schools. Motion carried with all members present and participating.

**Approval of Expense Accounts and Per Diem**

A motion was made by Betty Leake and seconded by Leata Price-Land to approve the expense accounts and per diems as submitted. Motion carried with all members present and participating.

**Financial Report**

Emily Carroll, Executive Director, reported on the FY2012. The Beginning Fund Balance for FY 2012 was \$4,519,045.00. As of December 31, 2011 our total revenue received was \$2,896,369.60. Of the Expense and Equipment Appropriation there has been \$144,609.52 expended. Total transfers as of December 31, 2011 are \$742,933.25. Leaving the current Fund Balance as of December 31, 2011 of \$6,527,871.83

A motion was made by Betty Leake and seconded by Leata Price-Land to approve the financial report as provided. Motion carried with all members present and participating.

**Inspectors Report**

This is an informational item. A motion was made Leata Price-Land and seconded by Lori Glasscock to approve the inspectors report as provided. Motion carried with all members present and participating.

**President's Report – Wayne Kindle**

No new information to report.

**Executive Director Report – Emily Carroll**

- Current Licensee Count – This was an informational item only

**COSMETOLOGY CURRENT LICENSEE COUNT**  
 2/23/2012

<u>Active</u>	
"Class CA-hairdressing and manicuring"	38,745
"Class CH-hairdresser"	1,108
"Class MO-manicurist"	6,031
"Class E-estheticians"	4,699
Cosmetology Apprentice	101
Cosmetology Instructors	604
Cosmetology Students	3,895
Beauty Shops	12,947
Cosmetology Schools	82
Satellite Classrooms	2
<b>Total Active Licensee Count</b>	<b>68,214</b>
<u>Inactive</u>	
"Class CA-hairdressing and manicuring"	3,027
"Class CH-hairdresser"	106
"Class MO-manicurist"	357
"Class E-estheticians"	323
Cosmetology Instructors	348
<b>Total Inactive Licensee Count</b>	<b>4,161</b>

**BARBER CURRENT LICENSEE COUNT**  
 2/23/2012

<u>Active</u>	
Barber Shops	1,307
Barber	2,794
Barber Instructor	54
Barber Apprentice	9
Student Barbers	231
Schools	8
<b>Total Active Licensee Count</b>	<b>4,403</b>
<u>Inactive</u>	
Barber	36
Barber Instructor	2
<b>Total Inactive Licensee Count</b>	<b>38</b>

**CROSSOVER CURRENT LICENSEE COUNT**  
 2/23/2012

<u>Active</u>	
Crossover Establishment	261
Crossover Schools	11
Crossover Instructors	33
Crossover Operators	99
<b>Total Active Licensee Count</b>	<b>404</b>
<u>Inactive</u>	
Crossover Operators	2
Crossover Instructors	3
<b>Total Inactive Licensee Count</b>	<b>5</b>

**BOARD TOTALS**  
 2/23/2012

Active	73,021
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<i>Inactive</i>	4,204
<b>Total Active/Inactive License Count</b>	<b>77,225</b>

- NIC Instructor Examination changes – sent to all schools. Effective April 1, 2012
- Examiner Training/School Overview –
  - School Overview is currently scheduled to be held Saturday, October 27, 2012 in St. Louis. The Board has directed the Executive director to contact PCS and advise that holding the School Overview on a Saturday is not expectable and the Board is requesting that it be rescheduled to a Monday, as well as, the location be changed to Columbia or Jefferson City so that is more centrally located for all Missouri schools.
  - Examiners Training is currently scheduled for Sunday, October 28, 2012 and Monday, October 29, 2012 in St. Louis.

A motion was made by Jacklyn Crow and seconded by Joe Nicholson to approve the Executive Directors report. Motion carried with all members present and participating.

**Proposed Rules**

**20 CSR 2085-12.010(4)(C)** – Remove “shampoo bowl” from this section.

A motion was made by Betty Leake and seconded by Leata Price-Land to accept changes and processed with the rule making process. Roll call vote:

Jacklyn Crow	aye	Lori Glasscock	aye
Wayne Kindle	aye	Betty Leake	aye
Joe Nicholson	aye	Leata Price-Land	aye

Motion carried.

**20 CSR 2085-12.010(4)** – Add “(l) six (6) shampoo bowls equipped with hot and cold running water plus chair.”

A motion was made by Betty Leake and seconded by Jacklyn Crow to accept changes and processed with the rule making process. Roll call vote:

Jacklyn Crow	aye	Lori Glasscock	aye
Wayne Kindle	aye	Betty Leake	aye
Joe Nicholson	aye	Leata Price-Land	aye

Motion carried.

**20 CSR 2085-8.070** – Change the current twelve (12) hours of continuing education to eight (8) hours of continuing education per renewal year. Remove the word “postgraduate”.

A motion was made by Lori Glasscock and seconded by Leata Price Land to change the twelve (12) hours to eight (8) hours under 20 CSR 2085-8.070. Once all necessary changes are made to proceed with the rule making process. Roll call vote:

Jacklyn Crow	aye	Lori Glasscock	aye
Wayne Kindle	aye	Betty Leake	aye
Joe Nicholson	aye	Leata Price-Land	aye

Motion carried.

A motion was made by Jacklyn Crow and seconded by Betty Leake to remove 20 CSR 2085-8.070(4)(D) then change 20 CSR 2085-8.070(4)(E) to "D". Once all necessary changes are made to proceed with the rule making process. Roll call vote:

Jacklyn Crow	aye	Lori Glasscock	aye
Wayne Kindle	aye	Betty Leake	aye
Joe Nicholson	aye	Leata Price-Land	aye

Motion carried.

### Legislation

Discussion of Any Legislative Proposals for 2013 (The Board may go into Closed Session in order to give the Board an opportunity to review legal counsel recommendations.)

A directive was given to the Executive Director to schedule Monday, April 30<sup>th</sup> meeting at the School administrators Building so that legislation can be discussed. Send an invitation to all associates to come and discuss future legislation. Further, provide the previous drafts of hair braiders and education requirements to the board members.

### Reports

**Betty Leake, NIC Vice President** - Report provided at a later date.

**Wayne Kindle, NIC Secretary/Treasurer** - Regional Meeting in Dallas, TX – The largest topic at the regional meeting was deregulation. This is a huge issue and should really be watching for. The Annual meeting will be held August 25-26-27, 2012 in Salt Lake City, Utah.

### Board Discussion

**Reciprocity Requirements** – During the January 2011 meeting, the Board voted for the Executive Director to contact other states and determine what their requirements are for licensure via reciprocity and return to the March 2011 meeting.

A directive was given for the Executive Director to obtain each states requirements for age to sit for the examination, educational requirements to enroll into school, hour requirements for each classification and the examination requirements to become licensed in each state. This information is to be placed on the May 2012 agenda for further review and consideration.

**NIC Examination** – Number of states that give the examination in English only.  
This was just an informational item at this time.

### Board Consideration

**Transformed Barber & Cosmetology Academy** - 2012 Instructor Training Seminar Proposal

A motion was made by Leata Price-Land and seconded Betty Leake by to approve the Instructor Training Seminar Proposal.

Jacklyn Crow	aye	Lori Glasscock	aye
Wayne Kindle	abstain	Betty Leake	aye
Joe Nicholson	nay	Leata Price-Land	aye

**Associated Hairdressers, Cosmetologist, Barbers of Missouri, Inc** – 2012 Instructor Training Seminar Proposal

A motion was made by Leata Price-Land and seconded by Betty Leake to approve the Instructor Training Seminar Proposal.

Open Session Minutes

March 11, 2012

Jacklyn Crow	aye	Lori Glasscock	aye
Wayne Kindle	aye	Betty Leake	aye
Joe Nicholson	aye	Leata Price-Land	aye

**Open Discussion** – Dialog with General Public Attending Open Session

- Missouri Association of Cosmetology Schools
- Associated Hairdressers and Cosmetologists of Missouri, Inc.
- National Hair Braiders Association

**4:35 p.m.** There being no further business, a motion was made by Betty Leake and seconded by Jacklyn Crow to adjourn the meeting.

Respectfully submitted,

*Emily R. Carroll*

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Executive Director

July 30, 2012

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Date