



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

STATE BOARD OF CHIROPRACTIC EXAMINERS

3605 Missouri Boulevard
P.O. Box 672
Jefferson City, MO 65102-0672
573-751-2104
573-751-0735 FAX
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
chiropractic@pr.mo.gov

Loree V. Kessler, MPA
Executive Director

**State Board of Chiropractic Examiners
TENTATIVE AGENDA
March 17, 2011 – 8:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri State Board of Chiropractic Examiners, P.O. Box 672, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.9 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

**State Board of Chiropractic Examiners
TENTATIVE AGENDA
March 17, 2011 – 8:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City Missouri**

Call to Order	Dr. Gary Carver, Board President
Roll Call	Executive Director
Approval of Agenda	
1. Approval of Minutes	
• January 5, 2011 Conference Call Minutes	
• February 4, 2011 Mail Ballot Minutes	
• February 10, 2011 Mail Ballot Minutes	
2. Financial Report	Executive Director
3. Dry Needling	
• Oregon Board of Chiropractic Examiners	
4. Nutrient Administration Update (Hand out)	
• Correspondence from Dr. Curnutte	
5. CCE Accreditation Information	
6. Ethics and Professional Boundaries	
• Correspondence from Professional Boundaries	
• Correspondence from the National Board	
7. Meeting Schedule	
• MSCA Legislative Day Update (No materials)	Drs. Carver & Thompson
• May Part IV Examination	
• June 10 and 11 Part IV Test Committee	
• FCLB May Meeting – Update	Executive Director

Motions to Close

Section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings.

OPEN SESSION MINUTES
Missouri State Board of Chiropractic Examiners
January 5, 2011 – 12:00 noon
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 12:05 p.m., the Missouri State Board of Chiropractic Examiners conference call meeting was called to order by Dr. William Madosky, Board President, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard in Jefferson City, Missouri. The Executive Director facilitated roll call.

Board Members Present

William Madosky, D.C., President
Gary Carver, Secretary
Paul Nahon, Public Member
Jack Rushin, D. C.
Homer Thompson, D.C.

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Executive I
Greg Mitchell, Counsel

Dr. Madosky stated he would be voting in open and closed session.

A motion was made by Dr. Carver and seconded by Dr. Thompson to approve the open session agenda. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Thompson, Mr. Nahon, and Dr. Madosky. Motion carried unanimously.

A motion was made by Dr. Carver and seconded by Dr. Carver and seconded by Dr. Thompson to approve the open session minutes of the November 18 board meeting and December 3 mail ballot. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Thompson, Mr. Nahon, and Dr. Madosky. Motion carried unanimously.

Election of Officers

A motion was made by Dr. Rushin nominating Dr. Madosky for board president. Receiving no second, the motion failed. A motion was made by Dr. Thompson and seconded by Mr. Nahon nominating Dr. Carver for board president. No other nominations were offered. Board members voting in favor: Dr. Rushin, Dr. Thompson, Mr. Nahon, and Dr. Madosky. Dr. Carver recused himself from the vote and was elected board president. Dr. Carver will begin his term at the March 17, 2011 board meeting.

A motion was made by Dr. Thompson and seconded by Dr. Rushin nominating Dr. Madosky as board secretary. No other nominations were offered. Board members voting in favor: Dr. Carver, Dr. Rushin, Dr. Thompson, and Mr. Nahon. Dr. Madosky recused himself from the vote and was elected board secretary.

Federation of Chiropractic Licensure Boards

Dr. Madosky and Dr. Carver will check their respective calendars regarding who is able to attend the annual meeting. The executive director provided a brief overview of the out of state travel guidelines.

Dry Needling

The board reviewed the position paper from the Colleges of Acupuncture and Oriental Medicine (CCAOM) and additional research articles. The executive director was instructed to send a letter to Logan and Cleveland chiropractic colleges regarding dry needling taught within the curriculum or post doctoral study. Additionally, a letter needs to be sent to Drs. Yenni, Sunderlage, and Baker regarding whether dry needling is covered in the continuing education seminars they facilitate.

National University of Health Sciences

Dr Madosky provided a summary of the continuing education application regarding categories and content. Dr. Madosky explained he had contacted Dr. Darren Kirchner concerning content and organization Missouri Chiropractic Injectable Nutrient Association, LLC (MOCINA) and Dr. Kirchner indicated the organization is continuing to discuss content of continuing education. Based upon prior discussions with MOCINA at the November meeting, Dr. Rushin noted, this application could be tabled as general continuing education seminars or courses do not required board approval. Additionally, the clinical experience is not integrated into the proposed continuing education course.

The executive director was instructed to send a letter to National University explaining that should the school wish to submit another continuing education seminar in nutrient administration the majority of the training needs to address technique, to include the clinical experience. Additionally, removing general sections that do not specifically address technique would result in more time working with seminar attendants on utilization of nutrient administration.

At 12:42 p.m., a motion was made by Dr. Carver and seconded by Dr. Thompson to convene in closed session pursuant to section 610.021 subsection (14), 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports and or complaints and or audits and or other information pertaining to the licensee or applicant, section 610.021 Subsection (1) RSMo for the purpose of discussing general legal actions, causes of actions or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 RSMo which authorizes agencies to go into closed sessions during those meetings. Board members voting aye: Dr. Carver, Dr. Rushin, Mr. Nahon, Dr. Thompson and Dr. Madosky. Motion carried unanimously.

At 1:09 p.m., a motion was made by Dr. Carver and seconded by Dr. Rushin to convene in open session. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Madosky, Mr. Nahon, and Dr. Thompson. Motion carried unanimously.

A motion to adjourn was made by Dr. Carver and seconded by Dr. Rushin. Dr. Carver withdrew his motion and Dr. Rushin withdrew his second.

Dr. Thompson noted the expense of taking the national board exams. Parts I, II, and III cost \$535 each with Part IV at over \$1,000 and the physiology examination is over \$200. Dr. Thompson stated these expenses can pose a hardship for graduates. The executive director was asked to assemble examination costs for allied professions such as MDs, DOs, and physical therapists.

At 1:15 p.m., a motion was made by Dr. Carver and seconded by Dr. Thompson to adjourn the conference call meeting. Board members voting aye: Dr. Carver, Dr. Rushin, Dr. Madosky, Mr. Nahon, and Dr. Thompson. Motion carried unanimously.



Executive Director

Approved by Board on

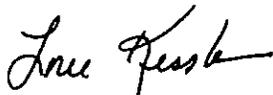
OPEN MINUTES
Missouri State Board of Chiropractic Examiners
Division of Professional Registration
3605 Missouri Boulevard, Jefferson City, Missouri
Mail Ballot February 4, 2011

On this date, a closed mail ballot was sent to the members of the Missouri State Board of Chiropractic Examiners pursuant to section 610.021(14) RSMo.

Mail Ballots Sent to:

Gary Carver, DC, President
William Madosky, DC, Secretary
Jack Rushin, DC, Member
Homer Thompson, DC
Paul Nahon, Public Member

The Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.



Executive Director

Approved by Board on

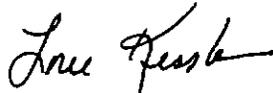
OPEN MINUTES
Missouri State Board of Chiropractic Examiners
Division of Professional Registration
3605 Missouri Boulevard, Jefferson City, Missouri
Mail Ballot February 10, 2011

On this date, a closed mail ballot was sent to the members of the Missouri State Board of Chiropractic Examiners pursuant to section 610.021(14) RSMo.

Mail Ballots Sent to:

Gary Carver, DC, President
William Madosky, DC, Secretary
Jack Rushin, DC, Member
Homer Thompson, DC
Paul Nahon, Public Member

The Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13) and (14), RSMo, and Sections 324.001.8 and 324.001.9 RSMo.



Executive Director

Approved by Board on

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	Chiropractors - 0630																
2	FY 2011 Monthly Fund Balance Sheet																
3		FY 2011 Actual														FY 2011 Projections	
4		July	August	September	October	November	December	January	February	March	April	May	June	Lapsed July	YTD Total	Projected	Remaining (Projected - YTD Total)
5	Beginning Fund Balance	704,445.15	691,183.77	677,099.27	660,930.43	644,378.59	640,693.46	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	65,078.50	248,410.00	183,331.50
6	Revenue	3,400.00	2,936.75	2,333.50	2,665.00	4,699.25	49,044.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,078.50	248,410.00	183,331.50
7	Total Funds Available	707,845.15	694,120.52	679,432.77	663,595.43	649,077.84	689,737.46	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	65,078.50	248,410.00	183,331.50
9	Appropriation Costs:																
10	Expense and Equipment	5,476.52	8,747.88	8,799.21	10,478.63	470.30	15,668.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49,640.62	149,567.00	99,926.38
11	Personal Service and Per Diem	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
12	Total Appropriation Costs	5,476.52	8,747.88	8,799.21	10,478.63	470.30	15,668.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	49,640.62	149,567.00	99,926.38
14	Transfer Costs:																
15	Rent	0.00	0.00	417.32	208.66	208.66	208.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,043.30	2,503.96	1,460.66
16	Workers Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
17	Board Staff Fringe Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
18	DIFP Department Cost Allocation	291.19	0.00	0.00	287.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	578.92	1,164.77	585.85
19	Licensee Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
20	Biennium Sweep	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22	PR Transfer:																
23	Division-Wide Costs	0.00	540.90	854.09	555.71	550.73	565.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,066.43	13,592.53	10,526.10
24	Purchasing Staff	0.00	14.49	14.37	12.59	15.44	14.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.68	156.60	84.92
25	PR/IT Staff	0.00	204.92	54.49	288.99	163.69	436.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,148.46	2,903.96	1,755.50
26	Legal Team	0.00	0.71	0.70	1.23	1.71	1.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.29	109.86	103.57
27	CRR Staff	0.00	127.38	139.36	115.55	134.03	146.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	662.40	2,236.11	1,573.71
28	Board Specific:																
29	Expense/Equipment	0.00	0.00	18.40	0.00	141.77	176.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	337.14	896.00	558.86
30	Start-up Loan Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
31	Personal Services	0.00	4,304.42	5,479.42	3,929.42	3,960.62	6,310.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,984.32	73,097.49	49,113.17
32	Fringe Benefits	0.00	1,801.35	1,900.33	1,781.76	1,694.57	1,962.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,140.65	35,737.36	26,596.71
33	Technical Support Staff	0.00	890.62	579.86	230.79	223.29	233.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,158.21	1,541.07	(617.14)
34	Central Mail Processing	0.00	214.11	198.42	177.75	177.19	202.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	969.64	2,155.05	1,185.41
35	CIU Investigations	0.00	174.22	46.37	1,148.03	642.38	509.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,520.90	5,374.82	2,853.92
36	Total PR Transfer	0.00	8,273.12	9,285.81	8,241.82	7,705.42	10,559.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	44,066.12	137,800.85	93,734.73
38	OA Cost Allocation Transfer:																
39	OA Cost Allocation - Board Cost	0.00	0.00	0.00	0.00	0.00	1,570.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,570.00	3,135.00	1,565.00
40	OA Cost Allocation - PR Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	Total OA Cost Allocation Transfer	0.00	0.00	0.00	0.00	0.00	1,570.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,570.00	3,135.00	1,565.00
43	GR Transfer:																
44	Attorney General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	Administrative Hearing Comm.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
46	Total GR Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
48	FY 2010 Transfers Carried Over:																
49	FY 2010 June PR Transfer (E&E)	110.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	110.14	110.14	0.00
50	FY 2010 June PR Transfer (PS)	10,783.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,783.53	10,783.53	0.00
51	FY 2010 July Lapse PR Transfer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52	FY 2010 PR Transfer Adjustment	0.00	0.00	0.00	0.00	0.00	(2,697.50)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(2,697.50)	(2,697.50)	0.00
53	FY 2010 Final Rent Transfer Adj	0.00	0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.25	0.25	0.00
54	FY 2010 AG - June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
55	FY 2010 AHC - Dec. Adj (PR Tran)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
56	FY 2010 AHC - June	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
57	Total FY 2010 Transfers Carried Over	10,893.67	0.25	0.00	0.00	0.00	(2,697.50)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,196.42	8,196.42	0.00
58	Total Transfers	11,184.86	8,273.37	9,703.13	8,738.21	7,914.08	9,641.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,454.76	155,801.00	100,346.24
59	Total Appropriation Costs and Transfers	16,661.38	17,021.25	18,502.34	19,216.84	8,384.38	25,309.19	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,095.38	305,368.00	200,272.62
60	Ending Fund Balance	691,183.77	677,099.27	660,930.43	644,378.59	640,693.46	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27	664,428.27			

FY 2011 YTD Expenses by Budget Class Code

As of December 31, 2010

Chiropractors

Appropriation: 0820

CHIROPRACTIC EXAMINERS-0630	YTD Expended	Appropriation	Remaining Appropriation	Percent Remaining
<i>Budget Class Code: 140 TRAVEL, IN-STATE</i>	\$5,533.39	\$12,000.00	\$6,466.61	53.89%
<i>Budget Class Code: 160 TRAVEL, OUT-OF-STATE</i>	\$366.94	\$10,000.00	\$9,633.06	96.33%
<i>Budget Class Code: 180 FUEL & UTILITIES</i>	\$0.00	\$60.00	\$60.00	
<i>Budget Class Code: 190 SUPPLIES</i>	\$2,269.48	\$9,505.00	\$7,235.52	76.12%
<i>Budget Class Code: 320 PROFESSIONAL DEVELOPMENT</i>	\$615.00	\$6,400.00	\$5,785.00	90.39%
<i>Budget Class Code: 340 COMMUNICATION SERV & SUPP</i>	\$467.61	\$2,000.00	\$1,532.39	76.62%
<i>Budget Class Code: 400 PROFESSIONAL SERVICES</i>	\$39,744.35	\$97,000.00	\$57,255.65	59.03%
<i>Budget Class Code: 420 HOUSEKEEP & JANITOR SERV</i>	\$0.00	\$0.00	\$0.00	
<i>Budget Class Code: 430 M&R SERVICES</i>	\$151.20	\$4,502.00	\$4,350.80	96.64%
<i>Budget Class Code: 480 COMPUTER EQUIPMENT</i>	\$0.00	\$0.00	\$0.00	
<i>Budget Class Code: 560 MOTORIZED EQUIPMENT</i>	\$0.00	\$0.00	\$0.00	
<i>Budget Class Code: 580 OFFICE EQUIPMENT</i>	\$0.00	\$4,000.00	\$4,000.00	
<i>Budget Class Code: 590 OTHER EQUIPMENT</i>	\$19.20	\$2,000.00	\$1,980.80	99.04%
<i>Budget Class Code: 640 PROPERTY & IMPROVEMENTS</i>	\$0.00	\$0.00	\$0.00	
<i>Budget Class Code: 680 BUILDING LEASE PAYMENTS</i>	\$125.00	\$100.00	(\$25.00)	-25.00%
<i>Budget Class Code: 690 EQUIPMENT RENTAL & LEASES</i>	\$0.00	\$0.00	\$0.00	
<i>Budget Class Code: 740 MISCELLANEOUS EXPENSES</i>	\$348.45	\$2,000.00	\$1,651.55	82.58%
<i>Budget Class Code: 760 REBILLABLE EXPENSES</i>	\$0.00	\$0.00	\$0.00	
TOTAL Chiropractors	\$49,640.62	\$149,567.00	\$99,926.38	66.81%



Oregon

Theodore R. Kulongoski, Governor

Oregon Board of Chiropractic Examiners

3218 Pringle Road SE, Suite 150

Salem, OR 97302-6311

(503) 378-5816

FAX: (503) 362-1260

E-mail: oregon.obce@state.or.us

www.oregon.gov/OBCE

Dry Needling

January 25, 2011

The Oregon Board of Chiropractic Examiners has determined that dry needling is within the scope of chiropractic practice under Oregon Revised Statute 684 provided there is specific training for current graduates and practicing chiropractic physicians. Chiropractic physicians may not seek to perform dry needling until all the requirements are specified and adopted in a permanent administrative rule (projected to be adopted in May 2011).

In making this determination the Board heard from the University of Western States (Chiropractic College) that this is taught in their core curriculum. The Board also considered legal advice and a great deal of testimony from chiropractic physicians and from the acupuncture community. The Board has been researching and discussing this issue for over a year, including multiple public meetings attended by both proponents and opponents.

The Board notes that chiropractic physicians already have substantial training in physiology, anatomy, biochemistry, pathology, etc., at least on a par with current L.Ac. programs and likely exceeding their programs. In Oregon, chiropractic physicians have minor surgery, OB/gyn, proctology and venipuncture within their training and scope. UWS and other chiropractic colleges teach venipuncture, sterile technique, trigger point location/tissue identification, as well as all other forms of physiotherapy modalities.

The Board voted to enter into permanent rulemaking and referred this to the OBCE Rules Advisory Committee for preparation of the proposed administrative rule. To be determined is how many hours of core curriculum specific to dry needling will be required for licensure as a chiropractic physician in Oregon and how many continuing education hours are required for those already in practice who have not yet had this specific training.

The Board also determined that chiropractic physicians who have completed and successfully passed any education requirements for the practice of the dry needling technique will be registered with the Board - providing proof of the basic Board approved course hour requirements before engaging in the practice of dry needling.

The Board also wants the proposed administrative rule to require a written informed consent from every patient regarding the clinical purpose of chiropractic dry needling. This will also include a clear statement that this is not acupuncture.

The OBCE Rules Advisory Committee will schedule an open public meeting and a public hearing on the specific proposed dry needling rule language will be held before the OBCE prior to final adoption.



573-751-0735

12 January 2011

**To: Ms. Loree Kessler
Executive Director, Missouri Chiropractic Board of Examiners**

Subject: Injectable & IV Office procedures

Dear Ms. Kessler,

It is my understanding that Missouri's Chiropractic Board of Examiners has OK'd a teaching program for Injectables & IV Procedures in the state of Missouri. I have been told by some of the students taking this program, that the teachers of this program have stated, that the Board has authorized the use of these procedures after completion and they can immediately start doing injectables & IV procedures in their offices.

Loree, I am not an attorney, but without the adoption and approval of rules and regulations for these procedures can they be practiced legally within the Chiropractic office? I have a fear that the medical Board will file charges of practicing medicine without a license on those performing these procedures, without rules and regulations to protect them.

If these are acceptable procedures I would think the Board would send an official notification letter to all licensed Chiropractic Physicians, stating such. These procedures are currently being done throughout our state and there is a belief on the part of all those Chiropractic Physicians performing these procedures that everything they are doing is legal and their Chiropractic Board of Examiners has authorized it and will stand behind them.

If the Chiropractic Board has approved these procedures I am proud of them for advancing our profession, but a reply of no comment, when asked if these procedures can be performed, is not an appropriate answer.

Thank you for your time and consideration.

Respectfully,

Dr. Tom Curnutte

CCE®
THE COUNCIL ON
CHIROPRACTIC
EDUCATION

The Council on Chiropractic Education

8049 NORTH 85TH WAY ■ SCOTTSDALE ■ AZ 85258-4321 ■ PHONE: 480-443-8877 ■ FAX: 480-488-7333

LEE VAN DUSEN, D.C., PRESIDENT

- ANNOUNCEMENT -

February 1, 2011

ACCREDITATION ACTIONS

Annual Council Meeting
January 14-16, 2011

The Council on Chiropractic Education (CCE) is the agency recognized by the U.S. Department of Education (USDE) for accreditation of programs and institutions offering the doctor of chiropractic degree. CCE seeks to insure the quality of chiropractic education in the United States by means of accreditation, educational improvement and public information. CCE develops accreditation criteria to assess how effectively programs or institutions plan, implement and evaluate their mission and goals, program objectives, inputs, resources and outcomes of their chiropractic programs. The CCE is also recognized by the Council for Higher Education Accreditation (CHEA) and is a member of the Association of Specialized and Professional Accreditors (ASPA).

In accordance with USDE and CHEA requirements, the following are the accreditation actions taken by the Council at its Annual Meeting.

Initial Accreditation (4-Year Cycle)

None

Reaffirmation of Accreditation (8-Year Cycle)

Life Chiropractic College West
25001 Industrial Boulevard, Hayward, California, 94545
Gerard W. Clum, President
Accreditation: Reaffirmation
Next Comprehensive Site Visit: Fall 2018

Interim Site Visit (Midway thru 8-Year Cycle)

Logan College of Chiropractic
1851 Schoettler Road, P.O. Box 1065, Chesterfield, Missouri, 63003
George A. Goodman, President
Accreditation: Continued
Next Comprehensive Site Visit: Fall 2014

ACCREDITATION ACTIONS
January 14-16, 2011

February 1, 2011

2-Yr Program Reports (Biennial Reports)

New York Chiropractic College
2360 State Route 89, Seneca Falls, New York, 13148
Frank J. Nicchi, President
Accreditation: Continued
Next Comprehensive Site Visit: Fall 2015

Northwestern Health Sciences University
College of Chiropractic
2501 W. 84th Street, Bloomington, Minnesota, 55431
Mark Zeigler, President
Accreditation: Continued
Next Comprehensive Site Visit: Fall 2013

Texas Chiropractic College
5912 Spencer Highway, Pasadena, Texas, 77505
Richard G. Brassard, President
Accreditation: Continued
Next Comprehensive Site Visit: Spring 2011

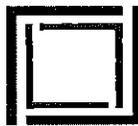
Southern California University of Health Sciences
Los Angeles College of Chiropractic
16200 E. Amber Valley Drive, Whittier, California, 90609
John G. Scarlinge, President/CEO
Accreditation: Continued
Next Comprehensive Site Visit: Spring 2016

Focused Site Visits

The Council conducted review of one (1) focused site visit report.

Progress Reports

The Council conducted review of two (2) progress reports.



PROFESSIONAL BOUNDARIES, INC.

EDUCATION THAT PROTECTS THE PUBLIC AND PROFESSIONALS

000662 JAN 31 =

Leslie A. Gallant
Program Consultant

gallant1808@gmail.com

Loree Kessler, Executive Director
Missouri State Board of Chiropractic Examiners
P.O. Box 672
Jefferson City MO 65102-0672

Re: Ethics and Professional Boundaries Education for Disciplined Health Professionals

Dear Ms. Kessler:

I am writing to you on behalf of Professional Boundaries, Inc. (PBI), an organization that provides ethics and boundaries remediation training for physicians and other health care professionals. Since my retirement as executive administrator with the Alaska State Medical Board, I have affiliated myself with PBI as a program consultant.

During my more than 16 years with the Alaska State Medical Board, I was often frustrated that the options available to the board and our licensees for ethics and boundaries training were limited by scope of coverage and completely lacked any effective follow-up. After personally auditing PBI's courses, I believe that health professionals licensing boards finally have meaningful, productive programs where they can confidently refer their licensees who have stumbled in their careers, knowing that upon completion, their professionals are safer providers.

*The Medical Ethics and Professionalism Course** and *The PBI Professional Boundaries Course* are live programs complemented by teleconference follow-up seminars. Intense and interactive, these live programs require active, honest participation by the attendees. Through guided group discussion, the participants role-play situations and closely examine their violations, and the impact on themselves, their families, and their patients. Each participant learns to identify potential "red flags" that could lead to future ethical issues and/or boundary violations. With the help of knowledgeable instructors and the other course participants, they then develop an individualized action plan, the "Stratified Boundary/Ethics Protection Plan[®]" to protect patients, organizations, and themselves. This plan is a living document that provides the participant with concrete tools to use in their daily professional and personal lives. It gives them a blueprint for achieving and maintaining their professional ethics and integrity.

Unlike other ethics training programs, PBI is unique in that it also offers continuation to the courses. *The Professional Boundaries and Ethics: Maintenance and Accountability Seminars* serves as interfaced follow-up to the above programs. Either mandated or voluntarily attended, this course consists of 12 weekly teleconferences. Focus is placed on the implementation of participants' Protection Plans in clinical practices. Graduates can be followed at six- and twelve-month intervals for program compliance.

I can affirm that participants in these programs undergo something of a transformation that is remarkable to witness. Most impressive was to see individuals who entered the program angry, defensive, and sometimes ashamed, leave saying it was the best continuing education program they had EVER attended. In fact, common feedback from attendees is that all health care professionals should attend the courses, not just those who have violated. They felt they learned much that they could apply to their every day professional and personal lives.

Please consider adding PBI to your board's list of approved training providers. Enclosed is an informational brochure about PBI. Please feel free to contact either the PBI office or myself for more information. You can also visit their website at <http://www.professionalboundaries.com/> for more information about the company and their programs.

Thank you for your consideration and your time.

Best regards,



Leslie A. Gallant,

*Don't let the word "medical" in the course title confuse you; the principles and concepts in this course are pertinent and applicable to all health care professionals.

**The University of Alabama School of Medicine is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.*

The University of Alabama School of Medicine designates these educational activities for a maximum of 12, 15, 16, 22, 24 AAMA PRA Category 1 credit(s)™, according to the course, with a total up to 52 AAMA PRA Category 1 Credits™ for the entire program. Physicians should only claim credit commensurate with the extent of their participation in the activity.



Medical Ethics & Professionalism Course

2011 Program Schedule

Irvine, CA - Crowne Plaza Irvine, 17941 Von Karman Ave. Irvine, CA 92614, 949-863-1999
www.crowneplaza.com/irvineca

Jan 21-22

Atlanta, GA - The Crowne Plaza Atlanta Airport Hotel, 1325 Virginia Ave. Atlanta, GA. 30344, 404-768-6660, www.crowneplaza.com/atl-airport

Feb 25-26

Sacramento, CA - Courtyard – Sacramento – Natomas, 2101 River Plaza Drive, Sacramento, California, 95833, 916-922-1120 or 800-321-2211. <http://www.marriott.com/hotels/travel/sacch-courtyard-sacramento-airport-natomas/>

Apr 8-9

Atlanta, GA - The Crowne Plaza Atlanta Airport Hotel, 1325 Virginia Ave. Atlanta, GA. 30344, 404-768-6660, www.crowneplaza.com/atl-airport

May 20-21

Irvine, CA - Crowne Plaza Irvine, 17941 Von Karman Ave. Irvine, CA 92614, 949-863-1999
www.crowneplaza.com/irvineca

July 15-16

Atlanta, GA - The Crowne Plaza Atlanta Airport Hotel, 1325 Virginia Ave. Atlanta, GA. 30344, 404-768-6660, www.crowneplaza.com/atl-airport

Aug 19-20

Sacramento, CA - Courtyard – Sacramento – Natomas, 2101 River Plaza Drive, Sacramento, California, 95833, 916-922-1120 or 800-321-2211. <http://www.marriott.com/hotels/travel/sacch-courtyard-sacramento-airport-natomas/>

Oct 14-15

Atlanta, GA - The Crowne Plaza Atlanta Airport Hotel, 1325 Virginia Ave. Atlanta, GA. 30344, 404-768-6660, www.crowneplaza.com/atl-airport

Nov 11-12

The PBI Professional Boundaries Course

Irvine, Sacramento, California and Atlanta, Georgia

2011 Program Schedule

Irvine, CA - Crowne Plaza Irvine, 17941 Von Karman Ave. Irvine, CA 92614, 949-863-1999

www.crowneplaza.com/irvineca

Jan 21-23

Atlanta, GA - The Crowne Plaza Atlanta Airport Hotel, 1325 Virginia Ave. Atlanta, GA. 30344, 404-768-6660, www.crowneplaza.com/atl-airport

Feb 25-27

Sacramento, CA - Courtyard – Sacramento – Natomas, 2101 River Plaza Drive, Sacramento, California, 95833, 916-922-1120 or 800-321-2211. <http://www.marriott.com/hotels/travel/sacch-courtyard-sacramento-airport-natomas/>

Apr 8-10

Atlanta, GA - The Crowne Plaza Atlanta Airport Hotel, 1325 Virginia Ave. Atlanta, GA. 30344, 404-768-6660, www.crowneplaza.com/atl-airport

May 20-22

Irvine, CA - Crowne Plaza Irvine, 17941 Von Karman Ave. Irvine, CA 92614, 949-863-1999

www.crowneplaza.com/irvineca

July 15-17

Atlanta, GA - The Crowne Plaza Atlanta Airport Hotel, 1325 Virginia Ave. Atlanta, GA. 30344, 404-768-6660, www.crowneplaza.com/atl-airport

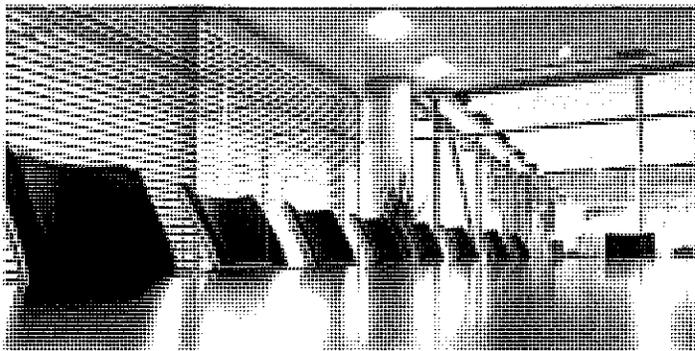
Aug 19-21

Sacramento, CA - Courtyard – Sacramento – Natomas, 2101 River Plaza Drive, Sacramento, California, 95833, 916-922-1120 or 800-321-2211. <http://www.marriott.com/hotels/travel/sacch-courtyard-sacramento-airport-natomas/>

Oct 14-16

Atlanta, GA - The Crowne Plaza Atlanta Airport Hotel, 1325 Virginia Ave. Atlanta, GA. 30344, 404-768-6660, www.crowneplaza.com/atl-airport

Nov 11-13



*A Resource for Medical Boards, Hospitals,
and Institutions Since 2001*

In Partnership with **UAB**
School of Medicine



Scan here to learn more about PBI:



(888) 724-2224 • (305) 723-0888 fax
www.professionalboundaries.com

The University of Alabama School of Medicine is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

The University of Alabama School of Medicine designates these educational activities for a maximum of 12, 16, 22, 24 AMA PRA Category 1 credit(s)™, according to the course, with a total up to 52 AMA PRA Category 1 Credits™ for the entire program. Physicians should only claim credit commensurate with the extent of their participation in the activity.


**PROFESSIONAL
BOUNDARIES, INC.**
EDUCATION THAT PROTECTS THE PUBLIC AND PROFESSIONALS

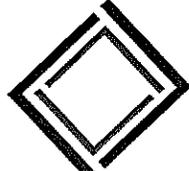
3750 San Jose Place, Suite 35
Jacksonville, FL 32257-8861

March 17, 2011 Page 16

MEDICAL ETHICS AND PROFESSIONALISM



The Ethics Course For
DOCTORS
WHO MAKE BAD DECISIONS

 **PBI Ethics**
A Division of PBI

A Valuable Resource
for Licensure Boards, Associations,
Institutions, and Practices

**AN ETHICS PROTECTION
VIOLATION PREVENTION COURSE**

Who Should Attend:

Medical Professionals Who Have...

- Breached Codes of Ethics
- Violated Administrative Statutes
- Standard of Care Issues
- Inadequate Documentation

Dealing With...

- Dishonesty / Misrepresentation
- Falsifying Documents /Applications
- DUI / Drug or Alcohol Issues
- Breaches of Confidentiality
- Unlawful Activity
- Exploitation
- Inappropriate Supervision
- Negligence

... and more



**PROFESSIONAL
BOUNDARIES, INC.**

EDUCATION THAT PROTECTS THE PUBLIC AND PROFESSIONALS

www.professionalboundaries.com

ETHICS MATTERS



LEARNING from our
mistakes is **CRITICAL...**

Because you rarely get
a second chance

It will change you forever



PBI Ethics

March 17, 2011 Page 17

Medical Ethics and Professionalism

22 CME Credits

with optional 6 and 12 month follow-up



For more information and registration visit
www.pbiEthics.com

Atlanta

February • May • August • November

Irvine Sacramento

January • April • July • October

Friday 8:15 a.m.

through

Saturday 4:30 p.m.

Goal: To establish an ethical foundation
for the safe practice of medicine through
knowledge and insight.

Course Objectives:

- Improve ethical decision making
- Familiarization with codes and laws
- Reduce risks and violation potential
- Implementation of the PBI Ethics Protection Plan™

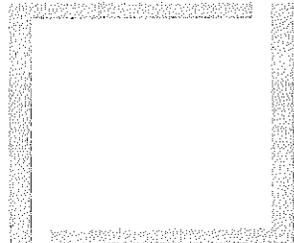
www.pbiEthics.com

888-724-2224



**A Resource for Medical Boards, Hospitals,
and Institutions Since 2001**

**In Partnership with
UAB School of Medicine**



888-724-2224, Fax 305-723-0888
www.professionalboundaries.com

The University of Alabama School of Medicine is accredited by the Accreditation Council for Continuing Medical Education to provide continuing medical education for physicians.

The University of Alabama School of Medicine designates these educational activities for a maximum of 12, 16, 22, 24 AMA PRA Category 1 credit(s)™, according to the course, with a total up to 52 AMA PRA Category 1 Credits™ for the entire program. Physicians should only claim credit commensurate with the extent of their participation in the activity.


**PROFESSIONAL
BOUNDARIES, INC.**
EDUCATION THAT PROTECTS THE PUBLIC AND PROFESSIONALS

3750 San Jose Place, Suite 35
Jacksonville, FL 32257-8861



COURSES FOR
DOCTORS
WHO MAKE BAD DECISIONS

 **PBI Ethics**
A Division of PBI

 **PBI Boundaries**
A Division of PBI



When ethics and boundaries are an issue.



Medical Ethics and Professionalism

22 CME Credits

with optional 6 and 12 month follow-up



For more information and registration visit
www.pbiEthics.com

The PBI Professional Boundaries Course

24 CME Credits

expandable to 52 with integrated follow-up



For more information and registration visit
www.pbiBoundaries.com



Combined Courses PBI50 Modular CME System

Modules from the Ethics Course and the Boundaries Course can be combined to create customized programs to fulfill the individual's need and to comply with Board mandates.



For more information and registration visit
www.pbi50.com

888-724-2224
www.ProfessionalBoundaries.com

Atlanta
 February • May • August • November

Irvine Sacramento
 January • April • July • October



000929 JAN 18 2011

Executive Offices:
901 54th Avenue / Greeley, Colorado 80634 / Tel: 970-356-9100 / Fax: 970-356-9002 / www.nbce.org

January 11, 2011

Dear Colleague:

On behalf of the National Board of Chiropractic Examiners, I am writing to tell you about exciting changes in the NBCE Ethics and Boundaries Examination (E&B) in 2011.

In response to your feedback, we are now offering E&B in an entirely new format, as a computer-based essay test. In this new format, examinees will be tested using five case scenarios, each requiring a four-part essay response. The examination was developed in collaboration with state board examiners familiar with regulatory concerns to help us develop the essay topics, scenarios, and specific grading criteria for this new examination.

An added feature of the essay format is that state licensing authorities will be able to customize each individual exam by selecting specific topics that are appropriate for each examinee. For example, one topic in each of the four main categories may be selected from the E&B test plan, as well as one additional topic in any category. The test plan for E&B is as follows:

- I. Boundary Violations**
 - A. Doctor with Patient
 - B. Doctor with Staff
- II. Fraud**
 - A. Billing and Coding
 - B. Kickback/Steering Schemes
- III. Doctor's Duties and Office Protocols**
 - A. Standards of Care
 - B. Patient Records/Documentation
- IV. Unprofessional Conduct**
 - A. Alcohol/Substance Abuse
 - B. Negligent/Inappropriate Behavior

Examinations will be scored based on the relevance and thoroughness of their responses with little emphasis on grammar, punctuation, or spelling. This will require that all responses will be hand-graded. Due to the additional labor required

Officers and Directors:
 Theodore J. Scott, D.C.
 President
 Norman E. Ouzts, Jr., D.C.
 Vice President
 Paul N. Morin, D.C.
 Secretary
 Donna L. Craft, D.C.
 Treasurer
 Richard L. Cole, D.C.
 Salvatore D. LaRusso, D.C.
 Robin R. Lecy, D.C.
 Lawrence O'Connor, D.C.
 Daniel Saint-Germain, D.C., FICC
 Oliver R. Smith, Jr., D.C.
 N. Edwin Weathersby, D.C.
 Horace C. Elliott
 Executive Vice President

to administer this examination, its cost will be \$1,500. This allows us to hire trained graders and to eliminate the possibility of invalid scoring.

Enclosed you will find a copy of the Ethics and Boundaries Examination brochure. In the near future we will be posting an online presentation of the changes we have made to the E&B exam. In the meantime, you can find additional information on the NBCE Web site at www.nbce.org. Examinees will also find an interactive sample essay writing exercise on that site. If you have any questions, please don't hesitate to contact the NBCE at 800-964-6223 or by e-mail at nbce@nbce.org.

We look forward to continuing to serve you in 2011.

Sincerely,



Dr. Norman E. Ouzts, Jr.
NBCE Vice President and District V Director

Enclosure





Ethics and Boundaries Test Committee

February 2010

Steven R. Conway, D.C., Wisconsin

Anna Villarreal, D.C., Ohio State Chiropractic Board

Leonardo F. Romero, D.C., Washington

Gaylord H. Hansen, D.C., Board of Chiropractic, Nebraska

Department of Health and Human Services

Hugh Lubkin, D.C., California Board of Chiropractic Examiners

Jeffrey Truesdall, D.C., Colorado

Duane Sadula, D.C., Maryland Board of Chiropractic & Massage

Therapy Examiners

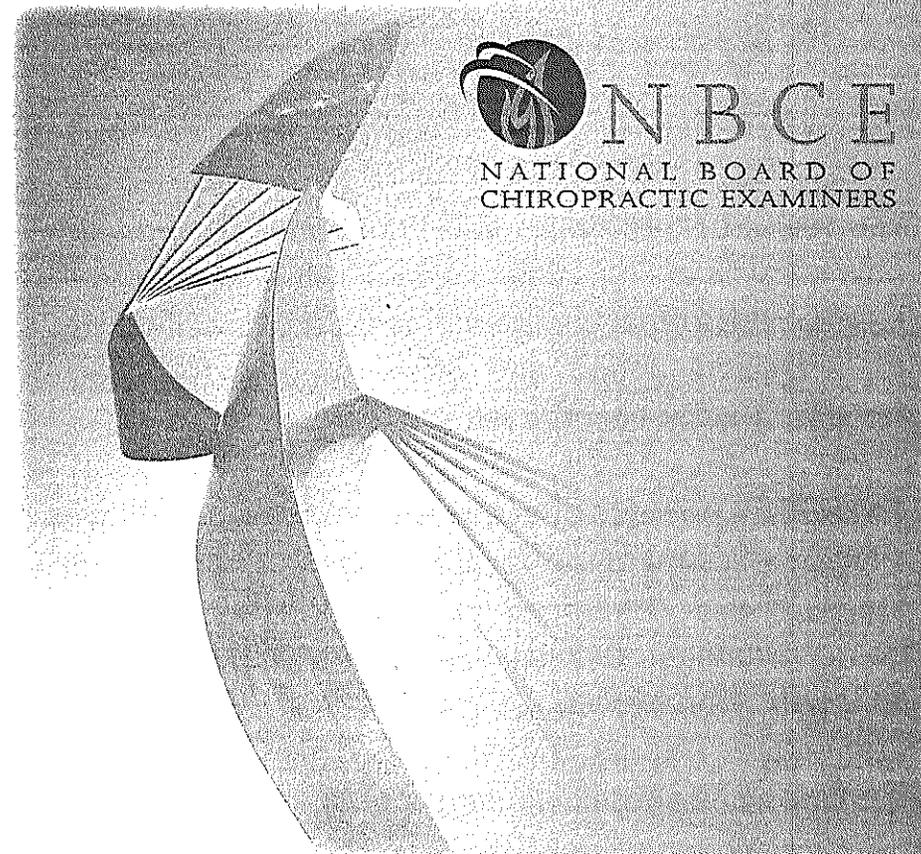
Donna Craft, D.C., NBCE Treasurer and District II Director

Kathleen M. Galligan, D.C., Oregon

Karen I. Mathiak, D., Georgia Board of Chiropractic Examiners

**For more information regarding the details of this
new customized essay selection process, visit
www.nbce.org**

The National Board of Chiropractic Examiners' Ethics and Boundaries Examination is computerized and offered six times a year (February, April, June, August, October and December) at Pearson Vue Test Sites located throughout the United States.



Introducing the **NEW** NBCE Ethics & Boundaries Essay Examination

February 2011

www.nbce.org

WHAT'S NEW?

The revised NBCE Ethics and Boundaries Examination now consists of FIVE ESSAY QUESTIONS. This computer-based essay format complements state board directives for corrective action and offers support for efforts targeted toward licensee reform.

The NBCE is proud to offer this new essay examination as an ideal assessment tool for all state boards in the United States. It was developed in collaboration with state board examiners familiar with chiropractic regulatory concerns, who served on the E&B Test Development Committee. The committee created the essay topics, scenarios, and specific grading criteria.

The E&B essay examination requires that the examinee demonstrates understanding of appropriate clinical protocols and judgments necessary in unsupervised general chiropractic practice.

For additional information about this examination, please call Dr. Judi Gerstung at the NBCE, (970) 356-9100 ext. 158.

State boards can now customize each examination for the specific licensee to be tested. On the NBCE's secure website, the state board will choose one topic in each of four main categories from the E&B Test Plan, as well as one additional topic in any category for a total of five essay questions. Please note the following example of topic selections.

Essay Test Plan

1. Boundary Violations	
x	Doctor with Patient
	Doctor with Staff
2. Fraud	
x	Billing and Coding
x	Kickback/Steering Schemes
3. Doctor's Duties and Office Protocols	
x	Standards of Care
	Patient Records/Documentation
4. Unprofessional Conduct	
	Alcohol/Substance Abuse
x	Negligent/Inappropriate Behavior

The NBCE encourages all state boards to consider this new assessment tool as an enhancement to their existing evaluation protocol.



NBCE – Practical
Examination
for May 2011
000199 JAN 20 11

901 54th Avenue / Greeley, Colorado 80634 / Tel: 970-356-9100 / www.nbce.org

January 18, 2011

Ms. Loree Kessler
Missouri State Board of Chiropractic Examiners
PO Box 672
Jefferson City, MO 65102-0672

Dear Ms. Kessler,

Your state licensing board has indicated that it will accept and/or require the National Board of Chiropractic Examiners' Part IV Practical Examination Program. The NBCE has agreed to support the attendance of one or two board members from each participating state at the May 2011 Part IV exam administration.

You are invited to recommend one or two examining board members to represent your state and its chiropractic licensing agency as examiners at the NBCE's May 13, 14 & 15, 2011 Part IV Practical Examination administration. (A list of colleges where the exam will be given is enclosed.) These individuals must be licensed chiropractors and appointed members of your board or the executive director (licensed chiropractor) of your board. Your recommended appointees must also be individuals who are able and willing to follow directions and instructions given by the National Board representatives pertaining to the evaluation of the candidates' clinical competence.

The NBCE will reimburse your state's representative(s) for:

1. The lowest round-trip coach airfare
2. Hotel room and tax
3. Reasonable ground transportation expenses and
4. An honorarium provided to all examiners.

Your recommended state appointee(s) will be asked to submit an NBCE voucher at the test site. The NBCE requests copies of airline tickets, hotel bills, and ground transportation expenses to be sent to Dr. Paul Townsend **no later than four weeks** following the May 2011 Part IV examination.

An orientation and instructional meeting will be held for all examiners at each Part IV exam test site on Friday evening, May 13th at 7:00 PM in a designated location at each Part IV exam test site. Specific details will be communicated to all appointed examiners by the NBCE well in advance of the examination administration. All participating examiners will be paid \$125 per exam rotation honorarium plus \$50 for attending the Friday evening orientation.

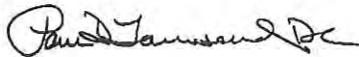
**NBCE – Practical
Examination
for May 2011**

January 18, 2011
Page 2

Please provide names, addresses and telephone numbers on the enclosed form of the individuals your state licensing board would like to recommend for this important event (along with a copy of their resume) to me by **Friday, March 18, 2011.**

Early notification of these individuals is essential in order to obtain the best airfares and hotel accommodations. You may FAX the form to **970-356-1095** or mail it to NBCE, 901 54th Avenue, Greeley, CO 80634. If you have any questions regarding this matter, please contact me at **1-800-964-6223 Ext. 163** or Debora Beeman at **Ext. 154.**

Sincerely,



Paul Townsend, D.C.
Director of Practical Testing

PT:djb

Enclosure

c: Horace C. Elliott, NBCE Executive Vice President
State Board Presidents





NBCE – Part IV
Test Committee
for June 10 & 11, 2011

000339 FEB 14 2011

901 54th Avenue / Greeley, Colorado 80634 / Tel: 970-356-9100 / www.nbce.org

February 11, 2011

Ms. Loree Kessler
Missouri State Board of Chiropractic Examiners
PO Box 672
Jefferson City, MO 65102-0672

Dear Ms. Kessler,

The National Board of Chiropractic Examiners will be conducting a Part IV practical examination test committee meeting on June 10th and 11th, 2011, at the new Horace C. Elliott Center at 909 54th Avenue, Greeley, Colorado. Participants are to travel Thursday, June 9th, and test selection sessions will be held Friday and Saturday, Sunday, June 12th, participants may travel home.

The purpose of the meeting is to select clinical cases and test questions for the November 2011 and May 2012 administrations of the Part IV practical examination.

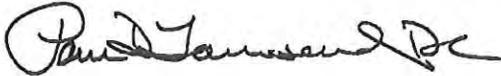
Your state is accepting or requiring results of the NBCE Part IV; therefore, due to the short lead time involved, you are invited to designate one chiropractic member of your state board of examiners to attend and participate in the test selection. The NBCE will pay the travel and hotel accommodations (room and tax) for one board member from your state and will also provide a small honorarium to this person to cover incidental expenses and taxi or shuttle fares. The NBCE will make travel and hotel accommodations on behalf of your representative. In order to obtain the best possible airfares, we will appreciate an early confirmation of your state participant.

We request your assistance in providing the name and phone number of one chiropractic member of your board who will participate in this meeting by the deadline date of **April 8th, 2011**. This will enable participants to make early plans in accordance with the travel and meeting arrangements. We have reserved a block of rooms at the Fairfield Inn by Marriott in Greeley, Colorado. Please contact Debora Beeman at **1-800-964-6223 Ext. 154** or FAX the enclosed form to **1-970-356-1095** with the name of your representative.

February 11, 2011
Page 2

Please do not hesitate to call me at 1-800-964-6223 Ext. 163 or Debora Beeman at Ext. 154, if we can be of any further assistance.

Sincerely,



Paul D. Townsend, D.C.
Director of Practical Testing

PDT:djb

Enclosure

cc: State Board President/Chairman
Horace C. Elliott, Executive Vice President





Federation of Chiropractic Licensing Boards

000259 NOV 26 09

EXECUTIVE OFFICES

5401 W. 10th Street
Suite 101
Greeley, Colorado 80634

970.356.3500
970.356.3599 FAX

www.fclb.org
info@fclb.org

Donna M. Liewer
Executive Director

OFFICERS

Daniel Saint-Germain, D.C.
President

Lawrence O'Connor, D.C.
Vice President

LeRoy Otto, D.C. Treasurer

Oliver R. "Bud" Smith, Jr., D.C.
Immediate Past President

EXECUTIVE BOARD

Farrel I. Grossman, D.C.
Board Chair and
District V Director

Carol J. Davis, D.C.
District I Director

Gary R. Pennebaker, D.C.
District II Director

Ali Jafari, D.C.
District III Director

Margaret Colucci, D.C.
District IV Director

ADMINISTRATIVE FELLOW DIRECTOR

Lary Spicer, D.C.

TO: FCLB Member Board Offices and Chairs
FROM: Daniel Saint-Germain, D.C., President
DATE: November 24, 2010

RE: **Registering FCLB Delegates & Alternates
Dues Payment
Elected Offices
Bylaws / Resolutions
FCLB Awards Program**

Dear Friends,

Now is the time for you to begin to exercise your privileges as an FCLB member!

1) Registering your FCLB Delegate and Alternate

In accordance with our bylaws and board policy, your board's FCLB delegate and alternate must be registered no later than 30 days prior to Session I of our Annual Business Meeting. Therefore, we need your registration postmarked via mail or fax no later than **Tuesday, April 5, 2011**.

The delegate and alternate begin their FCLB service effective with the postmark date of the registration, and continue until the following year when re-registration is required. Please refer to the enclosed FCLB policies regarding changes in designation of delegates and alternates after official registration has occurred.

A form is enclosed to assist you in the registration process, or you may designate your representatives on your board's official letterhead. In the case of difficult time circumstances, e-mail notification is also accepted. The detailed policy is also enclosed.

If your delegate and alternate are not properly registered, they may attend the meeting but will not be allowed to vote.

FCLB is a non-profit 501(c)(3) corporation. Contributions are deductible as allowed under section 170 of the IRS Code.

Tax ID 54-0208564

Registering your FCLB delegate and alternate is completely separate from registering your NBCE delegate and alternate. Different conditions may apply, and separate registration is required. Call Kay Leff at the NBCE at 970-356-9100.

2) Dues payment

Please note that your FCLB 2011 membership dues must be paid prior to Session I of the Annual Business Meeting to ensure your board's vote. Session I of the Annual Business Meeting will be held on **Thursday, May 5, 2011**.

3) Elected Offices

The FCLB positions open for election the year are:

- Five positions on the Nominating Committee (one year term)
- Three officer positions: President, Vice President, and Treasurer (two year term)
- Districts I and II Director and Alternate Director positions (three year term)

The Nominating Committee will offer a slate of candidates for eight positions from among those who apply by the **Sunday, March 6, 2011** deadline specified in the FCLB bylaws. The Nominating Committee does not slate candidates for FCLB District Directors or Alternate Directors.

To seek to be slated, please send a letter of interest and your curriculum vitae postmarked by **Sunday, March 6, 2011**, to the FCLB's executive offices. Candidates may also run from the floor.

About the Nominating Committee

Please note that service on the 2011-12 Nominating Committee precludes you from seeking any FCLB elected office from now through the conclusion of the 2012 annual business meeting.

Eligibility for the 2011-12 Nominating Committee: Must be an FCLB Fellow at the time of nomination and election (currently on a chiropractic regulatory board or has served within the past five years). Must have attended at least one annual meeting of the Federation prior to nomination. Nominating Committee terms are for one year.

The current Nominating Committee will offer a slate of candidates for the five future Nominating Committee positions from among those who apply by the deadline specified in the FCLB bylaws.

To seek to be slated for the Nominating Committee, please send a letter of interest and your curriculum vitae postmarked by **Sunday, March 6, 2011**, to the FCLB's executive offices. Candidates may also run from the floor.

About the Officer Positions

The three elected officer positions are open this year. Candidates for President, Vice President, and Treasurer are advised to submit a letter of interest and curriculum vitae to the Federation's executive offices postmarked by **Sunday, March 6, 2011**. Terms for

FCLB Officers are a single two-year term.

About the District Director and Alternate Director Positions

Elections will be held in Marco Island, Florida for two District Director seats on the Board, as well as the corresponding alternate positions. District Directors may be elected for no more than 2 three-year terms.

- District I - Dr. Carol Davis has completed two terms and is not eligible for re-election as District I Director. However, Dr. Donn Fahrendorf has completed only one term as District I Alternate Director and is eligible to run for a second term.
- District II - Dr. Gary Pennebaker is eligible for election to a second term as District II Director, as is District II Alternate Director Dr. William Rademacher.

4) Bylaws / Resolutions

BYLAWS: For your advance review, I am enclosing a complete copy of our current bylaws. I encourage you to review the document. Please note the **Wednesday, January 5, 2011**, deadline to propose any amendments you believe may benefit the Federation's membership, so that they can be postmarked by **March 6, 2011**, in accordance with the notice requirements of our bylaws. Please feel free to contact our executive offices with any questions.

To date, one bylaws amendment has been proposed by the FCLB Board of Directors, which will enable regulatory boards to become new members between annual business meetings.

RESOLUTIONS: These should be sponsored by at least one FCLB delegate from a board with current membership in good standing. Resolutions may be proposed at any time during the year, but must be received no later than 8:00 AM on **Friday, May 6, 2011**. Advance submission allows the FCLB staff and the Resolutions and Bylaws Committee time to review the ideas, and to work with the sponsors to ensure proper format and clear language. The delegates vote on resolutions during Session II (Saturday) of the Annual Business Meeting.

5) FCLB AWARDS PROGRAM

Also enclosed, you will find the nomination forms for our *George Arvidson Award for Meritorious Service* and *The Earl L. Wiley, D.C. Outstanding Board* awards. If you have nominees for either award, please return your form to the FCLB executive offices by **Monday, February 28, 2011**.

The 2011 conference program promises to be one of our finest. The opportunity to collaborate with our fellow board members, college representatives and administrative regulators ensures a wide perspective on regulatory issues. Please visit our Web site at **www.fclb.org**.

If this is your first Federation conference, we promise you great information and friendship. If you're already an active part of our family, we welcome you home again. Like any good family, we're eager to hear your successes and offer support for your challenges. See you in Marco

Island, Florida!

Enclosures

FCLB Registration Form for Delegates and Alternates
FCLB Policy: Delegate and Alternate Registration
FCLB Bylaws
George Arvidson Award for Meritorious Service Nomination Form
Earl L. Wiley, D.C., Outstanding Board Nomination Form
Important Dates Calendar

DEADLINE SUMMARY

January 2	-	Bylaws amendment Deadline for the 2011 Annual Meeting
February 28	-	Award nomination Deadline
March 6	-	Intent to Run for FCLB Office and Nominating Committee Deadline
April 5	-	FCLB Voting Delegate/Alternate Designation Deadline
May 6	-	Resolutions Deadline

**DELEGATES AND ALTERNATES REGISTRATION**

POLICY TITLE	Registration of Delegates and Alternates for Official Business Meetings of the Federation of Chiropractic Licensing Boards		
Reference Documents	FCLB Bylaws - Article III, Sections 7 & 8; Article VI, Sections 1-3		
Adopted	4/27/2010	Effective Date	4/27/2010
Last Reviewed	4/27/2010	Next Scheduled Review Date	1/21/2011

POLICY (add explanatory notes if applicable)

BACKGROUND

Eligibility to serve as a delegate or alternate is determined by the FCLB bylaws. (See Articles III and VI.)

With respect to the process of registering designated delegates, the FCLB Board of Directors is committed to ensuring that our member boards have sufficient time to study pending issues and participate meaningfully in the annual business meeting or any other duly called business meeting.

In furtherance of these goals, the FCLB Board has adopted the following policy:

POLICY**1. ELIGIBILITY CRITERION**

Delegates and alternate delegates must be a Fellow of the Member Board, or an Honorary Fellow who has served on that board in the preceding five (5) years, or the Member Board's Administrative Fellow from the appointing member chiropractic board, and duly registered for the annual conference.

2. REGISTRATION DEADLINE

Written notification of the member board's duly designated delegate and alternate must be postmarked or faxed to the FCLB no later than 30 days prior to the opening session of a duly called official business meeting of the FCLB. E-mailed notifications are acceptable and must comply with all other registration requirements.

3. FORM OF NOTIFICATION

Notification must be received on the FCLB's official Delegate and Alternate Designation Form or on the member chiropractic board's letterhead, and must be signed by an authorized representative of the member board.

- Notifications must identify by name the delegate and a statement that the board, at an official board meeting, has approved the selection of such delegates. Appointments are effective upon postmark and until replaced by the member board, not to exceed one year. At a minimum, delegates and alternates must re-register prior to each annual business meeting of the FCLB.

- If the notification is signed by anyone other than the board chair, it must include a certifying statement that references that the board has approved the selection of the designated delegates, and that the notification is sent at the request of the board and board chair.

4. LATE NOTIFICATION

Registrations received by FCLB after the deadline will not be accepted unless the member board is accepted into membership pursuant to the FCLB bylaws after the deadline.

Chiropractic boards who are not members due only to nonpayment of current dues may register a delegate and alternate, but timely registered designees may not participate in the annual business meeting unless the dues are paid prior to the commencement of this meeting.

5. SWITCHING DELEGATE AND ALTERNATE

In general, the designation of an alternate delegate shall be sufficient to accommodate the need for a "backup" representative in the event the member board would not otherwise be represented.

Switching the delegate and alternate are specifically not allowed after the notification deadline has passed. However, if the delegate does not attend the business meeting, the properly registered alternate automatically assumes delegate status.

6. SPECIAL CIRCUMSTANCES

The FCLB recognizes that extraordinary circumstances may arise whereby a member board would be otherwise disenfranchised from voting, for example, when neither the designated delegate nor the alternate are able to attend the meeting.

A written request (to allow the member board to designate a replacement delegate) may be presented to the FCLB Board of Directors. Such request must be on official board letterhead, must describe in detail why the member board would otherwise be disenfranchised from voting, and must be signed by the ranking officer of the board.

The decision of the FCLB Board of Directors shall be reviewed by the Credentials Committee prior to the business meeting, and reported to the membership at the business meeting.

7. APPEAL OF VOTING STATUS

If the decision to seat or not seat a delegate is contested by any duly registered delegate, the membership shall by majority vote determine whether to seat the new delegate. Such vote shall occur immediately after the remaining delegates are seated.

REFERENCES - FCLB BYLAWS

ARTICLE III. DEFINITIONS

Section 7. Delegate.

"Delegate" means an individual designated by a Member Board to serve as its representative to the Federation. This individual shall be a Fellow of the Member Board, or an Honorary Fellow who has served on that board in the preceding five (5) years, or the Member Board's Administrative Fellow. Delegates must be properly registered in writing in accordance with policies set by the Board of Directors.

Section 8. Alternate Delegate.

"Alternate Delegate" means an individual designated by a Member Board to serve as its representative to the Federation in the absence of the Delegate. This individual shall be a Fellow of the Member Board, or an Honorary Fellow who has served on that board in the preceding five (5) years, or the Member Board's Administrative Fellow. Alternate Delegates must be properly registered in writing in accordance with policies set by the Board of Directors.

ARTICLE VI. DELEGATE PRIVILEGES AND RESPONSIBILITIES

Section 1. Duties and Responsibilities.

At the Annual Meeting of the Delegate Assembly, the Delegates shall provide direction to the Federation by consideration of such bylaw amendments and properly submitted resolutions that are expedient or desirable to fulfill and implement the stated purposes of the Federation.

Section 2. Privilege of the Floor.

Fellows, Honorary Fellows, Administrative Fellows, committee members, Board of Director members, and Delegates have the privilege of the floor during any meeting of the Delegate Assembly. At the discretion of the presiding officer, other attendees may be granted the privilege of the floor.

Section 3. Voting

Absentee voting and voting by proxy are not allowed.

Federation of Chiropractic Licensing Boards

BYLAWS



May 2009

ARTICLE I. NAME

The name of this organization is the Federation of Chiropractic Licensing Boards (also referred to as the "Federation" or "FCLB").

ARTICLE II. PURPOSE

The Federation is organized for charitable and educational purposes to provide programs and services that assist member chiropractic licensing boards to fulfill their statutory obligations to regulate the profession in the interest of public protection and for the purpose of lessening the burdens of government.

These programs and services shall include, but not be limited to, those that promote uniform standards among licensing boards, examination and testing services, and chiropractic educational programs leading to the Doctor of Chiropractic degree, postgraduate chiropractic education, diplomate and certification programs, and continuing education for relicensure purposes.

ARTICLE III. DEFINITIONS

Section 1. Federation or FCLB.

"Federation" or "FCLB" means the Federation of Chiropractic Licensing Boards.

Section 2. Chiropractic Licensing Board

"Chiropractic Licensing Board" means the governmental agency empowered to credential and regulate the practice of chiropractic within established jurisdictions, territories, or insular possessions of a sovereign country.

Section 3. Member Board.

"Member Board" means any Chiropractic Licensing Board that has met the requirements of membership and has been duly accepted into the Federation pursuant to these Bylaws.

Section 4. Fellow.

"Fellow" means any individual currently serving on a Member Board.

Section 5. Administrative Fellow.

"Administrative Fellow" means the individual who administers the Member Board, its chiropractic regulatory act and/or other activities of the Member Board, and is designated as such in writing by the Member Board in accordance with policies set by the Board of Directors.

Section 6. Honorary Fellow.

"Honorary Fellow" means an individual who has been a Fellow for three (3) or more years, is no longer serving on a Member Board, and who has submitted an application to the Federation requesting recognition as an Honorary Fellow.

Section 7. Delegate.

"Delegate" means an individual designated by a Member Board to serve as its representative to the Federation. This individual shall be a Fellow of the Member Board, or an Honorary Fellow who has served on that board in the preceding five (5) years, or the Member Board's Administrative Fellow. Delegates must be properly registered in writing in accordance with policies set by the Board of Directors.

Section 8. Alternate Delegate.

"Alternate Delegate" means an individual designated by a Member Board to serve as its representative to the Federation in the absence of the Delegate. This individual shall be a Fellow of the Member Board, or an Honorary Fellow who has served on that board in the preceding five (5) years, or the Member Board's Administrative Fellow. Alternate Delegates must be properly registered in writing in accordance with policies set by the Board of Directors.

Section 9. Delegate Assembly.

"Delegate Assembly" means the governing body that is comprised of the Member Boards.

Section 10. Professional Member.

"Professional Member" means a Fellow or Honorary Fellow who is a currently licensed doctor of chiropractic authorized by a Member Board to practice chiropractic in that jurisdiction.

Section 11. Public Member.

"Public Member" means a Fellow or Honorary Fellow who serves as the public member of a Member Board as defined under applicable state law.

Section 12. Quorum.

"Quorum" means the minimum number of members who must be present for the FCLB to legally transact business.

A. Annual or Special Meeting

For purposes of the Annual or Special Meeting of the Delegate Assembly, quorum means Delegates representing a majority of the Member Boards.

B. District Caucus

For purposes of the District Caucuses quorum means the number of Delegates in attendance at such District Caucus, irrespective of the number.

C. Board of Directors Meeting

For purposes of the Board of Directors Meetings, quorum means a majority of the Board of Directors.

Section 13. Board of Directors.

The "Board of Directors" means those members duly elected under Article V of these Bylaws.

Section 14. Officers.

"Officers" means those Officers duly elected under Article V of these Bylaws.

Section 15. District Directors.

"District Directors" mean those Board of Directors members duly elected under Article V of these Bylaws.

Section 16. Alternate District Directors.

"Alternate District Directors" mean those individuals duly elected under Article V of these Bylaws to serve in the absence of the District Director.

Section 17. Administrative Fellow Director.

"Administrative Fellow Director" means the Board of Directors member duly elected under Article V of these Bylaws.

Section 18. Board Chair.

"Board Chair" means the District Director duly elected by the Board of Directors under Article VII of these Bylaws.

Section 19. Executive Committee.

"Executive Committee" means the Immediate Past President, President, Vice President, Treasurer, and Board Chair.

Section 20. Notices.

All written notices and documents required by these Bylaws mean by postmarked mail or received by electronic means at the principle office of the Federation by the specified deadline.

ARTICLE IV. MEMBERSHIP

Section 1. Admittance to Membership.

A Chiropractic Licensing Board that meets the criteria for membership in these Bylaws may be admitted into the Federation as a Member Board and assigned to a District by a two-thirds vote of the Delegates at an Annual Meeting of the Delegate Assembly.

Section 2. Rights and Privileges.

A Member Board that is current on its payment of membership dues shall be entitled to be represented by one voting Delegate and one Alternate Delegate, who shall be registered in accordance with policies established by the Board of Directors.

Section 3. Federation Districts.

A. Member Boards shall be divided into five (5) Federation Districts based on the following list:

District I	District II	District III	District IV	District V
<i>Canada</i>	<i>Canada</i>	<i>Canada</i>	<i>Australia</i>	<i>United States</i>
Alberta	Manitoba	New Brunswick	New South Wales	Alabama
British Columbia	Ontario	Newfoundland/ Labrador	Victoria	Arkansas
Saskatchewan	<i>United States</i>	Nova Scotia	<i>Mexico</i>	Florida
<i>United States</i>	Illinois	Prince Edward Island	<i>United States</i>	Georgia
Alaska	Indiana	Quebec	Arizona	Louisiana
Idaho	Iowa	<i>United States</i>	California	Mississippi
Montana	Kentucky	Connecticut	Colorado	North Carolina
Nebraska	Michigan	Delaware	Hawaii	South Carolina
North Dakota	Minnesota	District of Columbia	Kansas	Tennessee
Oregon	Missouri	Maine	Nevada	Virginia
South Dakota	Ohio	Maryland	New Mexico	West Virginia
Washington	Wisconsin	Massachusetts	Oklahoma	<i>U.S. Territories</i>
Wyoming		New Hampshire	Texas	Puerto Rico
		New Jersey	Utah	U.S. Virgin Islands
		New York	<i>U.S. Territories</i>	
		Pennsylvania	Guam	
		Rhode Island		
		Vermont		

B. Chiropractic Licensing Boards duly admitted into Federation membership under Article IV shall be placed into a respective District and such admittance and placement into a District shall not constitute an amendment to these bylaws subject to Article XVI.

Section 4. Sanction or Termination of Membership of a Member Board

A. Grounds

The membership status of a Member Board may be sanctioned or terminated if it is determined to be in the best interest of the Federation.

B. Process

The Member Board shall be sanctioned or terminated by a recommendation from the Board of Directors followed by a two-thirds vote at an Annual or Special Meeting of the Delegate Assembly. Written notice of the sanction or termination to be considered and the cause for this action shall be sent to the Member Boards not less than sixty (60) days prior to the meeting. The Member Board in question shall have the opportunity to be heard at the meeting before a vote is taken on the sanction or termination.

C. Rights

After a vote for termination, all rights of the Member Board as provided in these Bylaws shall cease immediately.

Section 5. Reinstatement of Membership.

Upon reapplication and compliance with the conditions set forth in the sanction or termination of membership, reinstatement may be granted by a majority vote of the Board of Directors and by two-thirds vote of the Delegates at an Annual or Special Meeting of the Delegate Assembly. Written notice that reinstatement is to be considered shall be sent to the Member Boards not less than sixty (60) days prior to the Annual or Special Meeting.

Section 6. Sanction or Termination of a Fellow, Honorary Fellow, or Administrative Fellow.

A. Grounds

Failure to demonstrate proper conduct may serve as grounds for sanction or termination of an individual's status as a Fellow, Honorary Fellow, or Administrative Fellow. Grounds for sanction or termination may include, but not be limited to, any of the following:

1. Conviction, or similar judicial finding or plea, resulting from a criminal offense;
2. Disciplinary action taken against any professional license held by the individual;

3. Failure to exercise proper regard for the health, safety, or legal rights of another person; or
4. Fraud, deception, breach of confidentiality, or infraction of moral turpitude.

B. Process

Sanction or termination shall be by a recommendation by the Board of Directors followed by a two-thirds vote at an Annual or Special Meeting of the Delegate Assembly. Written notice of the sanction or termination to be considered and the cause for this action shall be sent to the Member Boards not less than sixty (60) days prior to the meeting. The individual in question shall have the opportunity to be heard at the meeting before a vote is taken on the sanction or termination.

C. Rights

Upon termination, all rights of the Fellow, Honorary Fellow or Administrative Fellow as provided in these Bylaws shall cease immediately.

Section 7. Reinstatement of a Fellow, Honorary Fellow, or Administrative Fellow.

Upon reapplication and compliance with the conditions set forth in the sanction or termination of membership, reinstatement may be granted by a majority vote of the Board of Directors and by two-thirds vote of the Delegates at an Annual or Special Meeting of the Delegate Assembly. Written notice that reinstatement is to be considered shall be sent to the Member Boards not less than sixty (60) days prior to the Annual or Special Meeting.

ARTICLE V. FEDERATION MEETINGS AND ELECTIONS

Section 1. Annual Meeting of the Delegate Assembly.

The Annual Meeting of the Delegate Assembly shall be held at such place and time as designated by the Board of Directors, provided that written notice is sent to Member Boards not less than sixty (60) days prior to such meeting.

Section 2. Special Meeting.

A Special Meeting of the Delegate Assembly can be called by the President at any time with the approval of a majority of the Board of Directors, provided that written notice and a proposed agenda is sent to Member Boards as soon as practical.

A Special Meeting of the Delegate Assembly can also be called by a majority of the Member Boards at any time, provided that written notice and a proposed agenda is sent to Member Boards and the President via the Federation's principle office as soon as practical.

Section 3. District Caucus.

A District Caucus shall take place in conjunction with the Federation's Annual Meeting of the Delegate Assembly for the purpose of enabling each District to elect its District Director and Alternate District Director to the Board of Directors.

Section 4. Minutes.

The Federation shall keep minutes of all Annual and Special Meetings of the Delegate Assembly and shall make these minutes available to the Member Boards.

Section 5. Other Meetings.

The Board of Directors may convene such other meetings as it deems necessary to carry out its purpose provided that these meetings are not used to conduct the legal business of the FCLB.

Section 6. Elections.

A. General Provisions

Available positions on the Board of Directors for Officers, the Administrative Fellow Director, and Nominating Committee shall be filled by election by majority vote of the Delegates at the Annual Meeting of the Delegate Assembly from candidates slated by the Nominating Committee or candidates nominated from the floor. Those who are elected shall assume their positions at the close of the Annual Meeting of the Delegate Assembly.

In the event that no candidate for an elected position receives a majority of the votes cast on the first ballot, a run-off election shall be held between the two (2) candidates receiving the most votes cast on the first ballot.

B. Candidates for Officer, Administrative Fellow Director, Nominating Committee

The Nominating Committee shall consider only those candidates for Officers, the Administrative Fellow Director, or the Nominating Committee who shall submit to the Federation's principle office their intent to run for such position and curriculum vitae not less than sixty (60) days prior to the date of elections.

The office of Immediate Past President does not require election.

C. Candidates for District Director

Not less than thirty (30) days prior to the elections, the Federation shall distribute the intent to run and curriculum vitae of only those Candidates for District Director and

Alternate District Director who submit to the Federation's principle office such documents not less than sixty (60) days prior to the date of District Caucus where the elections are to occur.

ARTICLE VI. DELEGATE PRIVILEGES AND RESPONSIBILITIES

Section 1. Duties and Responsibilities.

At the Annual Meeting of the Delegate Assembly, the Delegates shall provide direction to the Federation by consideration of such bylaw amendments and properly submitted resolutions that are expedient or desirable to fulfill and implement the stated purposes of the Federation.

Section 2. Privilege of the Floor.

Fellows, Honorary Fellows, Administrative Fellows, committee members, Board of Director members, and Delegates have the privilege of the floor during any meeting of the Delegate Assembly. At the discretion of the presiding officer, other attendees may be granted the privilege of the floor.

Section 3. Voting

Absentee voting and voting by proxy are not allowed.

ARTICLE VII. BOARD OF DIRECTORS

Section 1. Responsibilities of the Board of Directors.

The Board of Directors shall manage the affairs of the Federation including the establishment of an annual budget and the transaction of all business for and on behalf of the Federation. The Board of Directors shall carry out the legal resolutions, actions, or policies as authorized by the Delegates. The Board of Directors shall act for the Federation between Annual Meetings of the Delegate Assembly, and is authorized to develop appropriate policies to carry out the Bylaws and purposes of the Federation, and can authorize the Executive Committee of the Board of Directors to act on its behalf.

Following each Annual Meeting of the Delegate Assembly, the Board of Directors shall elect a Board Chair to serve a one-year term which includes presiding at the meetings of the Board of Directors and serving on the Executive Committee. The Board Chair must be one of the District Directors.

Section 2. Composition of the Board of Directors.

There shall be ten (10) members of the Board of Directors which include the Immediate Past President, President, Vice President, Treasurer (collectively referred to as Officers), one director from each of the five (5) Districts of the Federation, and the Administrative Fellow Director.

No member of the Board of Directors may simultaneously hold more than one position on the Board of Directors.

Section 3. Qualifications for Nomination and Election or Appointment.

A. Officers

1. President

At the time of nomination and election or appointment, the President shall be either a Fellow, an Honorary Fellow who has served as a member of a Member Board within the last five (5) years, or is currently serving on the Federation Board of Directors.

2. Vice President

At the time of nomination and election or appointment, the Vice President shall be either a Fellow, an Honorary Fellow who has served as a member of a Member Board within the last five (5) years, or is currently serving on the Federation Board of Directors.

3. Treasurer

At the time of nomination and election or appointment, the Treasurer shall be either a Fellow, or an Honorary Fellow who has served as a member of a Member Board within the last five (5) years.

B. District Directors

At the time of initial nomination and election or at the time of appointment, a District Director and Alternate District Director shall be either a Fellow, or an Honorary Fellow who has served as a member of a Member Board within the last five (5) years.

C. Administrative Fellow Director

At the time of nomination and election or appointment, and throughout the term, the Administrative Fellow Director shall be an Administrative Fellow, it being the intention that upon loss of Administrative Fellow designation, a vacancy in the Federation Board of Directors shall immediately occur.

Section 4. Duties of Officers.

A. President

The President shall be the chief executive officer of the Federation. The President shall preside at all Annual and

Special Meetings of the Delegate Assembly. The President shall appoint committees and representatives to other organizations subject to the requirements of these Bylaws and policies adopted by the Board of Directors. The President shall serve as an ex-officio, non-voting member of all committees except for the Nominating Committee.

B. Vice President

The Vice President shall fulfill the duties of the President in the absence of the President.

C. Treasurer

The Treasurer shall be custodian of all Federation funds and keep an accurate record of said funds and property. The Treasurer shall oversee the payment of all bills approved according to policies adopted by the Board of Directors. The Treasurer shall submit a written report of all Federation accounts during the Annual Meeting of the Delegate Assembly or when requested by the Board of Directors, and shall serve as chair of the Finance Committee.

D. Immediate Past President

The Immediate Past President shall provide information and continuity regarding Federation matters. The Immediate Past President shall Chair the Nominating Committee.

Section 5. Terms and Limitations.

The terms of the Board of Directors shall be as follows:

A. Officers

Officers shall serve one (1) two-year terms to be elected in odd numbered years. The Immediate Past President shall not be an elected position, but will automatically follow service as the President. No Officer may serve more than one (1) term in the same office.

B. District Directors

The term of the District Directors and Alternate District Directors shall be three (3) years. District Directors and Alternate District Directors shall be ineligible to serve more than two (2) consecutive terms.

C. Administrative Fellow Director

The term of the Administrative Fellow Directors shall be three (3) years. Administrative Fellow Directors shall be ineligible to serve more than two (2) consecutive terms.

D. Partial Terms

Serving a partial term in any position on the Board of Directors shall not be considered in calculating a term of service.

E. Conclusion of Service

All Members of the Board of Directors shall serve as specified in these Bylaws or until a successor is duly elected or appointed.

Section 6. Compensation.

Directors shall not receive compensation for their service, but shall be reimbursed for reasonable expenses incurred while carrying out their Federation responsibilities. Directors may be entitled to an honorarium in accordance with policies adopted by the Board of Directors.

Section 7. Vacancies.

A. Officers

In the event of a vacancy in the office of President, the Vice President shall immediately assume the position.

In the event of a vacancy in the office of Vice President, the President with the input and approval of the Board of Directors shall appoint one of the eligible Directors to fulfill the duties, but not the office, of the Vice President until the next Annual Meeting of the Delegate Assembly, where a successor shall be elected to fill the office until the next regularly scheduled election.

In the event of a vacancy in the office of Immediate Past President, the President with the input and approval of the Board of Directors shall appoint a preceding past president to serve, with the most recent past president given first preference.

In the event of a vacancy in the office of Treasurer, the President with the input and approval of the Board of Directors shall appoint a qualified individual to serve until the next Annual Meeting of the Delegate Assembly, where a successor shall be elected to fill the office until the next regularly scheduled election

B. District Directors and Alternate District Directors

District Director vacancies shall be filled by the duly elected Alternate Director from that district, who shall serve until the next Annual Meeting of the Delegate Assembly, at which time a District Director shall be nominated and elected to complete the unexpired term.

A vacancy in the position of Alternate District Director shall not be filled until election by the District Delegates in conjunction with the next Annual Meeting of the Delegate

Assembly, at which time an Alternate District Director shall be nominated and elected to complete the unexpired term.

If both the District Director and Alternate District Director positions are vacant, the President with the input and approval of the Board of Directors shall appoint a qualified individual from the District in which the vacancy occurs to serve as District Director until the next Annual Meeting of the Delegate Assembly at which time a District Director and Alternate District Director shall be nominated and elected to complete the unexpired term.

D. Administrative Fellow Director

A vacancy shall occur immediately if the Administrative Fellow Director fails to maintain employment with a Member Board during the term of service. The President with the input and approval of the Board of Directors shall appoint a qualified Administrative Fellow to serve until the next Annual Meeting of the Delegate Assembly at which time an Administrative Fellow Director shall be nominated and elected to fill the unexpired term.

Section 8. Removal.

A member of the Board of Directors may be removed prior to the end of his/her term when, in the judgment of the Board of Directors, the best interest of the Federation would be served, and in accordance with policies adopted by the Board of Directors. Removal shall require a two-thirds vote of the remaining members of the Board of Directors.

ARTICLE VIII. BOARD OF DIRECTORS MEETINGS

Section 1. Regular Meetings of the Board of Directors.

The Board of Directors shall hold meetings from time to time as deemed necessary to carry out its responsibilities to the Member Boards, and in such format (in person or electronic) as may be determined by the Board of Directors.

Section 2. Special Meetings of the Board of Directors.

Special Meetings of the Board of Directors may be convened at the discretion of the President. A Special Meeting of the Board of Directors shall be convened by the President within thirty (30) days after having received a written request for such meeting from two-thirds of the members of the Board of Directors.

Section 3. Notice and Agenda.

Notice and proposed agenda for any regular meeting of the Board of Directors shall be given to the directors at least fifteen (15) days prior to the meeting. Notice and proposed agenda for special meetings shall be given as soon as practical before the special meeting.

Section 4. Executive Session.

The Board of Directors may meet in executive session in accordance with policies adopted by the Board of Directors.

Section 5. Minutes.

The Board of Directors shall keep minutes of its meetings, and shall make these minutes available to any Member Board.

ARTICLE IX. COMMITTEES

Section 1. Nominating Committee.

A. Composition and Appointment

There shall be six members of the Nominating Committee which shall include one representative from each of the five Federation Districts and also the Immediate Past President who shall serve as Chair. The five District members shall be elected by majority vote by the Delegates at the Annual Meeting of the Delegate Assembly. The term of the Nominating Committee members shall be for one (1) year.

B. Eligibility

At the time of nomination and election or appointment, Nominating Committee members shall be a Fellow or Administrative Fellow and shall have attended at least two (2) Annual Meetings. To be considered by the Nominating Committee, interested candidates must submit a letter of intent and curriculum vitae sixty (60) days prior to the Annual Meeting of the Delegate Assembly to be eligible to be slated. Candidates may also be nominated from the floor during the Annual Meeting. No one may serve more than three (3) consecutive terms on the Nominating Committee.

C. Duties

The Nominating Committee shall submit to the Member Boards at least thirty (30) days before the Annual Meeting of the Delegate Assembly, a slate of those candidates it considers to be best suited for leadership in the open positions of the Officers and Administrative Fellow Director on the Board of Directors, as well as the Nominating Committee, in accordance with procedures approved by the Board of Directors.

D. Limitations and Vacancies

Individuals serving on the Nominating Committee or those who resign from this committee shall be ineligible to be slated or elected, but not appointed, to an Officer or Administrative Fellow Director position within their elected term. In the event of a vacancy on the Nominating

Committee, the President with the input and approval of the Board of Directors shall appoint a qualified individual to serve until the next Annual Meeting of the Delegate Assembly.

Section 2. Finance Committee.

A. Composition and Appointment

There shall be three (3) members on the Finance Committee, one of whom shall be the Treasurer who shall serve as Chair. Finance Committee members shall be appointed by the President with the input and approval of the Board of Directors. The term of the Finance Committee members shall be one (1) year.

B. Duties

The Finance Committee shall advise the Board of Directors on issues related to the use of the Federation's assets to assure prudence and integrity of fiscal management and responsiveness to the needs of the Member Boards. The Finance Committee shall recommend financial policies which provide guidelines for fiscal management, and review the annual audit.

C. Vacancies

In the event of a vacancy on the Finance Committee, the President with the input and approval of the Board of Directors shall appoint a qualified individual to serve.

Section 3. Bylaws and Resolutions Committee.

A. Composition and Appointment

There shall be at least five members on the Bylaws and Resolutions Committee, appointed by the President with the input and approval of the Board of Directors. The term of the Bylaws and Resolutions Committee members shall be one (1) year.

B. Duties

The Bylaws and Resolutions Committee may submit proposed amendments to the Bylaws and shall consider proposed amendments to the Bylaws submitted in accordance with these Bylaws, and shall consider all resolutions submitted in accordance with Federation policy. The Bylaws and Resolutions Committee shall make recommendations to the Annual Meeting of the Delegate Assembly regarding their adoption.

C. Vacancies

In the event of a vacancy on the Bylaws and Resolutions Committee, the President with the input and approval of the Board of Directors shall appoint a qualified individual to serve.

Section 4. Ad-Hoc Committees.

Ad-hoc committees may be established and appointed by the President as needed. The composition and tenure of committee members shall be determined by the President in accordance with policies adopted by the Board of Directors.

Section 5. Removal of Committee Members

With the exception of the Nominating Committee, appointed committee members may be removed prior to the end of his/her term when, in the judgment of the Board of Directors, the best interest of the Federation would be served. Removal shall require a majority vote of the Board of Directors.

ARTICLE X. REPRESENTATIVES AND APPOINTEES

Section 1. Representatives or Appointees to Other Organizations.

All representatives or appointees of the Federation to other organizations shall be appointed by the President with the input and approval of the Board of Directors.

Section 2. Appointees to the National Board of Chiropractic Examiners.

Appointees to the National Board of Chiropractic Examiners (NBCE) Board of Directors shall be appointed by the President with the input and approval of the Board of Directors and shall serve for a one (1) year term unless otherwise prohibited by the NBCE Bylaws.

Section 3. Removal of Representatives or Appointees to other Organizations.

Any Federation representative or appointee to other organizations may be removed prior to the end of his/her term when in the judgment of the Board of Directors the best interest of the Federation would be served. Removal shall require a majority vote of the Board of Directors.

ARTICLE XI. FINANCES

Section 1. Fiscal Year.

The fiscal year of the Federation shall be the calendar year.

Section 2. Financial Records.

The Federation shall keep financial records available for inspection by Member Boards at the principle office of the Federation. A report shall be given on the financial condition of the Federation at the Annual Meeting of the Delegate Assembly, and the annual budget shall be presented to the Delegates.

Section 3. Audit.

The Board of Directors shall ensure that an annual audit shall be undertaken by a qualified individual or firm approved by the Board of Directors. The annual financial statement of the Federation for the previous fiscal year shall be presented to the Delegates at the Annual Meeting of the Delegate Assembly.

Section 4. Contracts.

The Board of Directors may authorize any Officer or Officers, or the Executive Director, to enter into any contract or execute and deliver any instrument in the name of or on behalf of the Federation.

Section 5. Checks, Drafts, or Orders.

All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness in the name of the Federation shall be signed by such officer or officers, agent or agents of the Federation and in such manner as authorized by the Board of Directors.

Section 6. Deposits.

All funds of the Federation shall be deposited to the credit of the Federation in such bank, trust company, or other depository as the Board of Directors may direct, in accordance with policies adopted by the Board of Directors.

Section 7. Limitations of Expenditures.

The Federation is limited to expending its funds for only those purposes described in the Certificate of Incorporation and these Bylaws.

Section 8. Insurance.

At the discretion of the Board of Directors and in accordance with policies adopted by the Board of Directors, the Federation shall secure appropriate insurance.

Section 9. Dues.

A. Annual Dues

Each Member Board will be assessed annual dues for membership in the Federation.

B. Modification of Dues

All proposals for modification of annual dues for membership shall be submitted to the Annual Meeting of the Delegate Assembly for approval by a majority vote.

ARTICLE XII. ETHICAL CONDUCT AND CONFLICT OF INTEREST

Members of the Board of Directors, FCLB committee members, appointees, and employees shall abide by the Bylaws, rules, guidelines, policies and procedures duly adopted by the Federation and avoid engaging in activities which constitute or may be perceived as a conflict of interest with regard to Federation matters.

ARTICLE XIII. EXECUTIVE DIRECTOR AND PRINCIPLE OFFICE

Section 1. Executive Director.

The Board of Directors shall hire an Executive Director to serve as the administrative officer of the Federation, who shall be accountable to the Board of Directors.

Section 2. Principle Office.

The Board of Directors shall establish the location of its principle office.

ARTICLE XIV. INDEMNIFICATION AND QUALIFICATION

Section 1. Indemnification.

Subject to the limitations of this Article, the Federation shall indemnify any person who was or is a party of or is threatened to be made a party to any threatened, pending or contemplated action, suit or proceeding, whether civil, criminal, administrative or investigative (other than an action by or in the right of the Federation) by reason of the fact that such person is or was a committee member, and including the Board of Directors, or staff of the Federation, against expenses, including attorneys' fees, judgments, fines, and amounts paid in settlement actually and reasonably incurred in connection with such action, suit or proceeding only if such person acted in good faith and in a manner reasonably believed to be in or not opposed to the best interest of the Federation and, with respect to any criminal action or proceeding, had no reasonable cause to believe such conduct was unlawful. The termination of any action, suit or proceeding by judgment or settlement, condition or upon a plea of Nolo Contendere or its equivalent shall not, in and of itself, create a presumption that such person did not act in good faith and in a manner reasonably believed to be in or not opposed to the best interests of the Federation and, with respect to any criminal action or proceeding, had reasonable cause to believe that such conduct was unlawful.

Section 2. Qualification.

Any indemnification under this Article shall be made by the Federation only as authorized in the specific case upon a determination that indemnification is proper in the circumstances because such person has met the applicable standard of conduct set forth in this Article. Such determination shall be made by the Board of Directors consisting of members who are not parties to such action, suit or proceeding or, if such quorum is not attainable, a quorum of disinterested members.

ARTICLE XV. PARLIAMENTARY AUTHORITY

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the Federation in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Federation may adopt.

ARTICLE XVI. AMENDMENTS

Section 1. Amendment Proposals.

These Bylaws may be amended at any Annual Meeting of the Delegate Assembly. Any Member Board either directly or through its Delegate, or the Bylaws and Resolutions Committee, or the Board of Directors may propose Bylaws amendments. Proposed amendments to the Bylaws shall be in writing and received at the Federation office not less than one hundred twenty (120) days prior to the Annual Meeting of the Delegate Assembly. Such amendments shall be immediately forwarded to the Bylaws and Resolutions Committee for their recommendation, and then to the Delegates, Alternate Delegates, and all Member Boards not less than sixty (60) days prior to the Annual Meeting of the Delegate Assembly.

Section 2. Adoption.

Proposed amendments received in accordance with these Bylaws shall be presented at the Annual Meeting of the Delegate Assembly and must receive a two-thirds vote for adoption.

Section 3. Effective Date.

These Bylaws, and any other subsequent amendments thereto, shall become effective upon their adoption.

#

The foregoing are the Bylaws of the Federation, as adopted in Hollywood, CA, May 8, 2009.

NOMINATION FORM

George Arvidson Award - 2011

given by the
Federation of Chiropractic Licensing Boards



This award is the Federation's highest individual honor. Named for FCLB Past President Dr. George Arvidson of Minnesota, it recognizes integrity, service, sacrifice, vision, and commitment in the arena of chiropractic licensure.

Past winners include Don Petersen, editor and publisher of *Dynamic Chiropractic*; Drs. Rex Wright of Kansas and D. Brent Owens of Florida, co-winners Drs. Frank Hideg and Paul Tullio, both NBCE Board of Directors; Dr. Daniel Saint-Germain of Québec, Canada; Dr. Peter Ferguson of Ohio; Dr. Edwin P. Devereaux of New South Wales, Australia; Dr. Kenneth Padgett of New York; and Horace C. Elliott, of NBCE, Dr. Joseph Brimhall of Utah, Dr. Larry Spicer of Minnesota, Dr. Louis Sportelli, of Pennsylvania, and Dr. Richard Vincent of Massachusetts, Donna Liewer, of FCLB, Dr. Wayne Wolfson of Florida, Dr. Richard Cole, and Drs. Vernon Temple and Oliver Smith - the 2009 winners, and Dr. Ron Tripp in 2010.

Your Name: _____

Person Nominated: _____

1. In what capacity have you known this person?

2. Please give **specific examples** of this person's contributions to chiropractic licensure and regulation. Include examples which demonstrate integrity, service, sacrifice, vision, and/or commitment.

A curriculum vitae or biographical sketch of the nominee should accompany this form. Please attach additional pages or copies of pertinent materials. This award will be presented immediately prior to the Annual Business Meeting.

Nomination postmark or fax deadline: February 28, 2011

Mail your nomination to:

FCLB Award Program
Att: Dr. Daniel Saint-Germain, President
5401 W. 10th Street, Suite 101
Greeley, CO 80634

- or fax to FCLB - 970-356-3599

-or e-mail- info@fclb.org

NOMINATION FORM



Federation
of Chiropractic
Licensing Boards

Earl Wiley, D.C. Outstanding Licensing Board - 2011

given by the
Federation of Chiropractic Licensing Boards

This award recognizes an FCLB member board which has exemplified standards of excellence, serving as a model for every chiropractic licensing board. Nominees should have done something difficult, whether in terms of legislation, internal restructuring, political positions, development of educational materials, or other areas outside the mainstream of everyday operations.

Past winners have been the Florida, Wisconsin, Missouri, Minnesota, New York, Oregon, Ohio, Maine, South Dakota, Massachusetts, Maryland, Alaska, California, New Mexico Oklahoma, and Quebec boards, in recognition of their efforts to strengthen their statutory requirements to protect the patient public.

Name of Nominated Licensing Board: _____

1. Name of person submitting nomination (please state your relationship to this board):

2. Please give specific examples of how this board serves as a model for others in the field. Some areas may include: legislative reform, internal restructuring, standing firm on a difficult political position against some resistance, development of significant educational materials for licensees, or other areas outside daily board responsibilities.

Attach additional pages or copies of pertinent materials. This award will be presented immediately prior to the Annual Business Meeting.

Nomination postmark or fax deadline: February 28, 2011

Mail your nomination to:

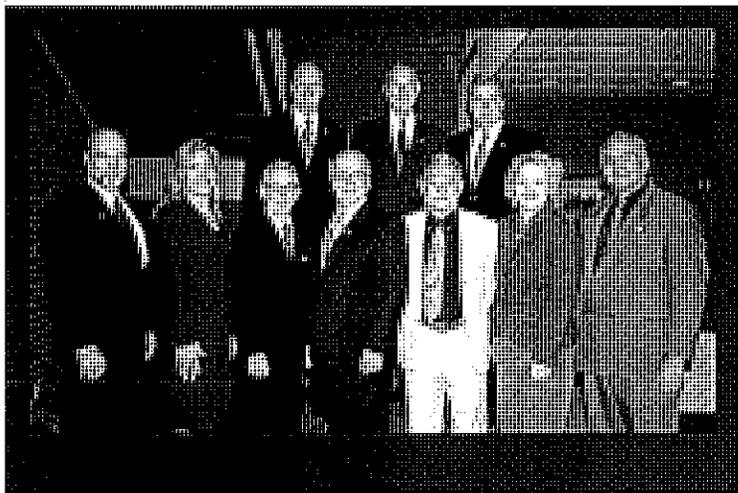
FCLB Award Program
Att: Dr. Daniel Saint-Germain, President
5401 W 10th Street, Suite 101
Greeley, CO 80634

- or fax to FCLB - 970-356-3599
-or e-mail to - info@fclb.org

FCLB Calendar & Important Dates

January 5, 2011	Bylaws amendment DEADLINE for 2011 Annual Meeting Early Bird Conference Registration rate begins (\$450)
January 20-22, 2011	FCLB Midyear Board Meeting In Greeley, Colorado
February 28, 2011	2011 Award Nomination DEADLINE Earl L. Wiley, D.C. Outstanding Board George Avidson Award for Meritorious Service
March 6, 2011	FCLB Intent to Run for Office DEADLINE Intent to Run for Nominating Committee DEADLINE
March 7, 2011	Regular Conference Registration rate begins (\$495)
March 18, 2011	Hotel room block DEADLINE for Marco Island, Florida Marriott
April 5, 2011	FCLB Voting Delegate/Alternate Designation DEADLINE
April 9, 2011	Procrastinators' Conference Registration rate begins (\$595)
May 4, 2011	Chiropractic Board Administrators' Committee Meeting In Marco Island, Florida
May 5, 2011	Last day to pay 2011 Membership Dues (no voting unless dues are paid) General educational sessions begin Session I of the Annual Business Meeting 85th Annual Congress—Welcome Reception
May 6, 2011	Resolutions due in conference office by 8:00 AM Educational sessions continue NBCE Annual Meeting and luncheon
May 7, 2011	District Caucuses Educational sessions continue Session II of the Annual Business Meeting
May 8, 2011	Conference wrap-up and goodbye

HELP US BUILD GREAT THINGS - 2011 IN MARCO ISLAND, FL



The FCLB's 85th Annual Educational Congress is scheduled for **May 4 - 8, 2011** in **Marco Island, Florida**. Conference events will be held in the Marco Island Marriott.

Scheduled board of directors elections for 2011 include FCLB President, Vice President, and Treasurer as well as District I Director and Alternate, District II Director and Alternate and nominating committee members.

Get ready to re-equip your regulatory toolbox.

More information will be forthcoming on the FCLB website at www.fclb.org.



What We're Planning:

Learn from your peers in interactive breakout sessions

Participate in educational sessions relevant to the issues your board is tackling

Seize opportunities to network and build relationships with others facing the same challenges you are

Discover current and emerging resources for regulation

Get involved in the next steps

Re-energize your dedication to public protection

Discover hot issues in every jurisdiction

Make your reservations for the Marriott in Marco Island, Florida: (800)4384373

Or visit www.MarcoIslandMarriott.com • FCLB room rate is \$199/night +tax

OPEN SESSION MINUTES
Missouri State Board of Chiropractic Examiners
March 17, 2011 – 8:00 a.m.
Division of Professional Registration
3605 Missouri Boulevard – Jefferson City, Missouri

At 8:06 a.m., the Missouri State Board of Chiropractic Examiners meeting was called to order by Dr. Gary Carver, Board President, at the Missouri Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. The executive director facilitated roll call.

Board Members Present

Gary Carver, D.C., President
William Madosky, Secretary
Paul Nahon, Public Member
Jack Rushin, D.C (via telephone conference)
Homer Thompson, D.C.

Staff Present

Loree Kessler, Executive Director
Jeanette Wilde, Executive I
Greg Mitchell, Counsel

Visitor

Roger Ott, D.C.

Dr. Carver made an opening statement to the board regarding his work as board president. He stated he would be voting in open and closed session.

A motion was made by Dr. Madosky and seconded by Dr. Thompson to approve the open session agenda adding a legislative update to the MSCA legislative day. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Gary Carver. Motion carried unanimously.

A motion was made by Dr. Madosky and seconded by Dr. Thompson to approve the January 5, 2011, conference call minutes and the February 4 and 10 mail ballot minutes. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Gary Carver. Motion carried unanimously.

Financial Report

The executive director provided an update concerning the recent renewal cycle reporting that 2,177 notices were mailed with 1,816 renewals processed as the end of February. It was projected that 1,981 licenses would be renewed. In comparing renewals to the 2009 cycle there were 228 licenses not renewed compared to 199 licenses during the 2011 cycle. Thirteen licenses were placed on inactive status with a total of 166 inactive licenses to date.

In the area of specialty certification, there are 552 MTAA's and fifteen (15) MTAA/Insurance Consultants and a total of thirty (30) insurance consultants. Of the current licenses, 1,790 have Missouri addresses and 306 licensees list an out of state address. Sixty-one percent of the licenses renewed were done online.

The board instructed the executive director to include the 2011 licenses placed on inactive status in the random audit.

<p>The board received a list of the chiropractic physicians that did not renew their license in 2011. The board instructed the executive director to send a letter to each former licensee concerning the expiration date of the license.</p>
<p>Dry Needling – The board instructed the executive director to send a letter regarding a course of instruction in dry needling to Logan and Cleveland chiropractic colleges.</p>
<p>Nutrient Administration Update – The board reviewed the letter and deferred further discussion for legal advice in closed session.</p>
<p>CCE Accreditation Information – No official action taken by the board.</p>
<p>Ethics and Professional Boundaries – The board noted that the ethics and legal issues training did not include information regarding fraud with the examination from NBCE geared toward chiropractors. No official action taken by the board.</p>
<p>Meeting Schedule MSCA Legislative Day Update - Drs. Carver & Thompson stated approximately six (60) licensees attended legislative day. The board discussed legislation concerning the addition of chiropractors to MOHealthNet.</p> <p>The executive director and counsel provided an overview of SB 303 and potential implications regarding unlicensed practice. The executive director explained that the sections concerning unlicensed complaints at the Administrative Hearing Commission and utilization of the title MD had been removed from the most recent current senate committee substitute.</p> <p>May Part IV Examination – Dr. Madosky stated he would be an associate examiner at the St. Louis site with Dr. Carver traveling to the Texas site.</p> <p>June 10 and 11 Part IV Test Committee Dr. Carver indicated it was uncertain if he would attend the test committee meeting and planned on attending the acupuncture test development meeting.</p> <p>FCLB May Meeting – Dr. Carver and the executive director reported that Missouri would not be attending the FCLB or NBCE annual meeting in May.</p>

At 9:00 a.m., the Board took a recess and reconvened at 9:08 a.m.

At 9:08 a.m. a motion was made by Dr. Madosky and seconded by Dr Thompson to convene in closed session pursuant to section 610.021 subsections (14), 324.001.8 and 324.001.9 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant section 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsection 610.021 RSMo which authorizes this agency to go into closed session during those meetings. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Gary Carver. Motion carried unanimously.

At 4:05 p.m. a motion was made by Dr. Madosky and seconded by Mr. Nahon to adjourn the meeting. Board members voting aye: Dr. Madosky, Dr. Thompson, Dr. Rushin, Mr. Nahon, and Dr. Gary Carver. Motion carried unanimously.



Executive Director

Approved by the State Board June 16, 2011