

**Open Minutes**  
**Missouri State Board of Chiropractic Examiners**  
**January 5, 2001 - 12:30 p.m. Conference Call**  
**Division of Professional Registration**  
**3605 Missouri Boulevard - Jefferson City, Missouri**

The Missouri State Board of Chiropractic Examiners telephone conference call meeting was called to order by Board President, Dr. Mary Holyoke.

**Board Members Present**

Mary Holyoke, D.C., President  
Lawrence M. Gerstein, D.C., Secretary  
Larry J. Lovely, D.C.  
Charles E. Klinginsmith, D.C.  
Lee Richardson, D.C.  
Charlotte Castillon Hill, M.A., Public Member

**Staff Present**

Loree Kessler, Executive Director  
Jeanette Stuenkel, Executive I

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Approval of Agenda**

A motion was made by Dr. Klinginsmith and seconded by Dr. Richardson to approve the open session agenda adding CE Reporting forms and the Federation National Conference to the agenda. Motion carried unanimously.

**CE Reporting Form**

A motion was made by Dr. Klinginsmith and seconded by Dr. Richardson to reprint the CE reporting form. Dr. Lovejoy stated that doctors should be encouraged to use the form as way to organize their CE and could aid in reviewing documentation in the event of a CE audit. The executive director indicated she would determine if the form could be placed on the board's web site also.

In other discussion regarding continuing education the board noted that the rules needed to be reviewed regarding the qualifications for instructors to teach x-ray. Dr. Gerstein stated he would work with board counsel on drafting language in this area.

**Federation Annual Meeting**

The executive director was instructed to proceed with an out-of-state request for the board to attend the annual meeting in San Antonio, Texas. Dr. Gerstein noted that the Federation would pay his travel expenses.

### **Acupuncturist Licensure**

The board will convene at 10:00 a.m. January 11, 2001 in room 750 of the Harry S Truman Building to discuss the administration of the acupuncturist licensure law. Drs. Richardson and Lovejoy and Ms. Castillon Hill will attend the meeting via conference call.

Dr. Richardson requested clarification concerning the appropriation to fund the advisory committee and the executive director explained that the January 11<sup>th</sup> agenda materials should arrive on this date and would outline all costs incurred and the appropriation.

### **Biennial Renewal and Retiring Chiropractors**

The board discussed the application of the \$300 biennial renewal fee in the event a chiropractor retires or becomes disabled. A motion was made by Dr. Lovejoy and seconded by Dr. Gerstein that if a doctor becomes retired or disabled, the board will credit the balance of the biennial renewal fee toward applicable years of inactive licensure. Motion carried unanimously.

Dr. Klinginsmith noted that the board needed to review the fee rule regarding this policy and concerning the time period covered by an original license before a renewal fee is required.

At 12:50 p.m., a motion was made by Dr. Richardson and seconded by Dr. Gerstein to convene in closed session pursuant to section 610.021 subsection (14) and 620.010.14 subsection (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant.

At 1:30 p.m., a motion was made by Dr. Klinginsmith and seconded by Dr. Lovejoy to convene in open session. By roll call vote, members voting aye; Dr. Klinginsmith, Dr. Lovejoy, Dr. Richardson, Ms. Castillon Hill and Dr. Gerstein. Motion carried unanimously.

### **Election of Officers**

A motion was made by Dr. Klinginsmith and seconded by Dr. Richardson to elect Dr. Gerstein as president and Dr. Holyoke as secretary of the board for 2001. By roll call, voting in favor of the motion were Dr. Gerstein, Dr. Holyoke, Dr. Klinginsmith, Dr. Richardson and Charlotte Castillon Hill. Motion carried unanimously.

At 1:35 p.m., a motion was made by Dr. Richardson and seconded by Dr. Klinginsmith to adjourn the telephone conference call meeting. Motion carried unanimously.

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Executive Director

Approved by State Board on March 22, 2001