Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
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Lorce V. Kessler, MPA
Executive Director

OPEN AGENDA

State Board of Chiropractic Examiners
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri
January 6, 2011 – 12:00 noon

Notification of special needs as addressed by the American with Disabilities Act should be forwarded to the Missouri State Board of Chiropractic Examiners, P. O. Box 672, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-2104 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.0 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

OPEN AGENDA

State Board of Chiropractic Examiners
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri
January 6, 2011 – 12:00 noon

On this date, a conference call is scheduled between, Dr. Gary Carver, Board President and Dr. William Madosky, Board Secretary to discuss the upcoming annual meetings of the Federation of Chiropractic Boards and National Board of Chiropractic Examiners.

Board Members Present
Gary Carver, D.C., President
William Madosky, D.C., Secretary

Federation of Chiropractic Licensing Boards
www.fclb.org

Our Mission: Protecting the public by promoting excellence in chiropractic regulation through service to our member boards

Meeting Links
- Meeting Home
- Voting Delegates
- Elections
- Important Dates
- Hotel and Travel

Important Dates

January 5	Bylaws amendment DEADLINE	Please see Article XVI, Section 1 of the FCLB Bylaws
	Early Bird Conference Registration rate begins	$450
February 1	Make your airline and hotel reservations now!	
February 28	Award Nomination DEADLINE	
	Earl L. Wiley, D.C. Outstanding Board Nominations are due	
	George Arvidson Award Nominations are due	
March 6	FCLB Intent to Run for Office DEADLINE Intent to Run for 2011-2012 Nominating Committee DEADLINE	Please see Article V, Section 6 of the FCLB Bylaws
March 7	Regular Conference Registration rate begins	$495
March 18	Hotel Room Block DEADLINE	
April 5	FCLB Voting Delegate / Alternate Designation DEADLINE	
April 9	Procrastinator's Registration rate begins	$595
May 4 *Wednesday*	Chiropractic Board Administrators' Committee Meeting	
May 5 *Thursday*	Last day to pay 2011 Membership Dues	No voting unless dues are paid
	General Educational Sessions	
	Session I of 2011 FCLB Annual Business Meeting	
	6:30 p.m. 85th Annual Congress Reception	
May 6 *Friday*	Resolutions due in Conference Office by 8:00 a.m.	
	More educational sessions	
	NBCE Annual Meeting and Luncheon	Visit the NBCE online
May 7 *Saturday*	District Caucuses	
	Educational Sessions Continue	
	Session II of 2011 FCLB Annual Business Meeting	
May 8 *Sunday*	Wrap-up and goodbye	

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DELEGATES AND ALTERNATES REGISTRATION

POLICY TITLE	Registration of Delegates and Alternates for Official Business Meetings of the Federation of Chiropractic Licensing Boards		
Reference Documents	FCLB Bylaws - Article III, Sections 7 & 8; Article VI, Sections 1-3		
Adopted	4/27/2010	Effective Date	4/27/2010
Last Reviewed	4/27/2010	**Next Scheduled Review Date**	1/21/2011

POLICY (add explanatory notes if applicable)

BACKGROUND

Eligibility to serve as a delegate or alternate is determined by the FCLB bylaws. (See Articles III and VI.)

With respect to the process of registering designated delegates, the FCLB Board of Directors is committed to ensuring that our member boards have sufficient time to study pending issues and participate meaningfully in the annual business meeting or any other duly called business meeting.

In furtherance of these goals, the FCLB Board has adopted the following policy:

POLICY

1. ELIGIBILITY CRITERION

   Delegates and alternate delegates must be a Fellow of the Member Board, or an Honorary Fellow who has served on that board in the preceding five (5) years, or the Member Board's Administrative Fellow from the appointing member chiropractic board, and duly registered for the annual conference.

2. REGISTRATION DEADLINE

   Written notification of the member board's duly designated delegate and alternate must be postmarked or faxed to the FCLB no later than 30 days prior to the opening session of a duly called official business meeting of the FCLB. E-mailed notifications are acceptable and must comply with all other registration requirements.

3. FORM OF NOTIFICATION

   Notification must be received on the FCLB's official Delegate and Alternate Designation Form or on the member chiropractic board's letterhead, and must be signed by an authorized representative of the member board.

   - Notifications must identify by name the delegate and a statement that the board, at an official board meeting, has approved the selection of such delegates. Appointments are effective upon postmark and until replaced by the member board, not to exceed one year. At a minimum, delegates and alternates must re-register prior to each annual business meeting of the FCLB.
   - If the notification is signed by anyone other than the board chair, it must include a certifying statement

that references that the board has approved the selection of the designated delegates, and that the notification is sent at the request of the board and board chair.

4. LATE NOTIFICATION

Registrations received by FCLB after the deadline will not be accepted unless the member board is accepted into membership pursuant to the FCLB bylaws after the deadline.

Chiropractic boards who are not members due only to nonpayment of current dues may register a delegate and alternate, but timely registered designees may not participate in the annual business meeting unless the dues are paid prior to the commencement of this meeting.

5. SWITCHING DELEGATE AND ALTERNATE

In general, the designation of an alternate delegate shall be sufficient to accommodate the need for a "backup" representative in the event the member board would not otherwise be represented.

Switching the delegate and alternate are specifically not allowed after the notification deadline has passed. However, if the delegate does not attend the business meeting, the properly registered alternate automatically assumes delegate status.

6. SPECIAL CIRCUMSTANCES

The FCLB recognizes that extraordinary circumstances may arise whereby a member board would be otherwise disenfranchised from voting, for example, when neither the designated delegate nor the alternate are able to attend the meeting.

A written request (to allow the member board to designate a replacement delegate) may be presented to the FCLB Board of Directors. Such request must be on official board letterhead, must describe in detail why the member board would otherwise be disenfranchised from voting, and must be signed by the ranking officer of the board.

The decision of the FCLB Board of Directors shall be reviewed by the Credentials Committee prior to the business meeting, and reported to the membership at the business meeting.

7. APPEAL OF VOTING STATUS

If the decision to seat or not seat a delegate is contested by any duly registered delegate, the membership shall by majority vote determine whether to seat the new delegate. Such vote shall occur immediately after the remaining delegates are seated.

REFERENCES - FCLB BYLAWS

ARTICLE III. DEFINITIONS

Section 7. Delegate.

"Delegate" means an individual designated by a Member Board to serve as its representative to the Federation. This individual shall be a Fellow of the Member Board, or an Honorary Fellow who has served on that board in the preceding five (5) years, or the Member Board's Administrative Fellow. Delegates must be properly registered in writing in accordance with policies set by the Board of Directors.

Section 8. Alternate Delegate.

"Alternate Delegate" means an individual designated by a Member Board to serve as its representative to the Federation in the absence of the Delegate. This individual shall be a Fellow of the Member Board, or an Honorary Fellow who has served on that board in the preceding five (5) years, or the Member Board's Administrative Fellow. Alternate Delegates must be properly registered in writing in accordance with policies set by the Board of Directors.

ARTICLE VI. DELEGATE PRIVILEGES AND RESPONSIBILITIES

Section 1. Duties and Responsibilities.

At the Annual Meeting of the Delegate Assembly, the Delegates shall provide direction to the Federation by consideration of such bylaw amendments and properly submitted resolutions that are expedient or desirable to fulfill and implement the stated purposes of the Federation.

Section 2. Privilege of the Floor.

Fellows, Honorary Fellows, Administrative Fellows, committee members, Board of Director members, and Delegates have the privilege of the floor during any meeting of the Delegate Assembly. At the discretion of the presiding officer, other attendees may be granted the privilege of the floor.

Section 3. Voting

Absentee voting and voting by proxy are not allowed.