



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

MISSOURI BEHAVIOR ANALYST ADVISORY BOARD
3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
573-526-5804
573-526-0661 FAX
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
ba@pr.mo.gov
<http://www.pr.mo.gov/ba.asp>

Pamela Goose
Executive Director

Meeting Notice

Behavior Analyst Advisory Board

May 21, 2014
10:30am

**Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109**

Notification of special needs as addressed by the Americans with Disabilities Act should forward to the Missouri State Committee of Psychologists, P O Box 1335, 3605 Missouri Boulevard, Jefferson City MO 65102 or by calling 573-751-0099 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800-735-2966 or 800-735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee of Psychologists is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14) and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

The agenda follows.

Tentative Agenda
 BEHAVIOR ANALYSTS ADVISORY BOARD
 May 21, 2014 OPEN SESSION
 DIVISION OF PROFESSIONAL REGISTRATION
 3605 Missouri Blvd., Jefferson City MO

OPEN SESSION - WEDNESDAY, MAY 21, 2014 – 10:30am

Call to Order	Todd Streff, Chair
Roll Call	Terri Rodgers, Vice Chair
Review and Approval of Agenda	Tab 1
Welcome New Member – Jenny Frisbee	Tab 2
Review and Approval of Minutes <ul style="list-style-type: none"> • November 18, 2013 	Tab 3
Rule Update <ul style="list-style-type: none"> • 20 CSR 2063-6.005 	Tab 4
Executive Director Report <ol style="list-style-type: none"> 1. License Report 2. BACB certified but not licensed 2. 2014 meeting dates 	Tab 5
Request for Clarification – LABA and site visits	Tab 6
Request for change in statute regarding Registered Behavior Technician (RBT)	Tab 7
FYI	Tab 8
Closed Session	
Adjourn	

Tentative Agenda
BEHAVIOR ANALYSTS ADVISORY BOARD
MAY 21, 2014 CLOSED SESSION
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO

CLOSED SESSION - BEGINS AT END OF OPEN SESSION

Call to Order	Todd Streff, Chair
Roll Call	Terri Rodgers Vice Chair
Review and Approval of Agenda	
Review and Approval of Minutes	
Complaint Report	
Complaints	
Applications	
Discipline	
Executive Director	
Back to Open Session	

**BEHAVIOR ANALYST ADVISORY BOARD
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO**

May 21, 2014 -- Open Minutes

The open session of the Behavior Analyst Advisory Board was called to order by Todd Streff, Chair, at 10:33 am on May 21, 2014 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, Missouri.

Members Present:

Todd Streff, MS, BCBA, Chair
Terri Rodgers, PhD, BCBA, Vice-Chair
Karen Greiner, BS, BCaBA
Jenny Frisbee, MA, BCBA
Mark Skrade, PsyD via conference call @ 11:11 am

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Hollie Sheller, Processing Technician II
Sarah Ledgerwood, Division Legal Counsel

Review and Approval of Agenda

A motion was made by Dr. Terri Rodgers and seconded by Ms. Karen Greiner to approve the open agenda. All approved.

Welcome New Member

The Behavior Analyst Advisory Board welcomed Jenny Frisbee, MA, BCBA as a new member to the Board. No action required.

Review and Approval of Minutes

A motion was made by Ms. Karen Greiner and seconded by Dr. Terri Rodgers to approve the open minutes from the November 18, 2013 meeting. All approved.

Rule Update

- 20 CSR 2063 – 6.005 (Ethical Rules of Conduct): Ethical Rules of Conduct became effective 4/30/2014. No action required.

Executive Director Report

- Licensee Report as of May 14, 2014 was provided to the Board for review. No action required.
- BACB Certified but Not Licensed as of May 13, 2014 report was provided to the Board for review. The board members looked at a list of currently certified behavior analysts and assistant behavior analysts that have Missouri addresses, which Mrs. Groose obtained from the Behavior Analyst Certification Board, to assist Mrs. Groose in determining if these individuals were required to be licensed or were exempt from licensure. It was determined that several individuals were exempt, while others may have moved or placed their license on Inactive status, or may have a pending application. A motion was made by Mr. Todd Streff and seconded by Ms. Karen Greiner to send a letter to Kerri Duncan advising her to review the Rules and Statutes that govern the practice of Behavior Analysts and Assistant Behavior Analysts in the State of Missouri as she may be practicing in Missouri without a license. All approved.
- Future Meetings – 2014 meeting dates are:
 - August 27, 2014, Division of Professional Registration
 - November 19, 2014, Division of Professional Registration

Request for Clarification – LABA and site visits

The Board reviewed a letter from Angela Craven, MS, BCBA, LBA requesting clarification in regards to the amount of supervision provided to Licensed Assistant Behavior Analysts, Provisional Licensure process and Medicaid requirements. The Board discussed each question separately and advised Mrs. Groose to respond with the following: At this time there will be no change to the amount of time a Licensed Assistant Behavior Analyst must be supervised at a site visit per client each month, application instructions and forms are online for provisional licenses, and the Board has not authority to make changes to Medicaid requirements as it is federally funded.

Request for Change in Statute regarding Registered Behavior Technician (RBT)

Mrs. Groose received an email from Laura Barnes, MS, BCBA, LBA at Behavior Intervention Services with the Thompson Center for Autism and Neurodevelopmental Disorders asking the Board if there are any plans to add this certification to the licensure requirements in Missouri. The Board reviewed information regarding BACB credentialing of Registered Behavior Technician. The Board advised Mrs. Groose to reply to the email stating it is not a function of this Board but possibly for the Missouri Association of Behavior Analysts to move forward with making the change to Missouri law but the Board will support changes or additions to Missouri Rules and Statutes.

FYI

No action required.

A motion was made by Dr. Terri Rodgers and seconded by Ms. Karen Greiner to go into closed session at 11:13 am for #1, #2, #3, and #9. Mr. Todd Streff voted yes, Dr. Terri Rodgers voted yes, Ms. Karen Greiner voted yes, Ms. Jenny Frisbee voted yes and Dr. Mark Skrade voted yes.

The Board returned to open session at 11:51 am.

Election of Officers

A motion was made by Dr. Mark Skrade and seconded by Ms. Karen Greiner to nominate Mr. Todd Streff as Chair. All approved. No other nominations were put forth and Mr. Streff will remain as Chair by acclimation.

A motion was made by Mr. Todd Streff and seconded by Ms. Karen Greiner to nominate Dr. Terri Rodgers as Vice-Chair. All approved. No other nominations were put forth and Ms. Rodgers will remain as Vice-Chair by acclimation.

A motion was made by Dr. Terri Rodgers and seconded by Ms. Karen Greiner to adjourn the meeting at 12:33 pm. All approved.


Executive Director Signature

August 27, 2014
Board Recommendation Date

September 11, 2014
Committee Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.