



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

MISSOURI BEHAVIOR ANALYST ADVISORY BOARD

3605 Missouri Boulevard
P.O. Box 1335
Jefferson City, MO 65102-1335
573-526-5804
573-526-0661 FAX
800-735-2966 TTY Relay Missouri
800-735-2466 Voice Relay Missouri
ba@pr.mo.gov
<http://www.pr.mo.gov/ba.asp>

Pamela Goose
Executive Director

Meeting Notice

Behavior Analyst Advisory Board

September 10, 2013 – 10:00am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109

Notification of special needs as addressed by the Americans with Disabilities Act should forward to the Missouri State Committee of Psychologists, P O Box 1335, 3605 Missouri Boulevard, Jefferson City MO 65102 or by calling 573-751-0099 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800-735-2966 or 800-735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee of Psychologists is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14) and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

The agenda follows.

Public Agenda
BEHAVIOR ANALYSTS ADVISORY BOARD
September 10, 2013 OPEN SESSION
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO

OPEN SESSION - TUESDAY, SEPTEMBER 10, 2013 – 10:00AM

Call to Order	Todd Streff, Chair
Roll Call	Terri Rodgers, Vice Chair
Review and Approval of Agenda	Tab 1
Review and Approval of Minutes <ul style="list-style-type: none">• June 12, 2013	Tab 2
Rule Update <ul style="list-style-type: none">• 20 CSR 2063-2.005• 20 CSR 2063-2.020• 20 CSR 2063-6.005	Tab 3
Executive Director Report <ol style="list-style-type: none">1. Application Report2. Future meetings3. Supervision question	Tab 4
FYI	Tab 5
Closed Session	
Adjourn	

Public Agenda
BEHAVIOR ANALYSTS ADVISORY BOARD
SEPTEMBER 10, 2013 CLOSED SESSION
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO

CLOSED SESSION - BEGINS AT END OF OPEN SESSION

Call to Order
Roll Call
Review and Approval of Agenda
Review and Approval of Minutes
Complaint Report
Complaints
Applications
Discipline
Executive Director
Back to Open Session

**BEHAVIOR ANALYST ADVISORY BOARD
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO**

September 10, 2013 -- Open Minutes

The open session of the Behavior Analyst Advisory Board was called to order by Todd Streff, Chair, at 10:06 am on September 10, 2013 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, Missouri.

Members Present:

Todd Streff, MS, BCBA, Chair
Terri Rodgers, PhD, BCBA, Vice-Chair
Karen Greiner, BS, BCaBA
Jennifer Kirby, MS, BCBA
Mark Skrade, PsyD

Staff Present:

Pamela Groose, Executive Director
Roxy Brockman, Administrative Assistant
Hollie Sheller, Processing Technician II
Earl Kraus, Division Legal Counsel

Visitors Present:

Sally Crumb
Jeanne Marshall

Review and Approval of Agenda

A motion was made by Dr. Terri Rodgers and seconded by Ms. Karen Greiner to approve the open agenda as amended. Amended: Tab 4, add #4 - Additional Supervision Questions (Mrs. Groose presented an email from Jeanne Marshall.) All approved.

Review and Approval of Minutes

A motion was made by Ms. Jennifer Kirby and seconded by Dr. Mark Skrade to approve the open minutes from the June 12, 2013 meeting as amended. All approved.

Rule Update

- 20 CSR 2063 – 1.015 (Fees): Mrs. Groose stated the effective date has changed to November 30, 2013
- 20 CSR 2063 – 2.005(Provisional and Temporary License): Mrs. Groose stated the effective date has changed to November 30, 2013
- 20 CSR 2063 – 2.020 (Duplicate License): Mrs. Groose stated the effective date has changed to November 30, 2013
- 20 CSR 2063 – 6.005 (Ethical Rules of Conduct). Mrs. Groose indicated this rule was filed on September 5, 2013 and the comment period will end on November 14, 2013. She said with Ms. Kirby resigning from the board there will be a quorum issue and that if new members do not get appointed by the end of the comment period, the members of the State Committee of Psychologists could make the final decision regarding this rule. No action required.

Executive Director Report

- The application report as of August 22, 2013 was provided for the board members' review. No action required.
- Future Meetings – The remaining 2013 meeting date is:
 - November 18, 2013, Division of Professional Registration
- Future Meetings – The anticipated 2014 meeting dates are:
 - February 26, 2014, Division of Professional Registration
 - May 21, 2014, Division of Professional Registration
 - August 27, 2014, Division of Professional Registration
 - November 19, 2014, Division of Professional Registration

- The board members looked at a list of currently certified behavior analysts and assistant behavior analysts that have Missouri addresses, which Mrs. Groose obtained from the Behavior Analyst Certification Board, to assist Mrs. Groose in determining if these individuals were required to be licensed or were exempt from licensure. Mrs. Groose told the board members that some individuals had applications pending, some were not currently working, a few individuals obtained licensure while other individuals were not responding to phone calls and/or emails.
- Supervision Question (#3 under Executive Director Report) – Mrs. Groose received an email pertaining to the supervision of individuals in the process of obtaining hours towards their certification with the BACB. Mrs. Groose provided that email to the Board for their review. The Board agreed there was no reason to prompt a rule change and that the Board’s response would be to direct the individual to review the rules/guidelines for supervision by the BACB.
- Additional Supervision Question (#4 under Executive Director Report) – Mrs. Groose provided an email to the Board for their review which contained various questions in regards to supervision for assistant behavior analysts. The Board discussed the questions with Jeanne Marshall and stated they would not be able to provide a response as that could be construed as an unpromulgated rule. The Board suggested she contact the BACB. In addition, the Board suggested that each behavior analyst should take into account their comfort level and the skill level of the assistant behavior analyst when determining their supervision plan but should ensure the plan is in line with the guidelines/rules the BACB has set in place for supervision.

FYI

No Action Required.

A motion was made by Ms. Karen Greiner and seconded by Dr. Mark Skrade to go into closed session at 10:53 am for #1, #2, #3, #5, and #9. Mr. Todd Streff voted yes, Dr. Terri Rodgers voted yes, Ms. Karen Greiner voted yes, Ms. Jennifer Kirby voted yes and Dr. Mark Skrade voted yes.

The Board returned to open session at 2:05 pm.

A motion was made by Mr. Todd Streff and seconded by Ms. Jennifer Kirby to adjourn the meeting at 2:07 pm. All approved.



Executive Director Signature

November 18, 2013

Board Recommendation Date

December 5, 2013

Committee Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.