



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

MISSOURI BEHAVIOR ANALYST ADVISORY BOARD
3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
573-526-5804
573-526-0661 FAX
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
ba@pr.mo.gov
<http://www.pr.mo.gov/ba.asp>

Pamela Goose
Executive Director

Meeting Notice

Behavior Analyst Advisory Board

August 27, 2014
10:00am

CONFERENCE CALL

**Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should forward to the Missouri State Committee of Psychologists, P O Box 1335, 3605 Missouri Boulevard, Jefferson City MO 65102 or by calling 573-751-0099 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800-735-2966 or 800-735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee of Psychologists is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14) and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

The agenda follows.



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Pamela Groose
 Executive Director

Tentative Agenda
BEHAVIOR ANALYSTS ADVISORY BOARD
August 27, 2014 OPEN SESSION
CONFERENCE CALL
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO

OPEN SESSION - WEDNESDAY, August 27, 2014 – 10:00am

Call to Order	Todd Streff, Chair
Roll Call	Terri Rodgers, Vice Chair
Review and Approval of Agenda	Tab 1
Review and Approval of Minutes <ul style="list-style-type: none"> • May 21, 2014 	Tab 2
Rule Update <ul style="list-style-type: none"> • No Rules Pending 	Tab 3
Executive Director Report <ol style="list-style-type: none"> 1. Application Renewal Report 2. BACB certified but not licensed 3. 2014 and 2015 meeting dates 4. FY Actuals 5. Security Awareness Training 	Tab 4
FYI	Tab 5
Caseload Requirements	Tab 6
Closed Session	
Adjourn	



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Tentative Agenda
BEHAVIOR ANALYSTS ADVISORY BOARD
August 27, 2014 CLOSED SESSION
CONFERENCE CALL
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO

CLOSED SESSION - BEGINS AT END OF OPEN SESSION

Call to Order	Todd Streff, Chair
Roll Call	Terri Rodgers Vice Chair
Review and Approval of Agenda	
Review and Approval of Minutes	
Complaint Report	
Complaints	
Applications	
Discipline	
Executive Director	
Back to Open Session	

**BEHAVIOR ANALYST ADVISORY BOARD
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO**

August 27, 2014 – Open Minutes

The open session of the Behavior Analyst Advisory Board was called to order by Todd Streff, Chair, at 10:08 am on August 27, 2014 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, Missouri, via conference call.

Members Present:

Todd Streff, MS, BCBA, Chair
Terri Rodgers, PhD, BCBA, Vice-Chair
Karen Greiner, BS, BCaBA
Jenny Frisbee, MA, BCBA

Staff Absent:

Mark Skrade, PsyD

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Hollie Sheller, Processing Technician II
Sarah Ledgerwood, Division Legal Counsel
Tom Townsend, Division Legal Counsel

Review and Approval of Agenda

A motion was made by Dr. Rodgers and seconded by Ms. Greiner to approve the open agenda. All approved.

Review and Approval of Minutes

A motion was made by Ms. Greiner and seconded by Dr. Rodgers to approve the open minutes from the May 21, 2014 meeting. All approved.

Rule Update

No Rules Pending. No Action Required.

Executive Director

- Application/Renewal Report – Report as of August 20, 2014 was provided to the Board for review. No Action Required.
- BACB certified but not licensed report was provided to the Board for review. The board members looked at a list of currently certified behavior analysts and assistant behavior analysts that have Missouri addresses, which Mrs. Groose obtained from the Behavior Analyst Certification Board, to assist Mrs. Groose in determining if these individuals were required to be licensed or were exempt from licensure. It was determined that several individuals obtained licensure, while others were exempt, or may have a pending application. No Action Taken.
- 2014 and 2015 meeting dates –
 - November 19, 2014
 - February 24, 2015
 - June 2, 2015
 - September 2, 2015
 - November 17, 2015

- FY Actuals – Report was provided to the Board for review. No Action Required.
- Security Awareness Training – All Board members completed the Security Awareness Training. No Action Required.

FYI

No Action Required.

Caseload Requirements

Dr. Ferrell Weiers sent an email to the Behavior Analyst Advisory Board in regards to Recommended Guidelines for Caseloads published by the Behavior Analyst Certification Board. Dr. Weiers appeared before the Board at the open session of the meeting to discuss the email. The Board suggested Dr. Weiers contact the Department of Insurance and/or National Associations about her concerns as the Behavior Analyst Advisory Board does not have authority over the Behavior Analyst Certification Board and their recommendations.

A motion was made by Mr. Streff and seconded by Ms. Greiner to go into closed session at 10:40am for #1, #2, #3, and #9. Mr. Streff voted yes, Dr. Rodgers voted yes, Ms. Greiner voted yes, Ms. Frisbee voted yes.

The Board returned to open session at 11:23am.

A motion was made by Mr. Streff and seconded by Dr. Rodgers to adjourn the meeting at 11:24am. All Approved.



Executive Director Signature

November 19, 2014

Board Recommendation Date

December 4, 2015

Committee Approval Date