



Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Jane A. Rackers, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
Financial Institutions  
and Professional Registration  
John M. Huff, Director

STATE BOARD OF CHIROPRACTIC EXAMINERS  
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Loree V. Kessler, MPA  
Executive Director

**State Board of Chiropractic Examiners  
TENTATIVE AGENDA  
November 17, 2011 – 8:00 a.m.  
Division of Professional Registration  
3605 Missouri Boulevard - Jefferson City Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri State Board of Chiropractic Examiners, P.O. Box 672, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

Missouri State Board of Chiropractic Examiners  
Open Session Agenda  
November 17, 2011  
Page 1

**State Board of Chiropractic Examiners  
TENTATIVE AGENDA  
November 17, 2011 – 8:00 a.m.  
Division of Professional Registration  
3605 Missouri Boulevard - Jefferson City Missouri**

Call to Order	Dr. Gary Carver, Board President
Roll Call	Executive Director
Approval of Agenda	
1. Approval of Minutes	
• September 15, 2011 Board Meeting	
2. Financial Report	Executive Director
3. Legislation	
• Emergency Relief	
• Temporary License – Nonresident military spouse	
4. Dennis Harper DC	
• Correspondence Dated 9/20/11 and Vitae	
5. MSHSAA and HB 300	
6. Continuing Education Forms Review	
Meeting Schedule	

Motions to Close

Section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings

**OPEN SESSION MINUTES**  
**Missouri State Board of Chiropractic Examiners**  
**September 15, 2011 – 8:00 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 8:11 a.m., the Missouri State Board of Chiropractic Examiners meeting was called to order by Dr. Gary Carver, Board President, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. The executive director facilitated roll call.

**Board Members Present**

Gary Carver, D.C., President  
William Madosky, Secretary  
Paul Nahon, Public Member (via telephone conference)  
Jack Rushin, D.C.  
Homer Thompson, D.C.

**Staff Present**

Loree Kessler, Executive Director  
Sarah Becker, Lic Tech II  
Greg Mitchell, Counsel

**Visitor**

Kathleen Wilcoxson, MSCA Executive Director  
Roger Ott, DC

Dr. Carver indicated he would be voting in open and closed sessions.

A motion was made by Dr. Madosky and seconded by Dr. Thompson to approve the open session agenda. Board members voting aye: Dr. Madosky, Dr. Rushin, Mr. Nahon, Dr. Thompson and Dr. Carver. Motion carried unanimously.

A motion was made by Dr. Madosky and seconded by Dr. Thompson to approve the open session minutes of the June 16, board meeting, July 2 and August 19 mail ballots. Board members voting aye: Dr. Madosky, Dr. Rushin, Mr. Nahon, Dr. Thompson and Dr. Carver. Motion carried unanimously.

**Declarations of Emergency**

The board discussed whether legislation was needed on allowing DCs licensed in another state to practice in Missouri in the event of the disaster, noting the recent experience with the aftermath of the Joplin tornado. Recommended staff review statutes of other licensing boards regarding legislative language to address this issue.

The board briefly discussed continuing education in this area and needing to utilize the new forms to clearly define content areas that would address disaster response.

### **Financial Report**

The executive director provided an overview of income and expenditures to date. A motion was made by Dr. Madosky and seconded by Dr. Rushin to approve the financial report.

### **Regulatory Approval – Health & Safety Institute, Eugene, Oregon**

A motion was made by Dr. Madosky and seconded by Dr. Thompson to approve the Health & Safety Institute course of study for CPR/first. Board members voting aye: Dr. Madosky, Dr. Rushin, Mr. Nahon, Dr. Thompson and Dr. Carver. Motion carried unanimously.

### **Interscholastic Youth Sports Brain Injury Prevention Act**

The board determined that to address treating concussions highlighted by HB 300, chiropractic colleges could develop post doctoral course work or providers could assemble continuing education programs. Counsel was instructed to contact MSHAA about the implementation of the law and the executive director contact the Department of Health and Senior Services regarding the promulgation of regulations.

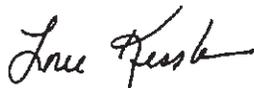
### **Jurisprudence Examination**

A motion was made by Dr. Madosky and seconded by Dr. Rushin authorizing the executive director to work with the Center for Credentialing Education concerning the development of an online jurisprudence examination.

At 9:13 a.m. the board took a recess and reconvened at 9:23 a.m.

At 9:23 a.m. a motion was made by Dr. Madosky and seconded by Dr. Jack Rushin to convene in closed session pursuant to section 610.021 subsections (14), section 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Dr. Madosky, Dr. Rushin, Mr. Nahon, Dr. Thompson and Dr. Carver. Motion carried unanimously.

At 1:08 p.m., a motion was made by Dr. Thompson and seconded by Dr. Madosky to adjourn the meeting Board members voting aye: Dr. Madosky, Dr. Rushin, Mr. Nahon, Dr. Thompson and Dr. Carver. Motion carried unanimously.



Executive Director

Approved by Board

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
	FY 2012 Actual																FY 2012 Projections	
	July	August	September	October	November	December	January	February	March	April	May	June	July	Lapsed July	YTD Total	Projected	Remaining (Projected - YTD Total)	
1	Chiropractors - 0630																	
2	FY 2012 Monthly Fund Balance Sheet																	
3																		
4																		
5	Beginning Fund Balance	765,794.82	755,785.43	743,274.32	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	0.00	(12,703.06)	
6	Revenue	3,429.25	7,073.50	2,200.31	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,703.06	0.00	(12,703.06)	
7	Total Funds Available	769,224.07	762,858.93	745,474.63	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	12,703.06	0.00	(12,703.06)	
8																		
9	Appropriation Costs:																	
10	Expense and Equipment	3,315.45	5,848.71	4,965.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,129.83	0.00	(14,129.83)	
11	Personal Service and Per Diem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12	Total Appropriation Costs	3,315.45	5,848.71	4,965.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,129.83	0.00	(14,129.83)	
13																		
14	Transfer Costs:																	
15	Rent	0.00	214.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	214.83	0.00	(214.83)	
16	Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
17	Board Staff Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
18	DIFP Department Cost Allocation	202.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	202.94	0.00	(202.94)	
19	Licensee Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
20	Biennium Sweep	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
21																		
22																		
23																		
24																		
25																		
26	PR Transfer:	0.00	590.10	713.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,303.23	0.00	(1,303.23)	
27	Division-Wide Costs	0.00	13.30	19.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	33.14	0.00	(33.14)	
28	Purchasing Staff	0.00	180.48	295.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	476.27	0.00	(476.27)	
29	PR/IT Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
30	Legal Team	0.00	100.95	120.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220.99	0.00	(220.99)	
31	CRR Staff	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
32	Board Specific:	0.00	(183.20)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(183.20)	0.00	193.20	
33	Expense/Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
34	Start-up Loan Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
35	Personal Services	0.00	5,549.44	4,962.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,511.47	0.00	(10,511.47)	
36	Fringe Benefits	0.00	1,839.57	1,794.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,634.23	0.00	(3,634.23)	
37	Technical Support Staff	0.00	289.47	281.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	570.51	0.00	(570.51)	
38	Central Mail Processing	0.00	235.86	233.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	469.34	0.00	(469.34)	
39	CIU Investigations	0.00	445.77	630.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,076.46	0.00	(1,076.46)	
40	Total PR Transfer	0.00	9,051.74	9,050.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,102.44	0.00	(18,102.44)	
41																		
42	Total OA Cost Allocation Transfer	0.00	590.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	590.00	0.00	(590.00)	
43																		
44	GR Transfer:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
45	Attorney General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
46	Administrative - Hearing Comm.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
47	Total GR Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
48																		
49	FY 2011 Transfers Carried Over:																	
50	FY 2011 June PR Transfer	9,920.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,920.20	0.00	0.00	
51	FY 2011 July Lapse PR Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
52	FY 2011 PR Transfer Adjustment	0.00	3,902.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,902.69	0.00	0.00	
53	FY 2011 Final Rent Transfer Adj	0.00	(7.68)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(7.68)	0.00	0.00	
54	FY 2011 Final DIFP Transfer Adj	0.00	(15.68)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(15.68)	0.00	0.00	
55	FY 2011 AG - June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
56	FY 2011 AHC - June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
57	Total FY 2011 Transfers Carried Over	9,920.20	3,879.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,799.53	0.00	0.00	
58	Total Transfers	10,123.14	13,735.95	9,050.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,909.79	0.00	(19,110.26)	
59	Total Appropriation Costs and Transfers	13,438.59	19,584.65	14,016.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47,039.62	0.00	(33,240.09)	
60	Ending Fund Balance	755,795.48	743,274.32	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	731,458.26	13,799.53	0.00	0.00	

**FY 2012 YTD Expenses by Budget Class Code**  
**As of September 30, 2011**  
**Chiropractors (0630)**  
**Expense & Equipment: Approp 0820**

<b>Budget Object Class</b>	<b>Budget Object Class Name</b>	<b>YTD Expended</b>	<b>Appropriation</b>	<b>Remaining Appropriation</b>	<b>Percent Remaining</b>
140	TRAVEL, IN-STATE	1,634.51	12,000.00	10,365.49	86.38%
160	TRAVEL, OUT-OF-STATE		10,000.00	10,000.00	100.00%
180	FUEL & UTILITIES		60.00	60.00	100.00%
190	SUPPLIES	1,225.51	9,505.00	8,279.49	87.11%
320	PROFESSIONAL DEVELOPMENT		6,500.00	6,500.00	100.00%
340	COMMUNICATION SERV & SUPP	219.45	2,000.00	1,780.55	89.03%
400	PROFESSIONAL SERVICES	10,880.68	97,000.00	86,119.32	88.78%
420	HOUSEKEEP & JANITOR SERV			0.00	
430	M&R SERVICES		4,402.00	4,402.00	100.00%
480	COMPUTER EQUIPMENT			0.00	
560	MOTORIZED EQUIPMENT			0.00	
580	OFFICE EQUIPMENT		4,000.00	4,000.00	100.00%
590	OTHER EQUIPMENT		2,000.00	2,000.00	100.00%
640	PROPERTY & IMPROVEMENTS			0.00	
680	BUILDING LEASE PAYMENTS		200.00	200.00	100.00%
690	EQUIPMENT RENTAL & LEASES			0.00	
740	MISCELLANEOUS EXPENSES	169.68	1,900.00	1,730.32	91.07%
<b>TOTAL</b>		<b>14,129.83</b>	<b>149,567.00</b>	<b>135,437.17</b>	<b>90.55%</b>

# *Missouri Revised Statutes*

## **Chapter 331 Chiropractors Section 331.115**

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### **Missouri license not required, when.**

331.115. A chiropractic physician licensed outside of this state shall not be required to obtain a Missouri license when:

(1) In consultation as a result of transmission of individual patient data by electronic or other means from within this state to an out-of-state licensed chiropractor with a chiropractor licensed to practice in this state, so long as a chiropractor licensed in this state retains ultimate authority and responsibility for the diagnosis or treatment in the care of the patient located within this state; or

(2) Evaluating a patient or rendering an oral or written chiropractic opinion, in connection with providing testimony or reviewing records for the purpose of any civil, criminal, or administrative proceeding in this state[.]; or

**(3) The non-resident licensee is practicing in conjunction with emergency relief efforts following the issuance of an executive order by the Governor of this state declaring a state of emergency. Any such chiropractic services provided in conjunction with emergency relief efforts shall otherwise comply with section 331.010.1 RSMo, and shall be provided for no more than forty-five (45) days following issuance of the Governor's executive order, except as provided in subsequent executive order or orders.**

*Below is the exemption language for massage therapists section 324.265.8 RSMo*  
*8. Any nonresident person licensed, registered, or certified by another state or territory of the United States, the District of Columbia, or foreign territory or recognized certification system determined as acceptable by the board shall be exempt from licensure as defined in this chapter, if such persons are incidentally called into the state to teach a course related to massage or body work therapy or to provide massage therapy services as part of an emergency response team working in conjunction with disaster relief officials.*



Jeremiah W. (Jay) Nixon  
Governor  
State of Missouri

Jane A. Rackers, Division Director  
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance  
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and Professional Registration  
John M. Huff, Director

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Loree V. Kessler, MPA  
Executive Director

## Memo

**To:** Board Members

**From:** Loree Kessler

A handwritten signature in black ink that reads "Loree Kessler".

**CC:** File

**Date:** November 2, 2011

**Re:** House Bill 136 – Nonresident Military Spouse Temporary License

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During the 2011 regular session, the Missouri general assembly passed, and the Governor signed into law, HB 136 authorizing boards to issue a temporary license to a nonresident military spouse. The portion of the legislation applicable to this board, starting with section 324.008.1, is included with this memorandum.

The division assembled a template regulation for boards to use in promulgating the regulatory language needed to implement the legislation and counsel has revised the regulation for review by the state board. A fee can be charged for this application as well. Therefore, please review the legislation and draft regulatory language and be prepared to discuss this at the November meeting.

Thank you for your attention to this matter.

PURPOSE: This rule states the requirements and procedures for a nonresident spouse of an active duty member of the military who is transferred to this state in the course of the member's military duty to obtain a temporary courtesy license to practice \_\_\_\_\_ for one hundred eighty days, subject to possible extension as provided by law.

(1) The board/commission/committee/office shall grant a temporary courtesy license to practice \_\_\_\_\_ without examination to a "nonresident military spouse" as defined in § 324.008.1, RSMo who provides the board/commission/committee/office the following:

- (A) A completed application form;
- (B) A non-refundable application fee, as established by the board/commission/committee/office pursuant to rule, made payable to the board/commission/committee/office;
- (C) Verification sent directly to the board/commission/committee/office from a state, district or territory verifying that the applicant holds a current and active license in that state, district or territory;
- (D) Proof that the applicant has been engaged in active practice in a state, district or territory of the United States in which the applicant is currently licensed for at least two (2) years of the five (5) years immediately preceding the application for temporary licensure;
- (E) Verification sent directly to the board/commission/committee/office from each state, district or territory of the United States in which the applicant has ever been licensed verifying that:
  - (i) The applicant is, or was at the time last licensed in that jurisdiction, in good standing;
  - (ii) The applicant has not committed an act in any jurisdiction where the applicant holds or held a license that would have constituted grounds for the refusal, suspension, or revocation of a license or certificate to practice at the time the act was committed; and
  - (iii) The applicant has not been disciplined under the laws of a licensing or credentialing entity in another jurisdiction and is not the subject of an unresolved complaint, review procedure or disciplinary proceeding under the laws of a licensing or credentialing entity in any other jurisdiction.
- (F) Proof of submission of fingerprints to the Missouri State Highway Patrol's approved vendor for both a Missouri State Highway Patrol and Federal Bureau of Investigation (FBI) fingerprint background check. Any fees due for fingerprint background checks shall be paid by the applicant directly to the fingerprint vendor or as otherwise set out in the board/commission/committee/office's regulations;
- (G) If the board/commission/committee/office is unable initially to determine if the licensing requirements of the state, district or territory in which the applicant is currently licensed are equivalent to Missouri's licensing requirements, the applicant shall, upon request, submit documentation as necessary to assist the board/commission/committee/office in determining whether such other jurisdiction's licensing requirements are equivalent to the licensing requirements of this state;
- (H) Proof of satisfactory completion of the board/commission/committee/office's written jurisprudence examination regarding the laws of the State of Missouri related to the applicant's profession;
- (I) Such additional information as the board/commission/committee/office may request to determine eligibility for a temporary courtesy license pursuant to the provisions of subsections 1 to 5 of section 324.008 RSMo.

**Comment [L1]:** Do we want to define active practice?

**Comment [L2]:** Do we want to define or further explain what it is to be "disciplined." In other words if another state "disciplines" someone by issuing a letter of concern but Missouri does not consider it to be discipline, would that be considered here?

**Comment [L3]:** Here, so long as there is nothing that conflicts with the requirements of and intent of the statute, a board/commission/committee/office could add requirements. E.G. Dental could add proof of continuing certification in BLS or ALCS. However, if it is ONLY a one-time thing they have to show to get a license in the other state, it would not be appropriate to include here. For example, educational transcript, examination requirements, etc.

disqualifying act.

(b) In the event the deputy has in due course determined pursuant to paragraph (a) of subdivision (1) of subsection 1 of section 288.050 that a claimant quit his or her work with an employer for the purpose of accepting a more remunerative job with another employer which the claimant did accept and earn some wages therein, no benefits based on wages paid prior to the date of the quit shall be chargeable to the employer the claimant quit.

(c) In the event the deputy has in due course determined pursuant to paragraph (b) of subdivision (1) of subsection 1 of section 288.050 that a claimant quit temporary work in employment with an employer to return to the claimant's regular employer, then, only for the purpose of charging base period employers, all of the wages paid by the employer who furnished the temporary employment shall be combined with the wages actually paid by the regular employer as if all such wages had been actually paid by the regular employer. Further, charges for benefits based on wages paid for part-time work shall be removed from the account of the employer furnishing such part-time work if that employer continued to employ the individual claiming such benefits on a regular recurring basis each week of the claimant's claim to at least the same extent that the employer had previously employed the claimant and so informs the division within thirty days from the date of notice of benefit charges.

(d) No charge shall be made against an employer's account in respect to benefits paid an individual if the gross amount of wages paid by such employer to such individual is four hundred dollars or less during the individual's base period on which the individual's benefit payments are based. Further, no charge shall be made against any employer's account in respect to benefits paid any individual unless such individual was in employment with respect to such employer longer than a probationary period of twenty-eight days, if such probationary period of employment has been reported to the division as required by regulation.

(e) In the event the deputy has in due course determined pursuant to paragraph (c) of subdivision (1) of subsection 1 of section 288.050 that a claimant is not disqualified, no benefits based on wages paid for work prior to the date of the quit shall be chargeable to the employer the claimant quit.

**(f) In the event the deputy has in due course determined under paragraph (c) of subdivision (1) of subsection 1 of section 288.050 that a claimant is not disqualified, no benefits based on wages paid for work prior to the date of the quit shall be chargeable to the employer the claimant quit.**

(g) Nothing in paragraph (b), (c), (d) [or], (e), or (f) of this subdivision shall in any way affect the benefit amount, duration of benefits or the wage credits of the claimant.

2. The division may prescribe regulations for the establishment, maintenance, and dissolution of joint accounts by two or more employers, and shall, in accordance with such regulations and upon application by two or more employers to establish such an account, or to merge their several individual accounts in a joint account, maintain such joint account as if it constituted a single employer's account.

3. The division may by regulation provide for the compilation and publication of such data as may be necessary to show the amounts of benefits not charged to any individual employer's account classified by reason no such charge was made and to show the types and amounts of transactions affecting the unemployment compensation fund.

**324.008. 1. As used in this section, "nonresident military spouse" means a nonresident spouse of an active duty member of the armed forces of the United States who has been transferred or is scheduled to be transferred to the state of Missouri, is domiciled in the state of Missouri, or has moved to the state of**

Missouri on a permanent change-of-station basis.

2. Except as provided in subsection 6 of this section and notwithstanding any other provision of law, any agency of this state or board established under state law for the regulation of occupations and professions in this state shall, with respect to such occupation or profession that it regulates, by rule establish criteria for the issuance of a temporary courtesy license to a nonresident spouse of an active duty member of the military who is transferred to this state in the course of the member's military duty, so that, on a temporary basis, the nonresident military spouse may lawfully practice his or her occupation or profession in this state.

3. Notwithstanding provisions to the contrary, a nonresident military spouse shall receive a temporary courtesy license under subsection 2 of this section if, at the time of application, the nonresident military spouse:

(1) Holds a current license or certificate in another state, district, or territory of the United States with licensure requirements that the appropriate regulatory board or agency determines are equivalent to those established under Missouri law for that occupation or profession;

(2) Was engaged in the active practice of the occupation or profession for which the nonresident military spouse seeks a temporary license or certificate in a state, district, or territory of the United States for at least two of the five years immediately preceding the date of application under this section;

(3) Has not committed an act in any jurisdiction that would have constituted grounds for the refusal, suspension, or revocation of a license or certificate to practice that occupation or profession under Missouri law at the time the act was committed;

(4) Has not been disciplined by a licensing or credentialing entity in another jurisdiction and is not the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing or credentialing entity in another jurisdiction;

(5) Authorizes the appropriate board or agency to conduct a criminal background check and pay for any costs associated with such background check;

(6) Pays any fees required by the appropriate board or agency for that occupation or profession; and

(7) Complies with other requirements as provided by the board.

4. Relevant full-time experience in the discharge of official duties in the military service or an agency of the federal government shall be credited in the counting of years of practice under subdivision (2) of subsection 3 of this section.

5. A temporary courtesy license or certificate issued under this section is valid for one hundred eighty days and may be extended at the discretion of the applicable regulatory board or agency for another one hundred eighty days on application of the holder of the temporary courtesy license or certificate.

6. This section shall not apply to the practice of law or the regulation of attorneys.

7. The appropriate board or agency shall promulgate rules to implement the provisions of this section. Any rule or portion of a rule, as that term is defined in section 536.010, that is created under the authority delegated in this section shall become effective only if it complies with and is subject to all of the

provisions of chapter 536 and, if applicable, section 536.028. This section and chapter 536 are nonseverable and if any of the powers vested with the general assembly under chapter 536 to review, to delay the effective date, or to disapprove and annul a rule are subsequently held unconstitutional, then the grant of rulemaking authority and any rule proposed or adopted after August 28, 2011, shall be invalid and void.

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Dear Board Members,

A unique opportunity is emerging in chiropractic in our State of Idaho and I would appreciate a few moments of your time to describe what is proving to be a "peer equalizing" procedure providing our patients with substantial back, neck and joint pain relief.

I have been receiving phone calls from Missouri doctors requesting instruction in the art and science of injectable nutritional in your state. We are fortunate in Idaho as we have been able to perform this service to our patients since inception of our licensing, but just within the last couple of years have developed a procedure that includes diagnosis and treatment utilizing these nutritional injectables.

Our clinic is having tremendous results with this program, so much so, we are in the process of developing a program that will be a standard in our state. In fact, as a member of our state Chiropractic board, I was assigned the research aspect of this therapy in the form of IV and injection of these nutritional that may include vitamins, proteins and other joint essential elements. Our state has given the nod to move forward and we are experiencing tremendous results.

Our research concluded:

"Chiropractic is a science and art used to restore normal nerve supply by mechanic or manual adjustments. The use of adjunctive methods of nutrition and therapies to help achieve the maximum potential for a chiropractic adjustment and ultimately the patient's health are established. Based on empirical data we have found by using injectable vitamin/minerals/and oxygen derivatives, we are able to keep, in addition to standard chiropractic treatment, a large portion of our patients from invasive surgical procedures."

Our clinic is currently receiving numerous referrals from other D.C. and M.D. practitioners trying to avoid invasive surgical involvement for their patients, and we are impressed with the results. We have successfully treated chronic bursitis , chronic herniated disc conditions, osteoarthritis of the knees, shoulders, back, neck ,wrists and elbows.

I have worked for two years building a course soon to be certified. This course will include 36 hours of instruction with extensive didactic training and an in clinic practicum that must be completed before certification. This training includes essential protocols that have shown a mass effectiveness and are safe.

My qualifications include minor surgical technique at Western States Chiropractic College and certification from current allopathic practitioners performing this type of treatment.

This letter is a basic inquiry to your Board concerning scope of practice with these procedures. I would appreciate, at your convenience, an interpretation of your practice act in the state of Missouri as to the possibility of beginning a training program that has firm standards, training techniques and application for those doctors that have requested such a program. The basic question first would be, "can Missouri

doctors of Chiropractic perform nutritional supplement and vitamin injections based on current Illinois law?" It would be fruitless to press forward with our course if this basic tenant is not clarified. Second, if the first question is in the affirmative, what are the proper procedures for certifying a post-graduate program in the state of Missouri?

Thank you for allowing me to address your board with this issue. As chiropractic continues to grow and flourish, our scope of practice must keep pace. Your assistance in interpretation of this law would be much appreciated.

Respectfully submitted,

Dennis Harper, D.C.,N.D.

10620 Highway 12

Orofino, Idaho, 83544

208-476-3158

# Dennis L. Harper, D.C.,N.D

10620 Highway 12  
Orofino, Idaho 83544

208-476-3158

[drharperoz1@gmail.com](mailto:drharperoz1@gmail.com)

## Education:

Associate of Arts	College of the Redwoods	1977
Doctor of Chiropractic	Western States Chiropractic College	1980
Licensed to Practice Chiropractics	State of Idaho	1981
Ozone and UVB Therapy	Frank Shallenberger, M.D.	2009
Doctor of Naturopathic Medicine	Great Lakes College	2010
Klinghardt Academy	Injection Techniques	2011

## Memberships:

Idaho Board of Chiropractic Physicians	1987-1993 1999-2005
National Board of Examiners	1990-1993 & 1999-2005
Federation of Chiropractic Licensing Boards	1990-1993 & 1999-2005
National Board of Chiropractic Examiners	1990-1993 & 1999-2005
Clinical Competency Panel	1999-2005
Idaho Assoc. of Chiropractic Phys.-member	1981-present
Idaho Assoc. of Chiropractic Phys.- board member	2006-2011
American Chiropractic Scoliosis Foundation	1991-Present
Professional Chiropractic Association	1991-Present
National Safety Council	1991-Present

## Volunteer Experience:

District Representative	IACP	2005-Present
Associate Instructor	Western States Chiropractic College	2009-Present
Instructor for InMed	Oxidative Therapy/ Joint injectables	2010-Present
Sponsor/Assistant Scoutmaster	Boy Scouts of America	
Public Affairs Chairman	Orofino Chamber of Commerce	
Past President	Orofino Kiwanis	
Member	Clearwater Resource Coalition	
Past Chairman	Lewis-Clark State College Outreach Program	

**CHIROPRACTIC HEALTH AND REHABILITATION CENTER**

Dr. Jan Doty-Poole  
108 Silver Lady Lane  
Branson West, MO 65737  
OFC: 417-272-9191  
FAX: 417-272-9797

October 26, 2011

Lori Kessler  
Chiropractic State Board of Examiners

RE: MSHSAA Concussion Return to Play Form (enclosed).

Dear Lori Kessler,

Thanks for the talk the other day. It has taken me a little longer than hoped to forward this info to you, but life is busy. Here we go.

The Athletic Trainer at Reeds Spring School District would not allow an athlete to return to play without the enclosed form completed, but a doctor of chiropractic (DC) could not complete the form because of the recommendations. This spurred me to confirm with MSHSAA and the MSBA. Following is a brief synopsis of our discussions:

1. **Harvey Richardson, MSHSAA representative, at 573-875-4880.** Harvey indicates he is on the committee regarding House Bill No. 300 (enclosed) which required MSHSAA to develop guidelines for schools regarding concussion injuries. He states that DC's do not have the scope, sequence, and education to evaluate and return student athletes to play after concussions. He also indicates that this is the MSHSAA stance even though the committee has not made the specific guidelines public and/or open for notice and response. Also, at the present time DC are unable to return student athlete after concussion in accordance to the MSHSAA standards and if the school is associated with MSHSAA; they have to abide by these standards. He states none on the committee feels DC are capable and this will be what the final drafts states and the Department of Healing Arts also supports this view – paraphrased. Mr. Richardson was a very nice individual, but firm in his opinion even though one of his best friends is a “side line” DC for several high school teams.

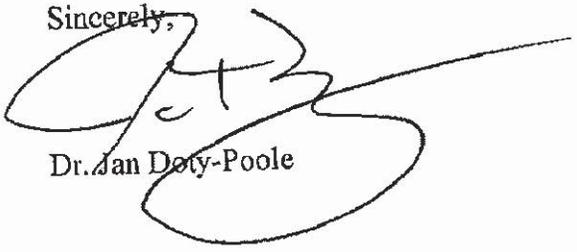
2. **Kelly Hopkin, atty with Missouri School Board Administration (MSBA), at 800-221-6722.** She indicates the committee is formulating the new state regulations to implement this law but it has not been implemented. Also, House Bill No. 300 does not exclude DC and MSHSAA needs to be notified to reflect the changes in the house bill. Simply said, Ms. Hopkin indicates there is no law indicating which Mr. Richardson states.

3. **Evelyn Kincaid, MSBA committee representative for House Bill No. 300 Mr. Richardson referenced, at 800-221-6722.** Ms. Kincaid indicates the committee is still gathering input and reviewing draft rules that must go thru DESE first. The committee continues

to go thru the primary process of expert review and has not placed it before public notice. They are still in the draft of rules and is not near the final rule. She feels Mr. Richardson is misinformed regarding the stance of the committee of what the committee feels the guidelines are going to be and Mr. Richardson wants to take the staunchest position because there is no finalized guidelines. She explains the committee is part of Bill 300 but is caught in a time warp and does not know when the final draft will be concluded. She states the law states diagnosis and treatment with a licensed physician. She states the question will be if the physician has classes/education for concussion and can support this especially with the comment period. In other words, does the person have the credentials and license to do this; if they do then they can.

Hopefully, this info helps. Call me if you need further information, help, and/or to tell me how it goes. Good Luck!!!

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read 'Jan Doty-Poole', with a long horizontal flourish extending to the right.

Dr. Jan Doty-Poole

# MSHSAA Concussion Return to Play Form

This form is adapted from the Acute Concussion Evaluation (ACE) care plan on the CDC website ([www.cdc.gov/injury](http://www.cdc.gov/injury)). All medical providers are encouraged to review this site if they have questions regarding the latest information on the evaluation and care of the scholastic athlete following a concussion injury. **Please initial any recommendations that you select below.**

Athlete's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Date of Injury: \_\_\_\_\_

## THIS RETURN TO PLAY IS BASED ON TODAY'S EVALUATION

Date of Evaluation: \_\_\_\_\_ Care Plan Completed By: \_\_\_\_\_

Return to This Office (Date/Time): \_\_\_\_\_

Return to School On (Date): \_\_\_\_\_

### RETURN TO SPORTS

PLEASE NOTE: 

1. Athletes should not return to practice or play for at least 24 hours after their head injury has occurred.
2. Athletes should never return to play or practice if they still have ANY symptoms.
3. Athletes: Be sure that your coach and/or athletic trainer are aware of your injury and symptoms, and that they have the contact information for the treating physician.

The following are the return to sports recommendations at the present time:

Physical Education:  Do NOT return to PE class at this time.

May return to PE class at this time.

Sports:  Do NOT return to sports practice or competition at this time.

May gradually return to sports practices under the supervision of the healthcare provider for your school or team.

May be advanced back to competition after phone conversation with attending physician (MD/DO/PAC/ATC/ARNP/Neurophysiologist).

Must return to physician (MD/DO/PAC/ATC/ARNP/Neurophysiologist) for final clearance to return to competition.

Cleared for full participation in all activities and restrictions. Return of symptoms should result in re-evaluation by physician (MD/DO/PAC/ATC/ARNP/Neurophysiologist) for assessment.

- OR -

### Medical Office Information (Please Print/Stamp):

Evaluator's Name: \_\_\_\_\_ Office Phone: \_\_\_\_\_

Evaluator's Signature: \_\_\_\_\_

Evaluator's Address: \_\_\_\_\_

FIRST REGULAR SESSION

# HOUSE BILL NO. 300

96TH GENERAL ASSEMBLY

INTRODUCED BY REPRESENTATIVE GATSCHENBERGER.

D. ADAM CRUMBLISS, Chief Clerk

1025L.011

## AN ACT

To amend chapter 167, RSMo, by adding thereto one new section relating to student athlete head injuries.

*Be it enacted by the General Assembly of the state of Missouri, as follows:*

Section A. Chapter 167, RSMo, is amended by adding thereto one new section, to be known as section 167.765, to read as follows:

167.765. 1. The provisions of this section shall be known as the "High School Sports Brain Injury Prevention Act". No later than December 31, 2011, the school board of each school district shall work in concert with the Missouri State High School Activities Association to develop guidelines, pertinent information, and forms to educate coaches, youth athletes, and the parents or guardians of youth athletes of the nature and risk of concussion and head injury including continuing to play after concussion or head injury.

2. On a yearly basis, a concussion and head injury information sheet shall be signed by the athlete's parent or guardian and submitted prior to the youth athlete's initiating practice or competition.

3. A youth athlete who is suspected for sustaining a concussion or head injury in a practice or game shall be removed from competition at that time.

4. A youth athlete who has been removed from play shall not return to play until the athlete is evaluated by a licensed health care provider trained in the evaluation and management of concussion, as defined by the Missouri State High School Activities Association in consultation with the department of mental health, and receives written clearance to return to play from that health care provider. The health care provider may be a volunteer. A volunteer who authorizes a youth athlete to return to play is not liable

EXPLANATION — Matter enclosed in bold-faced brackets [thus] in the above bill is not enacted and is intended to be omitted from the law. Matter in bold-face type in the above bill is proposed language.

HB 300

2

18 **for civil damages resulting from any act or omission in the rendering of such care, other**  
19 **than acts or omissions constituting gross negligence or willful or wanton misconduct.**

T

FIRST REGULAR SESSION  
[TRULY AGREED TO AND FINALLY PASSED]  
SENATE COMMITTEE SUBSTITUTE FOR  
HOUSE COMMITTEE SUBSTITUTE FOR

Final  
Version?

**HOUSE BILL NOS. 300, 334 & 387**  
**96TH GENERAL ASSEMBLY**

2011

1025S.07T

**AN ACT**

To amend chapter 167, RSMo, by adding thereto two new sections relating to student athlete brain injuries.

*Be it enacted by the General Assembly of the state of Missouri, as follows:*

Section A. Chapter 167, RSMo, is amended by adding thereto two new sections, to be known as sections 167.765 and 167.775, to read as follows:

**167.765. 1.** The provisions of this section shall be known as the "Interscholastic Youth Sports Brain Injury Prevention Act". No later than December 31, 2011, the department of health and senior services shall work with a statewide association of school boards, a statewide activities association that provides oversight for athletic or activity eligibility for students and school districts, and an organization named by the department of health and senior services that specializes in support services, education, and advocacy of those with brain injuries to promulgate rules which develop guidelines, pertinent information, and forms to educate coaches, youth athletes, and parents or guardians of youth athletes of the nature and risk of concussion and brain injury including continuing to play after concussion or brain injury. The primary focus of rules promulgated under this section shall be the safety and protection against long-term injury to the youth athlete.

**2.** On a yearly basis, each school district shall distribute a concussion and brain injury information sheet to each youth athlete participating in the district's athletic program. The information form shall be signed by the youth athlete's parent or guardian and submitted to the school district prior to the youth athlete's participation in any athletic practice or competition.

**3.** A youth athlete who is suspected of sustaining a concussion or brain injury in a practice or game shall be removed from competition at that time and for no less than twenty-four hours.

~~\*~~ 4. A youth athlete who has been removed from play shall not return to competition until the athlete is evaluated by a licensed health care provider trained in the evaluation and management of concussions as defined in the guidelines developed under subsection 1 of this section and receives written clearance to return to competition from that health care provider.

5. Any rule or portion of a rule, as that term is defined in section 536.010 that is created under the authority delegated in this section shall become effective only if it complies with and is subject to all of the provisions of chapter 536, and, if applicable, section 536.028. This section and chapter 536 are nonseverable and if any of the powers vested with the general assembly pursuant to chapter 536, to review, to delay the effective date, or to disapprove and annul a rule are subsequently held unconstitutional, then the grant of rulemaking authority and any rule proposed or adopted after August 28, 2011, shall be invalid and void.

167.775. 1. Any statewide athletic organization with a public school district as a member shall be required to publish an annual report relating to the impact of concussions and head injuries on student athletes which details efforts that may be made to minimize damages from injuries sustained by students participating in school sports. The annual report shall be distributed to the joint committee on education, the house committee on elementary and secondary education or any other education committee designated by the speaker of the house of representatives, and the senate committee on education or any other education committee designated by the president pro tem of the senate. The first report required under this section shall be completed and distributed no later than January 31, 2012. Such report shall be made available to school districts and to parents of students.

2. Notwithstanding any other law, no public school shall be a member of any statewide athletic organization failing to comply with the provisions of subsection 1 of this section.

*Kelly Hupkin*  
 - Committee Formulating new state regulations to discipline this type law  
 - MS HS AA call them to reflect A's in house bill

## INSTRUCTIONS

### APPLICATION FOR CONTINUING EDUCATION APPROVAL

**ALL INFORMATION MUST BE TYPED OR PRINTED IN BLACK INK. ALL APPLICATIONS MUST BE SUBMITTED FORTY-FIVE (45) DAYS PRIOR TO THE DATE OF THE SEMINAR. APPLICATIONS THAT ARE ILLEGIBLE WILL BE RETURNED. THERE IS A \$5.00 FEE PER SESSION PER DATE OF A SEMINAR.**

#### CHANGES IN CONTINUING EDUCATION REQUIREMENTS

- No specific categories of CE required for renewal of the license.
- CE must be completed prior to expiration date of the license.
- Twelve hours of formal continuing education required to maintain certification in meridian therapy/acupressure/acupuncture and/or insurance consulting prior to expiration of certification.

#### ***CURRENT REQUIREMENT***

**A licensee must obtain at least twenty-four hours formal continuing education from no less than three (3) of the categories listed below. Formal continuing education hours must be approved by the State Board to meet this requirement. The risk management categories of continuing education are listed below.**

1. Diagnostic imaging (X ray)
2. Differential or physical diagnosis or both
3. Ethical practices. Continuing education courses acceptable for this area include topics such as professionalism, doctor-patient relationship, legal issues and responsibilities, confidentiality, and advertising
4. Emergency procedures. Cardiopulmonary resuscitation (CPR) and/or first aid offered by the American Red Cross or other board-approved sponsoring organization shall be acceptable as meeting the continuing education requirements for this category
5. Human immunodeficiency (HIV), infectious diseases, and/or universal precautions
6. Cerebrovascular accident (CVA) and/or transient ischemic attack (TIA)
7. Disc injury
8. Aggravated spinal conditions and/or injury
9. Record keeping and/or Subjective Objective Assessment Plan (SOAP) notes
10. Soft tissue injury
11. Nutrition
12. Chiropractic principles and/or technique(s)
13. Health promotion and wellness
14. Case studies in chiropractic that consist of presentations relating to articles published in scholarly journals, treatises, or textbooks used by board-approved Council of Chiropractic Education (CCE) colleges and/or universities and evidence-based and/or value-based studies
15. Insurance consulting
16. Meridian Therapy/acupressure/acupuncture.

## **COMPLETING THE APPLICATION FOR CONTINUING EDUCATION COURSE APPROVAL**

### **SECTION I – Sponsor Information**

Number 1-13. Enter the sponsoring organization name, seminar name, sponsoring organization address, city, state, zip, sponsoring organization primary contact person, primary contact person telephone number, primary contact person fax number, primary contact person email, sponsoring organization secondary contact person, telephone number and email.

SECTION II – Continuing education information is posted on the Board's website for licensees to review approved seminars.

Number 14-20. In this section please include the sponsoring organization name, address, city, state, zip, sponsoring organization email and telephone number if different from sections 1-13 to be placed on the Board's website as contact information the licensees.

### **DO NOT WRITE BELOW SECTION II – THIS SECTION IS FOR BOARD USE ONLY.**

The Board will calculate the fee and provide the sponsoring organization an invoice for payment.

## **APPLICATION FOR CE SEMINAR/SESSION CONTENT REVIEW**

Enter the sponsoring organization/provider name, the name of the seminar/session title, delivery method, number of credit hours for session, instructor name and category (refer to instructions for list of categories).

SECTION I – Session Overview - Briefly describe the purpose of the session to be presented. An example: The class participants will learn how to objectively identify patient populations that would benefit from rehabilitation. The students will be able to initiate an appropriate program of rehabilitation based on therapeutic standards.

SECTION II – Session Objectives - Describe the concepts, techniques and methodologies to be presented and intended results. An example: The subject begins with current concepts of Rehabilitation, initial evaluation, goal setting, instability vs. hyper mobility, stabilization mechanisms and rehabilitation protocols and procedures.

SECTION III – Session References – List source(s) utilized in assembling session information to include journals, textbooks, publications, etc.

An Example: Principles of Neural Science, 4<sup>th</sup> ed., McGraw-Hill, New York  
Functional Neurology for Practitioners of Manual Therapy by Randy Beck, DC,  
PhD. Churchill Livingstone, 2008

SECTION IV – Session Outline – List topics sequentially according to date and begin/end times. Example: Health, Healing, Philosophy of Chinese Medicine, 1/10/10, 8:00 am – 10:00 a.m.,  
Jefferson City MO.

External Pathogens, 1/10/10, 10:00 a.m. – 12:00 p.m. – Jefferson City MO

## REMINDERS:

When submitting the applications for Board approval, please one copy of the completed application, syllabus, and instructor/speaker vitae(s) to the board office.

Instructors teaching diagnostic imaging must have the credential of a Diplomat American Board of Chiropractic Radiology (DACBR) or medical radiologist. If the instructor is not a DACBR or medical radiologist, the instructor and requested credits will not be approved.

Notification regarding the result of the review of the continuing education will be sent to the sponsor, along with a continuing education course number assigned by the board. Sponsors need to include the board assigned number on any certificate or verification of attendance provided to the licensee. The following disclaimer must be printed on the front of any program announcements or handout notifications of these seminars:

*"Approval of this course is not acknowledgment or ruling by the Board that the methods taught in this course are recognized and approved by the Board as the appropriate practice of chiropractic as defined in Section 331.010, RSMo."*

If there are no handouts, this disclaimer must be put on a separate sheet of paper to be handed out to those in attendance.

If you have any questions completing the application for continuing education course approval, please contact the board office at 573/751-2104.



**APPLICATION FOR CONTINUING EDUCATION APPROVAL**

20 CSR 2070-2.081 defines the post graduate continuing education requirements for sponsoring organizations/providers. The application packet consists of the application form and Continuing Education Seminar/Session Content Review form. The application form provides contact information regarding the continuing education provider while the Continuing Education Seminar/Session Content Review form is a breakdown of the continuing education being provided. Please refer to the application instructions accompanying this packet for details in completing each form.

Applications for Continuing Education application forms and attachments must be received in the board office at least **forty-five (45) days** in advance of the seminar. Applications can be submitted via regular or overnight mail or hand delivered. Providers are reminded that upon receipt of the application packet, the provider **will be sent an invoice** indicating the amount owed. **PLEASE DO NOT SEND PAYMENT WITH THE ORIGINAL APPLICATION PACKET.**

Incomplete applications will be returned to the provider for correction/completion and will result in delaying the approval of the continuing education seminar/session and an additional charge of \$5 for each seminar/session that is incomplete.

Along with the Continuing Education Seminar/Session Content Review form the provider shall include the instructor's resume/vitae documenting education, training, experience, and specialty certifications.

**SECTION I - SPONSOR INFORMATION**

<b>1. SPONSORING ORGANIZATION PROVIDER NAME</b>		<b>2. SEMINAR NAME</b>	
<b>3. SPONSORING ORGANIZATION ADDRESS</b>		<b>4. CITY</b>	<b>5. STATE</b>
			<b>6. ZIP</b>
<b>7. SPONSORING ORGANIZATION PRIMARY CONTACT PERSON</b>		<b>8. PRIMARY CONTACT PERSON TELEPHONE NUMBER (include area code)</b>	
<b>9. PRIMARY CONTACT PERSON FAX NUMBER</b>		<b>10. PRIMARY CONTACT PERSON EMAIL</b>	
<b>11. SPONSORING ORGANIZATION SECONDARY CONTACT PERSON (if applicable)</b>		<b>12. TELEPHONE NUMBER</b>	<b>13. EMAIL</b>

**SECTION II – WEB INFORMATION**

**CONTINUING EDUCATION SPONSOR INFORMATION WILL BE POSTED ON THE WEB SITE ALONG WITH APPROVED SEMINARS. PLEASE COMPLETE THE SECTION BELOW RELATING TO INFORMATION TO BE POSTED ON THE WEB SITE.**

<b>14. SPONSORING ORGNAIZATION NAME (if different from above)</b>			
<b>15. SPONSORING ORGANIZATION ADDRESS (if different from above)</b>	<b>16. CITY (if different from above)</b>	<b>17. STATE</b>	<b>18. ZIP</b>
<b>19. SPONSORING ORGANIZATION EMAIL</b>	<b>20. SPONSORING ORGANIZATION TELEPHONE</b>		

**SECTION III - DO NOT WRITE BELOW THIS LINE – FOR BOARD USE ONLY**

**Total Number of seminars/sessions \_\_\_\_\_ x \$5 per seminar/session = \_\_\_\_\_ Amount Owed**

**Incomplete application  Amount owed \$5**

**DATE INVOICE SENT TO PROVIDER**



**APPLICATION FOR CE SEMINAR/SESSION CONTENT REVIEW**

**INSTRUCTIONS:**

1. This form must be accompanied by an Application for Continuing Education Approval
2. A copy of a recent resume or vitae is required for each instructor
3. Materials can be sent via regular mail, express delivery, hand carried or via email. See mailing information below

MISSOURI STATE BOARD OF CHIROPRACTIC EXAMINERS  
3605 MISSOURI BOULEVARD  
P.O. BOX 672  
JEFFERSON CITY, MO 65102-0672  
Email: chiropractic@pr.mo.gov

1. Sponsoring Organization/Provider Name	2. Seminar/Session Title
3. Delivery Method <input type="checkbox"/> Classroom <input type="checkbox"/> Online	4. Number of Credit Hours for Session
5. Instructor Name	6. Category (refer to instructions for list of categories)

**SECTION I – SESSION OVERVIEW** Briefly summarize the purpose of the session & related information to be presented.

**SECTION II – SESSION OBJECTIVES** Describe concepts, techniques, and methodologies to be presented and intended results.

**SECTION III – SESSION REFERENCES** List source(s) utilized in assembling session information to include journals, textbooks, publications etc.



CONTINUING EDUCATION SEMINAR  
 APPROVAL / DISAPPROVAL FORM

<b>Sponsoring Organization Name</b>	
<b>Address:</b>	
<b>Seminar Name:</b>	
<b>Date:</b>	<b>Location:</b>

TOPICS	APPROVAL #	HOURS	DISAPPROVAL	REASON
General				
X-Ray				
Differential/Physical Diagnosis				
Ethics Practice				
Emergency Procedures				
HIV/Infection Diseases, Universal Precautions				
CVA / TVA				
Disc Injury				
Aggravated spinal conditions and/or injury				
Record keeping and/or SOAP Notes				
Soft Tissue Injury				
Nutrition				
Chiropractic principles/Techniques				
Health Promotion and Wellness				
Case Studies				
Insurance Consulting				
MTAA				

ADDITIONAL INFORMATION – BOARD USE ONLY

**OPEN SESSION MINUTES**  
**Missouri State Board of Chiropractic Examiners**  
**November 17, 2011 – 8:00 a.m.**  
**Division of Professional Registration**  
**3605 Missouri Boulevard – Jefferson City, Missouri**

At 8:08 a.m., the Missouri State Board of Chiropractic Examiners meeting was called to order by Dr. Gary Carver, Board President, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. The executive director facilitated roll call.

**Board Members Present**

Gary Carver, D.C., President  
William Madosky, Secretary  
Paul Nahon, Public Member  
Jack Rushin, D.C.  
Homer Thompson, D.C.

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Wilde, Executive I  
Greg Mitchell, Counsel

**Visitor**

Roger Ott, DC

Dr. Carver indicated he would be voting in open and closed sessions.

A motion was made by Dr. Madosky and seconded by Dr. Thompson to approve the open session agenda adding a discussion concerning continuing education and Part IV national examination. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Carver. Motion carried unanimously.

At 8:10 a.m. the board took a moment of silence in memory of Dr. Jack Kessinger.

A motion was made by Dr. Madosky and seconded by Dr. Thompson to approve the open session minutes of the September 15<sup>th</sup> board meeting. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Carver. Motion carried unanimously.

**Financial Report**

The board reviewed the report of income and expenditures. A motion was made by Dr. Madosky and seconded by Dr. Rushin to accept the financial report. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Carver. Motion carried unanimously.

The board recommended that Drs. Rushin and Thompson attend the annual meeting of the Federation of Chiropractic Licensing Boards and National Board of Chiropractic Examiners in May, 2012.

## **Legislation**

The board reviewed legislation drafted by staff regarding out of state practitioners working in Missouri during the declaration of a disaster and indicated such language could be shared upon request. Additionally, the board appointed a subcommittee of Drs. Carver, Rushin and Thompson to review the scope of practice statute. Dr. Carver noted that some time ago, the board undertook a survey of practitioners concerning muscular skeletal adjustments and adjunct therapies. Staff had searched for the survey, assembled sometime in the early 1990's and was unable to locate a copy of the survey or the results.

## **Dr. Dennis Harper – Nutrient Administration**

The board reviewed Dr. Harper's correspondence and instructed the executive director to send a response explaining that Dr. Harper could submit an application for continuing education for board review.

## **House Bill 300 - Interscholastic Youth Sports Brain Injury Prevention Act**

The board reviewed information sent by a licensee concerning the requirements of the legislation passed during the 2011 regular session. Counsel was instructed to send a letter of inquiry to the Missouri State High School Athletic Association. The executive director was to send letters to Cleveland and Logan chiropractic colleges regarding education and training in treating in athletes/patients with head injury or trauma; Board of Healing Arts regarding any contact or position regarding its review of the language, and the Department of Health and Senior Services concerning the promulgation of regulatory language.

## **Continuing Education Forms**

The executive director was instructed to revise the form and instructions deleting reference to the term "risk management" and proceed with sending the form to vendors to coincide with continuing education seminars for 2012. The board discussed the need for vendors to disclose number of hours approved by the board according to each category and such disclosure must be included in the regulation. It was suggested the board sponsor a continuing education form review seminar preceding the state association's January 28<sup>th</sup> board meeting.

Another area that requires a reminder is that x-ray must be taught by a DACBR or radiologist or other board certified radiologist and practice management cannot be used for continuing education.

The state board was provided information relating to continuing education credits based upon attending Part IV examinations. The executive director was instructed to send a letter to the National Board advising that credits for continuing education vary from state to state and the regulations define the hours and categories of continuing education for the examiners.

## **Meeting Schedule -Tentative Meeting Dates for 2012**

January 4 12:30 p.m. conference call

March 15<sup>th</sup> 8:00 a.m. face to face in Jefferson City

June 14<sup>th</sup> 8:00 a.m. face to face in Jefferson City

September 20<sup>th</sup> 8:00 a.m. face to face in Jefferson City

November 15<sup>th</sup> 8:00 a.m. face to face in Jefferson City

At 9:32 a.m., the board took a recessed and reconvened at 9:47 a.m.

At 9:48 a.m., a motion was made by Dr. Madosky and seconded by Dr. Thompson to convene in closed session pursuant to section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Carver. Motion carried unanimously.

At 1:54 p.m. a motion was made by Dr. Madosky and seconded by Mr. Nahon to convene in open session. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Carver. Motion carried unanimously.

At 1:55 p.m., a motion was made by Mr. Nahon and seconded by Dr. Madosky to adjourn the meeting. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Carver. Motion carried unanimously.



Executive Director

Approved by Board January 4, 2012