

Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Jane A. Rackers, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Director

STATE BOARD OF CHIROPRACTIC EXAMINERS  
3605 Missouri Boulevard  
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Loree V. Kessler, MPA  
Executive Director

### **Email Ballot Notice**

**State Board of Chiropractic Examiners  
Division of Professional Registration  
3605 Missouri Boulevard - Jefferson City, Missouri 65109  
December 24, 2014**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri State Board of Chiropractic Examiners, P.O. Box 672, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.0 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

## **OPEN AGENDA**

**State Board of Chiropractic Examiners  
Division of Professional Registration  
3605 Missouri Boulevard - Jefferson City, Missouri 65109  
December 24, 2014**

On this date, an open email ballot was sent to the members of the Missouri State Board of Chiropractic Examiners regarding the reduction of the renewal fee for licensed acupuncturists.



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## Memo

**To:** State Board Members

**From:** Lore Kessler 

**CC:** File

**Date:** December 24, 2014

**Re:** Acupuncture Advisory Committee Renewal Fee

With half of the fiscal cycle completed and the renewal cycle for acupuncturist in 2015, I met with the division to discuss five-year projections for the Acupuncture Advisory Committee. You may recall that last year the same review was conducted regarding the chiropractic board fund.

Each fiscal year, five-year revenue projections are submitted to the division by all boards comprising the division. These projections review past fiscal years regarding income to estimate future revenues when compared to expenditures and the impact upon fees. These reports are also used to track estimated and actual income and expenditures.

There are 132 licensed acupuncturists subject to renewal for the upcoming April-June, 2015 renewal cycle,. The advisory committee's annual appropriation is approximately \$14,800 for expense & equipment, personnel costs, and all transfers. The fund is subject to a biennium sweep when the fund balance exceeds three times the appropriation or approximately \$44,400. Furthermore, in the last three years the advisory committee has not spent a total of \$14,400 of its appropriation. The limited spending coupled with stable revenue has resulted in a potential fund sweep, unless the balance is reduced.

In working with division administration it was determined that reducing the renewal fee from \$200 to \$125 provided adequate revenue to pay expenditures while maintaining a stable fund balance and avoiding a sweep. Without a reduction, the acupuncture fund would be subject to a sweep of nearly \$6,000 this fiscal year and over \$15,000 in fiscal year 2017. Attached is the regulatory language (both emergency and permanent rule) to be reviewed. Please fax, email or call the board office with your recommendation.

\_\_\_\_ Approve renewal fee reduction  
\_\_\_\_ Do not approve renewal fee reduction

\_\_\_\_\_  
Signature & Date