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Pamela Groose
Executive Director

Meeting Notice

Behavior Analyst Advisory Board Conference Call

June 12, 2012 – 10:00am
Division of Professional Registration
3605 Missouri Blvd
Jefferson City MO 65109

Notification of special needs as addressed by the Americans with Disabilities Act should forward to the Missouri State Committee of Psychologists, P O Box 1335, 3605 Missouri Boulevard, Jefferson City MO 65102 or by calling 573-751-0099 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800-735-2966 or 800-735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri Committee of Psychologists is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14) and sections 324.001.8 and 324.001.9 RSMo.

The Committee may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

The agenda follows.

Public Agenda
BEHAVIOR ANALYSTS ADVISORY BOARD
June 12, 2012 **OPEN SESSION** **VIA CONFERENCE CALL**
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO
OPEN SESSION -WEDNESDAY, JUNE 12, 2012 – 10:00AM

Call to Order	Todd Streff, Chair
Roll Call	Terri Rodgers, Vice Chair
Review and Approval of Agenda	Tab 1
Review and Approval of Minutes <ul style="list-style-type: none">• March 7, 2012	Tab 2
Rule Update <ul style="list-style-type: none">• 20 CSR 2063-2.020• 20 CSR 2063—6.005 Ethical Rules of Conduct	Tab 3
Legislative Update <ul style="list-style-type: none">• HB1563	Tab 4
Application Report	Tab 5
Future meetings <ul style="list-style-type: none">• 2012• 2013	Tab 6
FYI	Tab 7
Closed Session	
Adjourn	

Public Agenda
BEHAVIOR ANALYSTS ADVISORY BOARD
June 12, 2012 **CLOSED SESSION** **VIA CONFERENCE CALL**
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO

CLOSED SESSION - BEGINS AT END OF OPEN SESSION

Call to Order
Roll Call
Review and Approval of Agenda
Review and Approval of Minutes
Complaints
Back to Open Session

BEHAVIOR ANALYSTS ADVISORY BOARD
DIVISION OF PROFESSIONAL REGISTRATION
3605 Missouri Blvd., Jefferson City MO
Conference Call

June 12, 2012 -- Open Minutes

The open session of the Behavior Analyst Advisory Board was called to order by Todd Streff, Chair, at 10:07am on June 12, 2012 at the Division of Professional Registration, 3605 Missouri Blvd, Jefferson City, Missouri, via conference call.

Members Present:

Todd Streff, MS, BCBA, Chair
Terri Rodgers, PhD, BCBA, Vice-Chair
Karen Greiner, BS, BCaBA
Jennifer Kirby, MS, BCBA
Jessa Love, PhD, BCBA
Tom Davis, PE, Public Member

Staff Present:

Pamela Goose, Executive Director
Roxy Brockman, Administrative Assistant
Hollie Sheller, Processing Technician II
Sarah Ledgerwood, Division Legal Counsel
Julia Hartman, Legal Intern (summer)

SCOP Member:

Mark Skrade, PsyD

Visitor:

Melissa Richards

Review and Approval of Agenda

A motion was made by Mr. Davis and seconded by Ms. Kirby to approve the open agenda. All approved.

Review and Approval of Minutes

A motion was made by Ms. Greiner and seconded by Mr. Davis to approve the open minutes from the March 7, 2012 meeting. All approved.

Rule Update

- 20 CSR 2063-2.020
- 20 CSR 2063-6.005 Ethical Rules of Conduct

Ms. Goose reported there were no updates at this time.

Legislative Update

- HB 1563

Ms. Goose advised the board members to review the statutes by the next board meeting to ensure the rules already in place and the rules to be filed do not need any revisions based on any changes that may be necessary in the statutes.

Application Report

The application report as of June 4, 2012 was provided for the board members' review. No action was required. The members looked at a list of currently certified behavior analysts and assistant behavior

analysts that have Missouri addresses, which Ms. Goose obtained from the Behavior Analyst Certification Board. The board members assisted Ms. Goose in determining if these individuals were required to be licensed or were exempt from licensure. Dr. Rodgers indicated she thought Matthew Stoelb was billing for behavioral services and requested Ms. Goose follow-up with the issue.

Future meetings

- 2012
 - June 12, 2012, Division of Professional Registration
 - September 6, 2012, Division of Professional Registration. Ms. Kirby indicated she may need to conference call into the meeting.
 - November 28, 2012, Division of Professional Registration
- 2013
 - The members agreed to wait until the State Committee of Psychologists determines their 2013 meeting dates before they set their 2013 meeting dates.

FYI

Information in the form of an email from Sherry Hess, Director of Financial Services, was included for the members in regard to signing and submitting expenses in a timely manner. An additional email from Jane Rackers, Director of the Division of Professional Registration, was included for the members in regard to IRS guidelines for submitting expenses. No action was required.

A motion was made by Ms. Kirby and seconded by Ms. Greiner to go into closed session at 10:32am for #2 and #9. Dr. Rodgers, Ms. Greiner, Dr. Love, Ms. Kirby and Mr. Davis all approved.

The board returned to open session at 10:41am. A motion was made by Ms. Kirby and seconded by Dr. Rodgers to adjourn session at 10:42pm. All approved.



Executive Director Signature

September 6, 2012

Board Recommendation Date

September 20, 2012

Committee Approval Date

MOTIONS

1. INVESTIGATIONS / COMPLAINTS / AUDITS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 324.001.8 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to a licensee or applicant.

2. LEGAL ACTIONS / LITIGATIONS / PRIVILEGED COMMUNICATIONS

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation and any confidential or privileged communications between this agency and its attorney.

3. DISCIPLINE

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (1) RSMo for the purpose of deliberation on discipline.

4. PROMOTING / HIRING / DISCIPLINING / FIRING EMPLOYEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (3) RSMo for the purpose of discussing hiring, firing, disciplining, or promoting an employee of this agency.

5. APPLICATIONS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (14) and section 620.010.14 subsection (7) RSMo for the purpose of discussing applicants for licensure.

6. EMPLOYEE PERFORMANCE RATINGS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (13) RSMo for the purpose of making performance ratings pertaining to individual employees.

7. EXAMINATION MATERIALS

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (7) RSMo for the purpose of discussing and/or reviewing testing and examination materials.

8. DIAGNOSIS / TREATMENT OF DISCIPLINED LICENSEES

I move that this meeting be closed, and that all records and votes, to the extent permitted by law, pertaining to and/or resulting from this closed meeting be closed under section 610.021 subsection (5) RSMo for the proceedings required pursuant to a disciplinary order concerning medical, psychiatric, psychological, or alcoholism or drug dependency diagnosis or treatment of specific licensees.

9. CLOSED MINUTES

I move that this meeting be closed, and that all records and votes pertaining to and/or resulting from this closed meeting be closed, for the purpose of reviewing and approving the closed minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.