



STATE OF MISSOURI
 DIVISION OF PROFESSIONAL REGISTRATION
APPRENTICE MONTHLY TIME REPORT – COSMETOLOGY

BOARD OF COSMETOLOGY AND BARBER EXAMINERS

FOR MONTH OF

YEAR

INSTRUCTIONS

1. THIS FORM IS TO BE USED FOR REPORTING THE NUMBER OF HOURS EARNED BY EACH APPRENTICE FOR EACH MONTH.
2. THE ORIGINAL COPY (WHITE) MUST BE SUBMITTED BY THE 10TH OF THE FOLLOWING MONTH TO THE ADDRESS BELOW.
3. RETAIN THE SECOND PAGE (YELLOW) FOR YOUR RECORDS AND GIVE THE STUDENT THE PINK COPY.

BOARD OF COSMETOLOGY AND BARBER EXAMINERS, P.O. BOX 1062, JEFFERSON CITY, MO 65102

APPRENTICE INFORMATION

NAME OF SALON	SHOP LICENSE NUMBER
ADDRESS	
NAME OF APPRENTICE	
APPRENTICE HOME ADDRESS	

HOURS ACCUMULATED INFORMATION

INDICATE THE NUMBER OF HOURS ACCUMULATED FOR EACH SUBJECT LISTED BELOW.

SUBJECT	HOURS REQUIRED	HOURS EARNED THIS MONTH	TOTAL HOURS TO DATE
SHAMPOOING OF ALL KINDS	80		
HAIR COLORING, BLEACHES AND RINSES	260		
HAIR CUTTING AND SHAPING	260		
PERMANENT WAVING AND RELAXING	250		
HAIR SETTING, PIN CURLS, FINGERWAVES, THERMAL CURLING	450		
COMBOUTS AND HAIR STYLING TECHNIQUES	210		
SCALP TREATMENTS AND SCALP DISEASES	60		
FACIALS, EYEBROWS AND ARCHES	80		
MANICURING, HAND AND ARM MASSAGE, AND TREATMENT OF NAILS	220		
COSMETIC CHEMISTRY	50		
SALESMANSHIP AND SHOP MANAGEMENT	20		
SANITATION AND STERILIZATION	60		
ANATOMY	40		
STATE LAW	20		
MISCELLANEOUS LECTURES AND TEST REVIEW	940		
TOTAL HOURS	3,000		

APPRENTICE INSTRUCTOR	DAYS ABSENT	WRITTEN EXAM GRADE
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