

Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Jane A. Rackers, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Director

STATE BOARD OF CHIROPRACTIC EXAMINERS  
3605 Missouri Boulevard  
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Loree V. Kessler, MPA  
Executive Director

**State Board of Chiropractic Examiners  
TENTATIVE AGENDA  
November 15, 2012 – 9:00 a.m.  
Conference Call Number – 573-526-5398  
Toll Free Number – 866-630-9345  
Division of Professional Registration  
3605 Missouri Boulevard - Jefferson City Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri State Board of Chiropractic Examiners, P.O. Box 672, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

**State Board of Chiropractic Examiners  
TENTATIVE AGENDA  
November 15, 2012 – 9:00 a.m.  
Conference Call Number – 573-526-5398  
Toll Free Number – 866-630-9345  
Division of Professional Registration  
3605 Missouri Boulevard - Jefferson City Missouri**

Call to Order	Dr. Jack Rushin, Board President
Roll Call	
1. Approval of Agenda	
2. Approval of Minutes	
• October 17, 2012 conference call minutes	
3. Financial Report	
2013 Meeting Schedule	

**Motion to Close**

Section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

**OPEN SESSION MINUTES**  
**Missouri State Board of Chiropractic Examiners**  
**October 17, 2012 – 12:15 p.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 12:19 p.m., the Missouri State Board of Chiropractic Examiners conference call meeting was called to order by Dr. Jack Rushin, Board President, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard in Jefferson City, Missouri. The Executive Director facilitated roll call.

**Board Members Present**

Jack Rushin, D.C., President  
Gary Carver, D. C., Secretary  
Margaret Freihaut, D.C., Member  
Charles Quigless, D.C., Member

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Processing Technician Supervisor  
Greg Mitchell, Counsel

Dr. Rushin stated he would be voting in open and closed session.

A motion was made by Dr. Freihaut and seconded by Dr. Carver to approve the open session agenda. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Quigless, and Dr. Freihaut. Motion carried unanimously.

A motion was made by Dr. Carver and seconded by Dr. Freihaut to approve the open session minutes of the August 16, 2012 conference call and September 20, 2012 board meeting. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Freihaut, and Dr. Quigless. Motion carried unanimously.

**Diagnostic Musculoskeletal Ultrasound**

The board discussed a letter from Cleveland Chiropractic College indicating diagnostic musculoskeletal ultrasound is not taught within the curriculum at the college.

At 12:22 p.m., a motion was made by Dr. Carver and seconded by Dr. Freihaut to convene in closed session pursuant to section 610.021 subsection (14), 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and or complaints and or audits and or other information pertaining to the licensee or applicant, section 610.021 Subsection (1) RSMo for the purpose of discussing general legal actions, causes of actions or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorizes agencies to go into closed sessions during those meetings. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Freihaut and Dr. Quigless. Motion carried unanimously.

At 1:09 p.m., a motion was made by Dr. Carver and seconded by Dr. Freihaut to convene in open session. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Freihaut and Dr. Quigless. Motion carried unanimously.

Board members were advised that information regarding the national board examination test question development session scheduled for February, 2013 would be on the November meeting agenda.

At 1:10 p.m., a motion was made by Dr. Carver and seconded by Dr. Freihaut to adjourn the conference call. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Freihaut, and Dr. Quigless. Motion carried unanimously



Executive Director

Approved by Board on

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Chiropractors - 0630																
2	FY 2013 Monthly Fund Balance Sheet																
3	FY 2013 Actual														FY 2013 Projections		
4		July	August	September	October	November	December	January	February	March	April	May	June	Lapsed July	YTD Total	Projected	Remaining (Projected - YTD Total)
5	Beginning Fund Balance	616,745.67	603,331.57	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	0.00	(9,775.00)
6	Revenue	5,300.00	4,475.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,775.00	0.00	(9,775.00)
7	Start-up Loan Transfer - Lenders Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	Total Revenue																
9	Total Funds Available	622,045.67	607,806.57	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	9,775.00	0.00	(9,775.00)
10																	
11	Appropriation Costs:																
12	Expense and Equipment	8,451.55	10,357.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,808.71	0.00	(18,808.71)
13	Personal Service and Per Diem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14	Total Appropriation Costs	8,451.55	10,357.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,808.71	0.00	(18,808.71)
15																	
16	Transfer Costs (other than monthly PR Transfer):																
17	Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	Board Staff Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	Biennium Sweep	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21	Rent	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	DIFP Department Cost Allocation	0.00	261.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	261.58	0.00	(261.58)
23	Licensee Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	Start-up Loan - Borrower's Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
25																	
26																	
27																	
28																	
29																	
30																	
31	PR Transfer:																
32	Division-Wide Costs	0.00	632.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	632.40	0.00	(632.40)
33	Purchasing Staff	0.00	13.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13.84	0.00	(13.84)
34	PR/IT Staff	0.00	648.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	648.22	0.00	(648.22)
35	Legal Team	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36	CRR Staff	0.00	150.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.91	0.00	(150.91)
37	Board Specific:																
38	Expense/Equipment	0.00	3.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3.79	0.00	(3.79)
39	Personal Services	0.00	5,911.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,911.48	0.00	(5,911.48)
40	Fringe Benefits	0.00	1,904.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,904.91	0.00	(1,904.91)
41	Technical Support Staff	0.00	222.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	222.52	0.00	(222.52)
42	Central Mail Processing	0.00	160.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160.58	0.00	(160.58)
43	CIU Investigations	0.00	1,001.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,001.07	0.00	(1,001.07)
44	Total PR Transfer	0.00	10,649.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,649.72	0.00	(10,649.72)
45																	
46	Total OA Cost Allocation Transfer	620.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	620.00	0.00	(620.00)
47																	
48	GR Transfer:																
49	Attorney General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
50	Administrative Hearing Comm.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
51	Total GR Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52																	
53	FY 2012 Transfers Carried Over:																
54	FY 2012 June PR Transfer	9,642.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,642.55	0.00	(9,642.55)
55	FY 2012 July Lapse PR Transfer	0.00	(13.10)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(13.10)	0.00	13.10
56	FY 2012 PR Transfer Adjustment	0.00	(1,260.78)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(1,260.78)	0.00	1,260.78
57	FY 2012 Final Rent Transfer Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
58	FY 2012 Final DIFP Transfer Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
59	FY 2012 AG - June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
60	FY 2012 AHC - June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
61	Total FY 2012 Transfers Carried Over	9,642.55	(1,273.88)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,368.67	0.00	(8,368.67)
62	Total Transfers	10,262.55	9,637.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,899.97	0.00	(19,899.97)
63	Total Appropriation Costs and Transfers	18,714.10	19,994.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,708.68	0.00	(38,708.68)
64	Ending Fund Balance	603,331.57	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99	587,811.99			
65																	
66	Total PR Transfer	9,642.55	9,637.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,279.97	143,327.00	124,047.03
67	Total GR Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	8,000.00	0.00
68	Total	9,642.55	9,637.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,279.97	151,327.00	132,047.03

***FY 2013 YTD Expenses by Budget Class Code  
As of August 31, 2012  
Chiropractors (0630)  
Expense & Equipment: Approp 0820***

<b><i>Budget Object Class</i></b>	<b><i>Budget Object Class Name</i></b>	<b><i>YTD Expended</i></b>	<b><i>Appropriation</i></b>	<b><i>Remaining Appropriation</i></b>	<b><i>Percent Remaining</i></b>
140	TRAVEL, IN-STATE	1,480.70	11,400.00	9,919.30	87.01%
160	TRAVEL, OUT-OF-STATE		9,500.00	9,500.00	100.00%
180	FUEL & UTILITIES		60.00	60.00	100.00%
190	SUPPLIES	450.23	9,030.00	8,579.77	95.01%
320	PROFESSIONAL DEVELOPMENT	430.00	6,080.00	5,650.00	92.93%
340	COMMUNICATION SERV & SUPP	228.62	2,000.00	1,771.38	88.57%
400	PROFESSIONAL SERVICES	15,965.84	97,000.00	81,034.16	83.54%
420	HOUSEKEEP & JANITOR SERV			0.00	
430	M&R SERVICES	120.00	4,502.00	4,382.00	97.33%
480	COMPUTER EQUIPMENT			0.00	
560	MOTORIZED EQUIPMENT			0.00	
580	OFFICE EQUIPMENT		4,000.00	4,000.00	100.00%
590	OTHER EQUIPMENT		2,000.00	2,000.00	100.00%
640	PROPERTY & IMPROVEMENTS			0.00	
680	BUILDING LEASE PAYMENTS		100.00	100.00	100.00%
690	EQUIPMENT RENTAL & LEASES			0.00	
740	MISCELLANEOUS EXPENSES	133.32	2,000.00	1,866.68	93.33%
	<b>TOTAL</b>	<b>18,808.71</b>	<b>147,672.00</b>	<b>128,863.29</b>	<b>87.26%</b>

**OPEN SESSION MINUTES**  
**Missouri State Board of Chiropractic Examiners**  
**November 15, 2012 – 9:00 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 9:07 a.m., the Missouri State Board of Chiropractic Examiners conference call meeting was called to order by Dr. Jack Rushin, Board President, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard in Jefferson City, Missouri. The Executive Director facilitated roll call.

**Board Members Present**

Jack Rushin, D.C., President  
Gary Carver, D. C., Secretary  
Margaret Freihaut, D.C., Member  
Charles Quigless, D.C., Member

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Processing Technician Supervisor  
Greg Mitchell, Counsel

Dr. Rushin stated he would be voting in open and closed session.

A motion was made by Dr. Freihaut and seconded by Dr. Carver to approve the open session agenda. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Quigless, and Dr. Freihaut. Motion carried unanimously.

A motion was made by Dr. Carver and seconded by Dr. Freihaut to approve the open session minutes of the October 17 conference call. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Freihaut, and Dr. Quigless. Motion carried unanimously.

**Meeting Schedule**

The following is a tentative schedule of board conference calls and meetings.  
January 16, 2013 12:15 p.m. conference call  
February 13, 2013 12:15 p.m. conference call  
March 20, 2013 face to face meeting in Jefferson City

**Financial Report**

The executive director provided a brief update highlighting the renewal processing for online and paper renewals.

At 9:14 a.m., a motion was made by Dr. Carver and seconded by Dr. Freihaut to convene in closed session pursuant to section 610.021 subsection (14), 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and or complaints and or audits and or other information pertaining to the licensee or applicant, section 610.021 Subsection (1) RSMo for the purpose of discussing general legal actions, causes of actions or litigation and any confidential or privileged communication between this agency and its attorney, and for the

purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorizes agencies to go into closed sessions during those meetings. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Freihaut and Dr. Quigless. Motion carried unanimously.

At 9:49 a.m., a motion was made by Dr. Carver and seconded by Dr. Freihaut to convene in open session. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Freihaut and Dr. Quigless. Motion carried unanimously.

At 9:50 a.m., a motion was made by Dr. Carver and seconded by Dr. Freihaut to adjourn the conference call. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Freihaut, and Dr. Quigless. Motion carried unanimously



Executive Director

Declared approved by Board President Dr. Jack Rushin  
January 16, 2013