



Missouri Board for Architects, Professional
Engineers, Professional Land Surveyors
and Landscape Architects

Dimensions

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CHAIRMAN'S LETTER

By: James S. Anderson, PLS

There are several important articles in this newsletter which I would like to draw your attention to. One is the message from the division director, Marilyn Williams. Her message is about House Bill 600, which became a law in 2003. This law requires the Department of Revenue to take steps to collect income taxes owed by state employees and licensed professionals. The law affects any person licensed by the Division of Professional Registration, which includes architects, professional engineers, professional land surveyors, and landscape architects. The law says any person who is delinquent in paying or filing state income taxes may have their license revoked. If there is any possibility this law could affect you, I urge you to read Marilyn's message and take the appropriate action. The revocation of licenses is automatic and no discretion is given to the Department of Revenue, the Division of Professional Registration, or the Board.

Incidentally, if you did not already



know, Marilyn Williams was appointed as the Director of the Division of Professional Registration in 2001 by Governor Holden. She has been very helpful in dealing with any problems our Board has experienced and was particularly supportive in helping us resolve the financial problems we experienced at the time of her appointment. My hope is that she will continue to serve as Division Director for many years.

There are several rule changes contained in this newsletter. Perhaps the most significant is the rule on electronic seals (4 CSR 30-3.060), which became effective on February 29, 2004. The Board often holds public forums in conjunction with Board meetings. At several forums, the Board was urged to adopt a rule allowing the electronic transmission of certified documents, which could not be done under the old regulations. This rule was promulgated in response to those comments. The rule describes how certified documents can be transferred electronically and what steps are required when electronically transmitting documents that are not certified. You can find the complete text of the rule in the Rule Changes portion of this newsletter. Remember, the rule is currently in effect; if you transmit documents electronically you will want to become familiar with it.

The Board is also in the process of preparing another rule, which is not printed in this newsletter.

This rule deals with the Standards of Care for architectural and engineering services. The proposed rule states "In the absence of any local building code, all buildings shall be designed in accordance

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with the most recent applicable codes as published by the International Code Conference. Violation of the applicable codes shall constitute incompetency in the performance of functions or duties of any profession licensed or regulated by Chapter 327, RSMo pursuant to Section 327.441.2(5), RSMo." The proposed rule was published in the Missouri Register on April 15, 2004. At the time this article was written, the public comment period had just ended. The Board received several comments, including some in opposition to the proposed rule. The Board will meet to discuss the proposed rule and comments and decide what further action, if any, should be taken.

Also, I would like to congratulate Cheri Leigh and thank Mary Bruntrager.

Cheri is a member of the Engineering Division and recently received the Society of Women Engineers' National Entrepreneur Award. Cheri is a dedicated member of the Board and is active in numerous other associations. Her hard work and professionalism make her a worthy recipient.

Mary completed her term as the Public Member of the Board this spring. Serving as a public member on the Board takes special dedication and commitment. Mary did an outstanding job and served the public well during her term.

ARCHITECTURAL DIVISION LETTER

By: Charles C. Hill,
Division Chair



A LICENSE TO PRACTICE:

Professional Registration is a governmental system designed to protect the public. More specifically in the case of physicians, engineers and architects, and some other professions it is needed to protect the health, safety, and welfare of the public. Adopting legislation limits the practice of certain professions to those who have specific education, experience, and finally examination in a particular area. The practice of these "learned professions" are typically governed by a "board of peers" which has three principal responsibilities:

1. Insure that only licensed people practice.
2. Provide a system to license people.
3. Provide a system to discipline licenses.

In the United States to be licensed as an architect, three fundamental requirements must be met: education, experience, and examination. In architecture, this means earning a NAAB accredited degree, completing the Intern Development Program (IDP) and then passing the Architectural Registration Exam (ARE). When those three items are completed, an individual may apply to their state for a license to practice (professional registration).

What does this mean? It means that the individual has met the "minimum" requirements to practice architecture. It does not mean that the individual may practice architecture at will. A fundamental principle of professional practice is to recognize one's limitations and be able to exercise good judgment in the practice of the profession. In other words, not every architect is qualified to design every building type or building system that may be encountered. In our complex design industry, it is often necessary to employ appropriate services of outside consultants. These may be other architects, engineers, acoustical consultants, etc. To practice beyond one's level of expertise constitutes incompetence and is subject to discipline.

In conclusion, as a responsible registered professional, know your abilities and limitations, practice within these boundaries, and employ appropriate consultants when the need arises.

PROFESSIONAL ENGINEERING DIVISION LETTER

By: Josephine L. Emerick,
Division Chair

Why should I get licensed as a professional engineer? If someone in college or just out of college asked you this question, how would you answer? First of all,



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Missouri statutes state that "no person shall practice as a professional engineer...unless... there is issued to such person a professional license". The statutes also define the practice of engineering as "consultation, investigation, evaluation, planning and design of engineering works and systems, engineering teaching of advanced engineering subjects or courses related thereto, engineering surveys, the coordination of services furnished by structural, civil, mechanical and electrical engineers or other consultants as they relate to engineering work and the inspection of construction..." There are some exceptions defined in the statutes, but basically if you want to do engineering in Missouri, you need to be licensed as a professional engineer in Missouri.

We thought getting our license was important, otherwise we wouldn't be reading this newsletter. Can we convince young engineers? The National Council of Examiners for Engineering and Surveying (NCEES) has summarized the following reasons:

Jobs: An increasing number of employers value engineers who, by becoming licensed, show a commitment to their profession and to the future.

Promotions: Many employers in industry and government require licensure for advancement to senior engineering positions.

Money: According to recent salary studies, P.E.'s enjoy significantly higher pay throughout their careers.

Creditability: In most states, including Missouri, only P.E.'s can consult in private practice and represent themselves as an engineer, to the public.

Respect: P.E.'s gain the respect of peers within the engineering community, where the desire to excel runs high.

Security: As laws change and international agreements concerning the requirement to be licensed are adopted, a P.E. license may become even more of a necessity.

If it has been a while since you took the P.E. exam, you may not realize how many choices are offered. There are P.E. exams offered in agriculture, architectural, chemical, civil, control systems, electrical and computer, environmental, fire protection, industrial, mechanical, metallurgical, mining and mineral, naval architecture and marine, nuclear, petroleum and structural. Sounds like at least one choice for all young engineers.

So when you have the opportunity, please encourage a young engineer to get on the course to become licensed as a professional engineer. When you're visiting with college students encourage them to take the F.E. exam while in college or shortly after they graduate. If they don't pass it the first time, encourage them to try again. Don't we all know someone who has been out of college for a number of years, and really wishes someone had told them to go for it?

When you hire a young engineer, help them gain the experience

they will need to pass the P.E. exam. Be honored if they ask you to verify their experience or provide a reference for their application. And when they pass the P.E. exam and become a professional engineer, congratulate them and know you played a role in their achievement.

PROFESSIONAL LAND SURVEYING DIVISION LETTER

By: Thomas J. Mathis,
Division Chair

*Surveyor's Real
Property
Reports*
(SRPRs) - some
surveyors love
them and build
successful busi-
nesses around



Others consider them a scourge to the surveying profession and refuse to do them. Two things are clear: 1) there is a demand for them, and 2) they are allowed and regulated by Missouri law. SRPRs, also known as spot surveys and mortgage inspection reports, are designed to provide a limited verification to title insurance companies that a dwelling resides on the lot of record, and that no major encroachments exist. A surveyor or his/her assistant visits the property, recovers monumentation which can be used to define the property lines, measures the dimensions of improvements and the positional relationship between the recovered monuments and the improvements, and a drawing is prepared to show that relationship. Although the SRPR is usually

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ordered by the title insurance companies (and is for the benefit of them), the ultimate end-user - the person who pays for them - is the borrower.

The regulations for SRPRs in the state of Missouri are largely the result of a compromise between the title insurance industry and the surveying profession. The title people require a quick and inexpensive method of verification, while from the surveyor's standpoint, who but a surveyor is qualified to perform such a service? And if the surveyors don't do them, who will?

Recently we've seen title companies attempting to use some type of owner's affidavits, or even aerial photos on which property dimensions are superimposed, as "verification" that no encroachments exist. So, our current regulations are designed to provide standards, which allow the most qualified individual - the professional land surveyor - to supply the service while providing a modicum of protection for the general public.

Since literally thousands of these reports are performed monthly throughout the state of Missouri, it goes without saying that the Professional Land Surveying (PLS) Division fields many complaints concerning SRPRs. The greatest number can be categorized as those performed haphazardly without recovery of proper monumentation, with substandard measurements, and/or without adequate supervision by the licensed professional. Although a clear-cut guideline for performing

SRPRs is beyond the scope of this newsletter, the PLS Division is of the unanimous opinion that a one-man crew, armed with a tape held in place by a chain pin or screw driver (my rodman's name is Phillip) can hardly be expected to provide the quality of precision required by our regulations.

One question we've encountered is whether or not the rules regulating SRPRs allow them to be used on townhouses and villas. At a recent Division meeting, the Division explored whether language contained in 4 CSR 30-19.010(1) allowed such use, and whether the rule should be revised to clarify the meaning. The rule states that the SRPR *"is to be used only for residential, single family detached dwellings; duplexes; triplexes and fourplexes with not more than one (1) dwelling structure per previously surveyed and recorded parcel or tract. The Surveyor's Real Property Report is not to be used for commercial, institutional, industrial buildings or multifamily dwelling[s] which share a common entranceway or stairwell."*

In order to properly interpret this rule in relation to "townhouses" and "villas," it is necessary to understand what these terms mean. A check of zoning ordinances of various municipalities indicates that a townhouse is commonly defined as an attached single-family dwelling erected in a row and being separated from an adjoining structure by a firewall. Each townhouse (also known as "row house") has its own entrance and sits on a lot owned in fee simple. The dividing line runs down the firewall. No definition for the term "villa" has been found in

those municipal ordinances reviewed, but the common usage of the term seems to indicate a townhouse that's not built in a row, but in an attached grouping. The owner owns the lot and dwelling in fee simple, and the property line runs down a dividing wall. Obviously neither of these types of dwellings are detached, and ARE NOT subject to SRPRs.

Maybe the confusion arises from that part of the rule, which states that the SRPR can not be used on multi-family dwellings which share a common entranceway. Since the townhouse has its own entrance, and sits on its own lot, the argument seems to be that 4 CSR 30-19.010(1) does not exclude the use of a SRPR. However, the rule does clearly state that the SRPR can only be used for *detached dwellings*, and a townhouse, by its own definition, is an *attached* dwelling. Perhaps an easier way of looking at it is to look at ownership. If a single owner possesses a lot occupied by an isolated, residential structure containing 1, 2, 3 or 4 dwellings, a SRPR can be used. If ownership is divided by a wall, a SRPR cannot be used, period. The Division concluded that the regulation is clear, that no revision is warranted, and failure to adhere to the rule may constitute grounds for discipline.

On a different topic, the Board received a request to promulgate a rule change concerning *Continuing Education* for Professional Land Surveyors. The suggested revision would require a surveyor to obtain a certain number of his/her continuing education credits in *Minimum Standards*, and

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to limit the number of non-contact (correspondence courses, video tapes, internet programs, etc.) Professional Development Units (PDUs) claimed during each renewal period. A show-of-hands during our last Missouri Society of Professional Surveyors (MSPS) annual meeting, and an opinion questionnaire mailed out with a MSPS newsletter both indicated that a majority of those surveyors responding would support such a rule change. The PLS Division would like to know how you feel about it. Do you think it would be a good idea to require that a licensed Land Surveyor obtain at least four PDUs in Minimum Standards every four years, and do you think it would be good policy to limit the number of PDUs obtained by non-contact resources? You can E-mail your opinion to moapels@pr.mo.gov or write us at APELSLA, P.O. Box 184, Jefferson City, MO 65102.

LANDSCAPE ARCHITECTURAL DIVISION LETTER

By: Robert N. Hartnett,
Division Chair



Over the winter months, there has been a series of meetings between the St. Louis and Prairie

Gateway Chapters of the American Society of Landscape Architects (ASLA) about reforming the Missouri Association of Landscape Architects (MALA).

Currently, the engineering, architecture, and land surveying professions have their own statewide association to represent their interests on Board and political issues. With ASLA, it has been a little more difficult. The St. Louis Chapter represents the eastern $\frac{3}{4}$ of the state while Prairie Gateway picks up the remainder of Missouri and all of Kansas. MALA was incorporated many years ago to work on licensure efforts in the state. Since that time it has frequently bounced back and forth between being almost non-existent to very active.

Over the winter, long time MALA President Richard Yates gathered together a committee to potentially rewrite the MALA Bylaws. Representing St. Louis has been Rusty Saunders and Randy Mardis. Kansas City has been represented by Jeff Bruce, Mike Maylin, Allan Cooksey, and Steve Rhodes. Bob Shotts has been representing the rural areas and Jerany Jackson and I participated as Board Members. After several meetings and conference calls, it looks like MALA will be reborn with new bylaws and in a position to remain active and important to the profession for a long time to come. This is important to all the LA licensees because it will be MALA that will seek upgrades to the current licensure laws by working with Senators and Representatives to sponsor and pass bills. Often it is a professional association that actually has more clout in legislative matters than the registration board itself. Our fellow members of the Board have used their professional organizations successfully to be their legislative arm. It is time that MALA gets active and begins to build a true

working relationship with the other professional societies.

On a different note, I again had the opportunity to attend the spring meeting of the Council of Landscape Architectural Registration Boards (CLARB) in Chicago. You may recall that a year ago in this message, I was concerned about the drop-off in attendance at the spring meeting. The Chicago meeting was much different in that once again most of the boards were again in attendance. There was also a change in the meeting format. The spring meeting was beginning to look like a mini annual meeting. The Member Boards were requesting that CLARB give more time for people to roll up their sleeves and less time listening to formal presentations. The first morning of the meeting was devoted to committee work. Six committees were formed to look at various aspects of the way CLARB operates and how it relates to the strategic plan. I, along with Jerry Biedenstein from the St. Louis Chapter, participated on the continuing education committee. This was an interest to me with the pending continuing education requirement for Landscape Architects in Missouri. At the end of the morning, the committee drafted and recommended that a resolution be voted on by the entire membership at the annual meeting this September in Philadelphia. That afternoon, each committee had the opportunity to present their recommendations and take comments from the membership for possible changes. The second day of the spring meeting was devoted to regional meetings. Missouri is in Region II

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along with Indiana, Illinois, Iowa, Kentucky, Ohio, Michigan, Minnesota, West Virginia, and Wisconsin. We spent that day discussing areas of mutual interest,

issues, problems and successes. Speaking of successes, our very own Jerany Jackson was elected as CLARB Alternate Region II Director. This is usually the first step before being elected as Regional Director and therefore

being on the CLARB Board of Directors. Congratulations, Jerany!

As always, please feel free to contact me if I can be of any help. I hope you have a great summer.

CONGRATULATIONS, CHERI LEIGH!



Board Member, Ms. Cheri J. Leigh, P.E. and partner of Leigh & O'Kane Structural Engineers LLC, is the very deserving recipient of the 2003 Society of Women Engineers' National Entrepreneur Award. This award was presented to Ms. Leigh at a reception given in her honor on behalf of HNTB Corporation and the Society of Women Engineers. It is one of the most prestigious awards ever given by the Society. The Board is very proud of Cheri and extremely pleased that she was recognized for her outstanding accomplishments.

FAREWELL TO MARY BRUNTRAGER

On behalf of the Board, we would like to sincerely thank Ms. Mary Bruntrager for her dedication to the Board and exemplary services rendered to the people of the State of Missouri while serving on the Board. Mary served as the Board's Public Member from January 12, 1999 to April 14, 2004.

Mary's loyalty and commitment to conserving the public welfare of the inhabitants of this state will certainly be missed and she is to be commended for a job well done.



MARIAN "MUNNIE" PACINO New Public Member of the Board



Ms. Marian "Munnie" Pacino has been appointed by Governor Bob Holden to serve as the Board's new Public Member. Ms. Pacino's appointment went into effect on April 14, 2004.

Ms. Pacino graduated in 1972 with a B.A. in History and Sociology from Cornell College and in 1976, she received her Masters Degree in Social Work from St. Louis University. She just recently retired from the Family Court of St. Louis County where she served in a supervisory/management capacity from 1976. She resides in St. Louis, Missouri and currently serves as a member of the Board and Executive Committee of Caring for Kids, Inc. as well as the St. Louis Community Foundation's Fatherhood Initiative Advisory Board and the Salvation Army Advisory Board. She also serves as Chair of the Salvation Army Hope Center for Children and Chair of the Child Welfare Panel for the United Way Community Investment Committee. She is a volunteer for the Missouri Historical Society and enjoys membership in FOCUS St. Louis, the Junior League of St. Louis and the Citizens for Missouri's Children.

The Board formally welcomes Ms. Pacino and certainly looks forward to working with her in the years ahead.

CONTINUING EDUCATION INFORMATION FOR PROFESSIONAL ENGINEERS

All professional engineers originally licensed in an even year will be required to report at least 30 Professional Development Hours (PDHs) obtained between January 1, 2003 and December 31, 2004 in order to renew their license for 2005 and 2006, except those who are exempt due to active duty in the military or those placing their license in an inactive status. Once the 30 PDH biennial requirement has been met, as many as 15 additional PDHs may be carried over to the next renewal period's PDH requirement.

If you are newly licensed and have not yet been through a renewal period, it will be necessary for you to earn 1.25 PDHs per month in order to renew your license by December 31, 2004. For example, if you were licensed on March 17, 2004, you would need 11.25 PDHs at the time of renewal. In order to calculate this you need to take the number of full months licensed, which in this case would be 9 months (April 1, 2004 through December 31, 2004) x 1.25 which equals 11.25 PDHs.

SPECIAL NOTICE TO THOSE LICENSEES WHO HAD RENEWED THEIR PROFESSIONAL LAND SURVEYORS' LICENSE FOR ONE YEAR (January 1, 2004 - December 31, 2004)

If you are a professional land surveyor who was originally licensed in an even year, you will be required to certify that you have completed at least ten units of satisfactory professional development within the preceding one calendar year in order to renew your license on or before December 31, 2004, unless you were exempt due to active duty in the military or chose to place your license in an inactive status. Once the 10 PDU requirement has been met, as many as 10 additional PDUs may be carried over to the next renewal period's PDU requirement. Each renewal cycle thereafter, you will be required to certify that you have completed at least twenty units of satisfactory professional development within the preceding two calendar years.

If you are a newly licensed professional land surveyor and have not yet been through a renewal period, it will be necessary for you to earn 1 PDU per month in order to renew your license by December 31, 2004. For example, if you were licensed on July 14, 2004, you would need 5 PDUs at the time of renewal. In order to calculate this you need to take the number of full months licensed, which in this case would be 5 months (August 1, 2004 through December 31, 2004) x 1 which equals 5 PDUs.

NEW WEB ADDRESS

The Board's new web site address is <http://pr.mo.gov/apelsla.asp>. Please check it out and mark it as one of your favorites.

Did you know that the complaint form, change of address and change of name forms, as well as all of the application forms, are available on the Board's web site in a pdf fillable format?

MESSAGE FROM DIVISION DIRECTOR



House Bill 600 was enacted in 2003 to increase the tax revenue collected by the State of Missouri. This bill contains several "income tax accountability" provisions requiring the Department of Revenue to take steps to collect income taxes owed by state employees and licensed professionals. As most of you know, one provision of the bill was specifically aimed at professionals licensed by the Division of Professional Registration. The language is as follows:

"324.010. All governmental entities issuing professional licenses, certificates, registrations, or permits pursuant to sections 209.319 to 209.339, RSMo, sections 214.270 to 214.516, RSMo, sections 256.010 to 256.453, RSMo, section 375.014, RSMo, sections 436.005 to 436.071, RSMo, and chapter 317, RSMo, and chapters 324 to 346, RSMo, shall provide the director of revenue with the name and Social Security number of each applicant for licensure with or licensee of such entities within one month of the date the application is filed or at least one month prior to the anticipated renewal of a licensee's license. If such licensee is delinquent on any state taxes or has failed to file state income tax returns in the last three years, the director shall then send notice to each such entity and licensee. In the case of such delinquency or failure to file, the licensee's license shall be revoked within ninety days after notice of such delinquency or failure to file, unless the director of revenue verifies that such delinquency or failure has been remedied or arrangements have been made to achieve such remedy. Tax liability paid in protest or reasonably founded disputes with such liability shall be considered paid for the purposes of this section." (L. 2003 H.B. 600 § 2)

This statute requires the Department of Revenue to notify licensees, at the time of application or renewal, that they must file delinquent income tax returns or pay any delinquent taxes owed to the state. Since May of 2003, the Division of Professional Registration has been working with Revenue and the Attorney General's Office to establish procedures and define each agency's responsibilities under this new law. As of July 2003, the effective date of the new law, the Division has been transmitting licensee data for each renewal cycle. Because of the amount of time that the Department of Revenue has needed for technical implementation of the law, their first notices did not go out to licensees until January of this year.

During the month of January, there were 12,000 licensees who received notices either to file delinquent returns or pay delinquent taxes. Licensees were given 90 days to resolve the issue or have their license revoked as a matter of law. This month will mark the end of that first 90-day cycle and the Division anticipates that it will receive certifications of non-payment or non-filing from Revenue that will result in up to 3,000 revoked licenses. This is a staggering number, amounting to one-third of the licensees originally notified by the Department of Revenue.

The law, as written, gives no discretion to either the Department of Revenue or the Division of Professional Registration. Revenue must send notices to every licensee who has no record of filing a return or paying taxes in the three years prior to renewing or applying for licensure. The Division must revoke any licensee that fails to either respond that he or she does not live or work in Missouri, or resolve his or her tax delinquency. There are no appeal rights built into the law, and no right to cure the default after the 90-day period. If a licensee pays his or her tax or files his or her return even one day after the 90-day period, the license may still be revoked.

I cannot stress enough to our licensees the importance of responding promptly to any notification received from the Department of Revenue, even if the licensee has not lived or worked in Missouri in the last three years. Failure to respond could result in revocation of your license. For some health-care professionals, this revocation will result in discipline being reported to the federal health care databases - which may affect their

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MESSAGE FROM DIVISION DIRECTOR (Continued)

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ability to practice their profession anywhere in the United States. Revocation of a license has serious consequences - sometimes barring professionals from obtaining a new license for one to five years. In instances where a professional was grandfathered under the licensing law, revocation may permanently prohibit the licensee from obtaining a new license because his or her education and training are not adequate under the legal requirements for licensure in existence today.

The Division has worked for well over a year to make changes to the law - both before and after it was enacted - to reduce the impact on licensees for failing to resolve tax delinquencies. During this past legislative session (2004), we were able to get the law changed from a revocation to a suspension. (HB 978) This change is still a serious discipline against a licensee, however, once the licensee has come into compliance with the Department of Revenue it will be much easier for him/her to re-enter their respective profession. The change from revocation to suspension does not go into effect until August 28, 2004. Please know that when you receive notices from Revenue and the Division that we have no choice but to comply with the law as it was written. Ignoring these notices, whether reasonable or not, will result in serious consequences to your ability to maintain licensure in the State of Missouri.

Yours truly,



Marilyn Taylor Williams
Division Director

NEW LICENSEES

The following individuals and corporations were licensed between November 1, 2003 and May 1, 2004.

ARCHITECTURAL LICENSEES

Auer, Thomas D.	Haight, Erik	Magnuson, Philip	Quinlan, Karen J.
Bain, Donald W, Jr.	Hitchens, Kenneth	Magrath Miranda, Sheila	Rhoads, Ralph
Bartlett, Daniel A.	Hoffman, Marsha K	Marie	Rhodes, David L.
Beal, Jason William	Howe, Alexander	Mayerle, Gary M.	Rumsey, Dwayne
Bergt, Richard L.	Hu, Richard Ys	Meinhardt, Michael E.	Smith, Martin T
Black, Michael R	Hurley, William Douglas	Meleca, David Benjamin	Stott, Michael T.
Blanchard, Stephen M., Jr.	Ivy, Brian Keith	Merchiori, Marco	Sullivan, Sean Arthur
Brown, Bart P	Johnson, Bruce M.	Francesco V	Thomas, Leslie J
Burnison, David G.	Joseph, William P., Jr.	Mills, Daniel Ray	Tippet, Donald N.
Chafee, Robert S., Jr.	Kertok, Michael Bowers	Moran, Anita Picozzi	Vallicott, Jay
Danielian, Arthur C.	Kirkland, Patrick Ray	Murphy, David J.	Van Winkle, Brian Lee
Dodd, Jonathan Blake	Knipp, George William, III	Nelson, Taunya Renee	Vandeloecht, Louis
Dorsch, Wolfgang B	Kniss, Richard M	Nemetz, Ronald M	Wayne
Dunlap, Gary Scott	Kough, Eric R	Newman, Stephen C.	Wallace, Kevin L.
Garner, Todd	Labunski, Richard A	Park, Steven L	Wallin, Donald J.
Gidez, Gregory R	Lizarraga, Jose David	Polucci, Thomas Daniel	Wasescha, Mark S.
Goble, Christopher B.	Lurie, Scott F	Popham, Kenneth R	Workley, John C.
Goodson, Paul G.	Mabe, Robert Doss	Potteiger, Van M	Wyatt, Graham S.
Green, Rodney North	MacAdam, Michael D.	Prado, Gerardo S	Yount, Brian Andrew
	Macgill, Peter James	Prost, Darin R.	

ARCHITECTURAL CORPORATIONS

AFRAM Corporation	Curtiss W. Byrne	Mandry Architects, LLC	Southwest Design
Anton Architecture, Inc.	Architect, L.L.C.	Marasco & Associates,	Associates, Inc.
Architectniques, Ltd.	Eldorado Incorporated	Inc.	Stephanie D. Ireland, Inc.
Architectural Design	Everton Oglesby	Midwest Design Group,	Sung Architecture, LLC.
Associates, P.C.	Architects PLLC	LLC	Sylvia Hills Architecture,
Berardi + Partners	Gerloff Design Group,	PAEP Architecture	PC
Professional Corporation	Inc.	Engineering, P.C.	The Alliance Inc.
Bibb and Associates, Inc.	Goldberg, Sullivan &	Parsons, Brinckerhoff,	Whittaker Builders, Inc.
Brown Reynolds Watford	McCrerey, Inc.	Quade & Douglas, Inc.	
Architects, Inc.	HHCP Architecture, Inc.	Richard E. Siegfried	
Cole + Russell Architects,	Hnedak Bobo Group, Inc.	Architect, Inc.	
Inc.	HNTB Architecture, Inc.	Scheer Tanaka Dennehy	
Cuhaci & Peterson,	Hoffman DB, LLC	Riley Architects, Inc.	
Architects, L.L.C.	JWC Architecture, L.L.C.	Sjoquist Architects, Inc.	

PROFESSIONAL ENGINEERING LICENSEES *

Abad-Fitts, Carmen	Bolden, Ronald	Cuppennell, Craig S.	Gralapp, Amy Elizabeth
Beatriz	LaVerne	Dacunto, Philip Joseph	Gray, Mark A.
Abell, Donald Wayne	Brackmann, William P.	Dahlem, James H.	Griffith, Mark Anthony
Abolhassani, Ali	Braudaway, Brian W.	Dale, Michael Ray	Guttmann, Renee A.
Akers, Sterling D.	Braun, Randall Lee	Dean, Richard Clifton	Haas, Jonny J.
Al Harash, Mohamed	Brecher, Mark Lloyd	Delancey, Jennifer	Hakimian, Jamshid
Thabet	Breneman, Bradley S.	Lynn	Haldeman, Jess S.
Allen, Edward Monroe,	Brooks, Jeffery Allen	Denby, Dennis D.	Hamm, James Robert
III	Brossette, Robert A.,	Dirnberger, Morris M.	Hardin, Douglas R.
Allen, Jeffrey Daniel	Jr.	Dummann, Mark J.	Harris, Todd Warner
Allen, Jennifer Lynn	Brown, David E.	Dunn, Timothy Grover	Hatch, Timothy Brian
Allen, Nicholas B.	Bunch, David G.	Dunn, William Edmund	Hauck, Roland
Antonetti, Mario	Burke, Robert Edward	Estopare, Nora Carroll	Matthaeus
Averardo	Burr, Shannon R.	Estrel, Wayne Thomas	Hauser, Gregory Alan
Armendariz, Ralph, Jr.	Butler, Michael Joseph	Fares, Osama S.	Havenar, Thomas E.
Atwood, Norman	Buttke, Dirk A.	Farrell, Walter W.	Hawes, Todd D.
Duane	Card, Natalie Jean	Ferguson, John Franklin	Haydl, Helmut M.
Baber, Thomas J.	Carda, Miceal David	Forbes, Julia Ann	Hayslett, Richard
Baker, Andrew John	Carpenter, Jeffrey Alan	Fults, Matthew W.	William
Baker, Deanne	Castor, Joshua	Gaddy, William S., Jr.	Heil, Brian Scott
Alexandra	Caveny, Timothy D.	Gagne, James Victor,	Heisserer, James
Ball, Barry D.	Charlton, Gerald L.	III	David
Ball, Michael Ryan	Chow, Michael H.	Gardner, Britt Glenn	Hemke, Jacob P.
Barnwell, Paul Richard	Cindrell, Sarah	Gebler, Steven Howard	Henke, Charles Robert
Bayles, Douglas John	Elizabeth	Geise, Curtis L.	Herbert, Wayne
Beane, James D.	Clarke, Richard Layne	Gharamti, Ali Abdullah	Douglas
Beckman, Ryan D.	Clemins, Charles F., Jr.	Gladov, Greg V	Herzon, Aaron David
Belarbi, Abdeldjelil	Conley, James L.	Glasscock, Mira F.	Hill, David Ryan
Belarde, Steven	Cook, Daniel A.	Goldkamp, Andrew	Hill, Jonathan
Bellagamba, Henry M.	Cooper, John C.	James	Hobson, William Haskins,
Berry, Michael Gerald	Copeland, Edward C.	Gollaher, Gregory J.	Jr.
Bivens, Jonathan	Courtney, Grant	Goodwin, Larry G.	Holmes, Clifford D.
Arthur	Shelton	Gotschall, Howard	Holmes, Justin Michael
Black, Scott	Crockett, Timothy D.	Nelson, II	
Bogusch, Adam	Cunningham, Frank J.	Grahlherr, Donald Alan	

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Horstmann, Brian Joseph	Light, Seth M.	Patterson, David Alan	Steineman, Joanne
How, Meng Fatt (Sam)	Liljegren, James Arnold	Pemberton, Susan Marie	Christine Stratman
Huntington, Daniel J.	Lockamy, Brenton S.	Perry, Mark Thomas	Stevenson, Alan Paul
Hurd, Michael A.	Lombardo, Pio Stephen	Peterson, Jay Dale	Stone, Joseph R.
Hyde, Eric Anthony	Loop, Gary W.	Peterson, Tom Gene	Straatmann, David Andrew
Jacobs, Scott E.	Lowe, John Alan	Pithan, Larry C.	Stutz-McDonald, Susan E.
James, Kevin Christopher	Macumber, Kirk Avery	Pomerleau, Michael James	Sugrue, Dennis Patrick
Jasper, Nicholas Clay	Mahobian, Katereh	Pond, Steven S.	Swartz, Leonard John
Jelinek, Melanie Renee	Mallon, Christopher Thomas	Porrello, Luis Alberto	Sykora, David Wayne
Jesky, Jerry G., Jr.	Manaher, Kevin Thomas	Potthast, Andrew James	Teel, Dustin Gardner
Johns, Stan Walter	Marshall, Paul Christopher	Poulsen, Christopher R.	Thullesen, Hans Eric
Johnson, Cheryl Eileen Rottmann	Massey, Brian Michael	Puckett, Samuel Van Nile	Tipping, Steven B.
Johnston, Craig M.	McClure, David Daniel	Quinn, Patrick Michael	Tramm, Leo H.
Jones, Richard T.	McDonell, Thomas Jerry	Quissell, Brian Anthony	Trifunovic, Miroslav
Jones, Sandra L.	McGuire, Jvan Jack, Jr.	Reed, Robert Eugene, Jr.	Tuttle, Richard J.
Jorgenson, Kenneth L.	McKearney, John Patrick, Jr.	Renshaw, Edward , III	Waldrep, Chris Duwane
Kazerooni, David Shad	McKneely, Andrew Carl	Reynolds, James Harold	Wang, Jian
Kelsey, Douglas Dean	McLeese, Matthew Lawrence	Robin, George Phillip	Weaver, Brian Lavern
Kendall, James Keith	McManaman, Ronald James	Robinson, Clinton Odell	Webert, Michael A.
Kercsmar, Christopher Charles	Melander, Jerrod Eugene	Rohret, Troy Francis	Webster, Robert Jackson
Khanna, Vishal G.	Meng, Ronald L.	Rowe, Michael A., Jr.	Wedding, Christopher Neal
Kiefer, Timothy A.	Meyer, Christopher John	Ryer, Michael Paul	Wehmeier, Brian
Killion, Matthew Douglas	Meyer, Dennis Michael	Saak, Joshua Edward	Weiler, Ben J.
Kimble, Carl Michael	Mizrahi, Joseph	Sakai, Gillian Barbara	Welton, Stanley Lyle
King, Daniel James	Montgomery, Timothy J.	Samuels, Clive	Whisenhunt, Phillip A.
Kintz, John F.	Mons, Garry Johnson	Sanders, John L.	White, James Patrick
Kirk, Jason A.	Morrow, Jerry Carl	Santi, Timothy Ray	White, Phillip E.
Kirschner, Stephen W.	Mosley, Lisa Belle	Sauer, Maximilian Joseph	Wiener, Thomas John
Kissinger, John Charles	Murphree, Kimberly Carmen	Schaefer, Mark William	Willmann, Judd Tyler
Kline, Matt R.	Myers, Laura G.	Schaefer, Pamela Sue	Wilson, Holli M.
Klingelhefer, Corey Kent	Myers, Leigh G.	Schafer, Dustin Wayne	Wink, Michael Harry
Knapp, Max J., II	Napier, Brett A.	Schlafman, Oscar G.	Wolf, Justin Allan
Kohout, Francis J.	Nebergall, Timothy Aaron	Schmid, Thomas Joseph	Wolff, Kevin James
Kolta, Daniel Alex	Nguyen, Binh An	Schmidt, Amy M.	Wolin, Steven Daniel
Kowalski, John E.	Niemann, David D.	Schultz, Terry E.	Woo, Samuel Siu-Ming
Krafft, James David	Noel, William F.	Scruby, Timothy Mark	Wright, Matthew Scott
Kreh, Steven Lee	Noetzel, Juergen	Seaton, John Paul	Wrzesinski, Stephen Arthur
Krejsa, Jeffrey John	Novotny, Gerald F.	Seaverson, Jason M.	Wyatt, Scott T.
Lake, Robin Holt	Odell-Mueller, Janet Nicole	Seese, Clayton Patrick	Youtsey, Jack Douglas
LaLiberty, Seth Joseph	O'Donnell, William F.	Seitz, David F.	Zacher, John A.
Lang, Todd A.	Odum, John Russell	Sen, Jaydip	Zhao, Xuemei
LeBlanc, Daniel K.	Ogle, Hal Van	Sexe, Edward A.	Ziegeldorf, Wade A.
LeBoeuf, Roger Mitchell	Oldham, David Rean	Shadewald, Laura Lynn	Zielke, Rodney Eugene
Leonard, Richard Jeremy	Olive, Michael Romine	Shelmerdine, Thomas L.	Zimbelman, Scott Patrick
Lercher, Aaron Brock	Olson, Kenneth S., Jr.	Shelton, Arthur L.	Zweifel, Christopher Scott
	Osborne, William Pierce	Shiflett, Ronald Boyd	
	Owens, Todd Daniel	Skinner, Jesse Joseph	
	Parent, Serge	Smart, John Thomas	
		Smith, Casey A.	
		Sorell, Herbert Valeriu	
		Soules, James Gregory	
		Spruill, Russell Alan	
		Staehle, Steven Rudolph	

*April 2004 examinees are not included

PROFESSIONAL ENGINEERING CORPORATIONS

ABSG Consulting Inc.	Consulting, LLC	McAfee, Henderson & Strick, Inc.	Services, Limited Liability Company
Airport Consulting Services Group, Inc.	Fulton Engineering P.C.	Midwest Design Group, LLC	Skyhook Structural Engineering, P.C.
AMEC Infrastructure, Inc.	Genesis Surveying, Inc.	Miller Engineering, P.C.	Southwest Design Associates, Inc.
Anston-Greenlees, Inc.	Geopier Foundation Company - MidSouth, LLC	Mixon/Hill, Inc.	Stewart & Neece Land Surveying, Inc.
Applied Ecological Services, Inc.	Goodpaster and Associates, Inc.	Oldcastle Precast, Inc.	Structures Design LLC
Aquatic Design Consultants, Inc.	Gray Engineering and Design, LLC	PAEP Architecture Engineering, P.C.	The Core Group, Inc.
Big Dog Ventures, Ltd.	Gray-Calhoun & Associates, Inc.	Pangean-CMD Associates, Inc.	The Neel Company of Virginia
Bliss & Nyitray, Inc.	Hamlin Engineering, LLC	Parsons Brinckerhoff Construction Services, Inc.	Toth and Associates, Inc.
Building & Earth Sciences, Inc.	Hill-Huffman Construction & Engineering, LLC	Rietz Consultants, Ltd.	Water, Incorporated
Capitol City Engineering, Inc.	J. Lu International, LLC	RMF Engineering, Inc.	Younglove Construction, L.L.C.
Criswell Engineering, LLC	Krueger Consulting & Engineering, LLC	SCO Engineering, LLC	
E.L. Pruitt Company	LC Engineers, P.C.	Shaw Electric Missouri, Inc.	
Engineering Surveys and Services LLC	Liberty Engineering, LLC	Shepard Civil Engineering, LLC	
Environmental Resources Management, Inc.	LST Consulting Engineers, P.C.	Sherman Engineering	
Environmental Strategies			

PROFESSIONAL LAND SURVEYOR LICENSEES *

Daniel E. Baumchen	Charles Keith Harter	Adam C. Teale
John M. Boltan	Ronnie Leon Heimbaugh	Allen Jay Young
David Dewayne Burdine	Jerrold Lee Hogan	
Jim Copeland	Charles M. Manier	*April 2004 examinees are not included.
Eric S. Durkin	Matthew J. Stolwyk	

PROFESSIONAL LAND SURVEYOR CORPORATIONS

Engineering Surveys and Services LLC	Maptech, Inc.	Stewart & Neece Land Surveying, Inc.
Genesis Surveying, Inc.	McAfee, Henderson & Strick, Inc.	
Landmark Surveying Company, Inc.	Redhead Right-of-Way Services, LLC	

LANDSCAPE ARCHITECTURAL LICENSEES

Darron R. Ammann	Gerald C. Marston	Robert E. Thorn
Deborah E. Godshall	James M. Patchett	Susan K. Weiler
Christopher W. Jennings	Jeremy D. Roach	Sue A. Wiest
William R. Johnson, Jr.	Charles R. Smith, Jr.	
Jason D. Kanak	Todd M. Teuscher	

LANDSCAPE ARCHITECTURAL CORPORATIONS

Eberly & Associates, Inc.	Klingner & Associates, P.C.	PB Buildings, Inc.
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2003 YEAR END REPORT

Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects

NUMBER OF EXAMINATIONS ADMINISTERED:

ARCHITECTS

A.R.E. - Jan. 1, 2003 - December 31, 2003

- Pre-Design
 - 76 Candidates
 - 66 Passed
 - 10 Failed

- Site Planning
 - 58 Candidates
 - 47 Passed
 - 11 Failed

- Building Planning
 - 67 Candidates
 - 44 Passed
 - 23 Failed

- Building Technology
 - 60 Candidates
 - 41 Passed
 - 19 Failed

- General Structures
 - 60 Candidates
 - 48 Passed
 - 12 Failed

- Lateral Forces
 - 51 Candidates
 - 45 Passed
 - 6 Failed

- Mechanical & Electrical Systems
 - 63 Candidates
 - 50 Passed
 - 13 Failed

- Materials & Methods
 - 68 Candidates
 - 67 Passed
 - 1 Failed

- Construction Document Service
 - 70 Candidates
 - 64 Passed
 - 6 Failed

ENGINEERS

- Professional Engineering Examinations (April, 2003 and October, 2003)
 - 518 Candidates
 - 282 Passed
 - 236 Failed

- Fundamentals of Engineering Examinations (April, 2003 and October, 2003)
 - 782 Candidates
 - 567 Passed
 - 215 Failed

LAND SURVEYORS

- Principles and Practice of Land Surveying Examinations (April, 2003 and October, 2003)
 - 30 Candidates
 - 24 Passed
 - 6 Failed

- Missouri Specific of Land Surveying (April, 2003 and October, 2003)
 - 45 Candidates
 - 16 Passed
 - 29 Failed

- Fundamentals of Land Surveying Examinations (April, 2003 and October, 2003)
 - 64 Candidates
 - 33 Passed
 - 31 Failed

LANDSCAPE ARCHITECTS

- Landscape Architectural Exam (December 2002)
 - Section A
 - 0 Candidates
 - 0 Passed
 - 0 Failed

 - Section B
 - 0 Candidates
 - 0 Passed
 - 0 Failed

 - Section C
 - 5 Candidates
 - 2 Passed
 - 3 Failed

 - Section D
 - 0 Candidates
 - 0 Passed
 - 0 Failed

 - Section E
 - 5 Candidates
 - 2 Passed
 - 3 Failed

- Landscape Architectural Exam (June 2003)

Section A	-	1 Candidate
	-	1 Passed
	-	0 Failed
Section B	-	1 Candidate
	-	1 Passed
	-	0 Failed
Section C	-	4 Candidates
	-	1 Passed
	-	3 Failed
Section D	-	0 Candidates
	-	0 Passed
	-	0 Failed
Section E	-	4 Candidates
	-	1 Passed
	-	3 Failed

NUMBER OF REGISTRATIONS GRANTED BY COMITY:

Architectural	-	149
Engineering	-	367
Land Surveying	-	7
Landscape Architects	-	18

NUMBER OF CORPORATE CERTIFICATES OF AUTHORITY ISSUED:

Architectural	-	45
Engineering	-	101
Land Surveying	-	17
Landscape Architectural	-	3

TOTAL OF MISSOURI LICENSEES:

Architects	4,232
Professional Engineers	15,096
Land Surveyors	859
Landscape Architects	243
Total Individual Licensees	20,430
Architectural Corporations	473
Engineering Corporations	960
Land Surveying Corporations	221
Landscape Architectural Corporations	34
Total Corporate Licenses	1,688

STATISTICS FOR 2003

COMPLAINTS: (Pending at Beginning of 2003 - 93)

Breakdown of New Complaints Filed in 2003

Unregistered persons practicing architecture	10
Unregistered persons practicing architecture and engineering	8
Unregistered persons practicing engineering	10
Unregistered persons practicing land surveying	3
Unregistered persons practicing landscape architecture	3
Architects practicing engineering	0
Engineers practicing architecture	0
Engineers practicing land surveying	0
Land Surveyors practicing engineering	1
Landscape Architects practicing architecture	0
Landscape Architects practicing engineering	2
Architects charged with unprofessional conduct	8
Engineers charged with unprofessional conduct	10
Land Surveyors charge with unprofessional conduct	9
Landscape Architects charged with unprofessional conduct	1
Architects disciplined in another state	1
Engineers disciplined in another state	1
Land Surveyors disciplined in another state	2
Landscape Architects disciplined in another state	0
Federal Exemption Clause	0
Offering architectural services without a Corporate Certificate of Authority	4
Offering engineering services without a Corporate Certificate of Authority	10
Offering land surveying services without a Corporate Certificate of Authority	0
Offering landscape architecture without a Corporate Certificate of Authority	0
Architects/Engineers/Landscape Architects charged with fraud, incompetency or negligence	7
Land Surveyors charged with incompetent surveys, inaccurate surveys, or Surveyors that do not meet Minimum Standards	4
Failure to Provide Immediate Personal Supervision	2
Other violation	1

Total Number of New Complaints filed in 2003: 97

STATISTICS FOR 2003

COMPLAINTS: (Pending at Beginning of 2003 - 93)

(Continued)

Breakdown of Complaint Files Closed In 2003

Formal censure based on cause of discipline	1
Placed on probation	3
Suspensions	0
Suspension followed by probation	3
Injunction obtained	1
Insufficient evidence of violation, no action taken	16
License revoked	1
Not within the jurisdiction of the Board	10
Satisfactory completion of probation	2
Voluntary surrender of license	0
Complaint was withdrawn by complainant	2
Corporate Certificate of Authority was obtained	9
Individual agreed to NOT renew license in lieu of discipline (Inactive Status)	0
Application for relicensure was denied	0
Acceptance of settlement offer	0
Per decision of the court	0
Voluntary reporting completed	0
Written assurances to either cease and desist or to comply w/Chapter 327 received	29
Letter from Board advising of violation but no action taken	21
Letter of Reprimand	0
Federal Exemption Clause	0
Other Action	<u>1</u>
Total Number of Complaint Files Closed in 2003:	99

UNLICENSED PRACTICE:

As you can see, the Board had 37 complaints filed in 2003 against individuals who were charged with practicing architecture, professional engineering, land surveying and/or landscape architecture without being properly licensed. If an individual refuses to voluntarily cease and desist all illegal activities and to conduct all future activities in compliance with Chapter 327, then the Board can request the Attorney General's office to file suit in the appropriate circuit court seeking an injunction to restrain that individual from practicing architecture, professional engineering, land surveying and/or landscape architecture without a license. Currently, the Board has authorized the Office of the Attorney General to file five (5) cases in Circuit Court to obtain an injunction to restrain illegal practice of architecture, professional engineering, land surveying and/or landscape architecture.

TRANSFER OF PROBATION

210, LLC, has agreed to accept a transfer of probation originally imposed upon RLS of Missouri, Inc., in 2001. The transfer of probation is solely the result of common ownership interests between the two entities. This probation is not pursuant to any past or current practices of 210, LLC or its employees.

DISCIPLINARY ACTIONS

DISCLAIMER: Every effort has been made to ensure that the following enforcement information is correct. However, this information should not be relied upon without verification from the Board office. It should be noted that the names of companies and individuals listed may be similar to the names of the parties who have not had enforcement actions taken against them. Discipline orders are public data and copies may be obtained by contacting the Board office. Pursuant to Chapter 327, RSMo, a licensee **is** entitled to engage in the practice of architecture, engineering, land surveying or landscape architecture during his/her **probationary** period providing that the licensee adheres to all of the terms and conditions of the Order. However, a licensee whose license has been suspended, **is not** entitled to engage in the practice of architecture, engineering, land surveying or landscape architecture during his/her **suspension** period.

REVOCATION

ATIF GALAL AHMED A/K/A ATIF G. ABDELRAHMAN, E-28979

Dixon, Illinois

Summary: The Board received a complaint against Mr. Ahmed from the Illinois Department of Professional Registration alleging Mr. Ahmed falsified his Missouri and Illinois applications for licensure.

Cause for Discipline: 1) Mr. Ahmed violated Section 327.441.2(3), RSMo., by committing fraud, deception and misrepresentation when he submitted false information on his Missouri application for licensure; 2) Mr. Ahmed violated Section 327.441.2(8), RSMo., because his Illinois license was disciplined for the reason that he submitted false information on his Illinois application, therefore is cause for discipline in Missouri; and, 3) Mr. Ahmed's action in submitting false statements on his applications in order to be licensed and practicing without a license constitutes a violation Section 327.441.2(13), RSMo. public trust and confidence.

Board Action: The Board authorized the Attorney General's Office to file a petition with the Administrative Hearing Commission which found cause to discipline Mr. Ahmed's license. On November 3, 2003, the Board voted to permanently revoke Mr. Ahmed's license.

SUSPENSION

JAMES O. JACKSON, E-14597

Camdenton, Missouri

Summary: The Board received a complaint against James O. Jackson, which stated that Mr. Jackson, on behalf of Jackson Engineering, signed and sealed plans for improvements to a road for a City Special Road District. The drawings prepared for the road plans contained work that constitutes the practice of engineering, which was below the standard of the engineering profession in that they contained errors and omissions.

Cause for Discipline: 1) Mr. Jackson failed to act with reasonable care and competence in the preparation of the plans for the road in violation of Board Rule 4 CSR 30-2.010(2) and Section 327.441.2(6), RSMo.; 2) Mr. Jackson failed to apply the technical knowledge and skill which are ordinarily applied by professional engineers of good standing, practicing in Missouri, in his preparation of the plans for the road in violation of Board Rule 4 CSR 30-2.010(2) and Section 327.441.2(6), RSMo.; 3) Mr. Jackson failed to include a disclaimer on the road plans clarifying his responsibility and to obtain the seal of a land surveyor which constitutes a violation of 4 Board Rule CSR 30-3.030(5) and Section 327.441.2(6), RSMo; and 4) Mr. Jackson failed to practice engineering with reasonable care and competence and to apply the technical knowledge and skill which are ordinarily applied by professional engineers of good standing, practicing in Missouri which constitutes a violation of Section 327.441.2(13), RSMo, the professional trust and confidence Mr. Jackson owed to the clients of Jackson Engineering and the public.

Board Action: Board authorized the Attorney General's Office to file a petition with the Administrative Hearing Commission. Mr. Jackson agreed to a settlement whereby his professional engineering license was suspended for a period of six (6) months commencing November 26, 2003 and ending May 25, 2004 followed by probation for a period of two (2) years commencing on May 26, 2004 and ending May 25, 2006.

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PROBATION

DEREK J. KLINKENBORG, LS-2484

Overland Park, Kansas

Summary: The Board received a complaint against Derek J. Klinkenborg, which stated that Mr. Klinkenborg was employed to provide an easement lease. Mr. Klinkenborg used a prior survey that had been prepared by another company and sealed by another licensee. Mr. Klinkenborg drafted an access easement and a lease description, overlaying the easement description on the prior survey. He did not conduct a field survey of the site prior to drafting the easement. Mr. Klinkenborg signed and sealed a copy of the previous survey with the overlaid easement. He certified that the survey was made on the ground under his personal supervision and that it was a true, correct representation of the facts as found at the time of the survey. Mr. Klinkenborg's certification was false because he knew that the survey was not made on the ground under his personal supervision.

Cause for Discipline: 1) By signing and sealing the survey not prepared by him or by someone under his immediate supervision and by falsely certifying the survey, Mr. Klinkenborg demonstrated incompetency, misconduct, gross negligence, fraud, misrepresentation and dishonesty in the performance of the functions and duties of a professional land surveyor, providing cause to discipline pursuant to Section 327.441.2(5), RSMo 2000; 2) By signing and sealing the survey not prepared by him or by someone under his immediate supervision, Mr. Klinkenborg violated Board Rule 4 CSR 30-3.040, providing cause to discipline pursuant to section 327.441.2(6), RSMo 2000; and, 3) By signing and sealing the survey not prepared by him or by someone under his immediate supervision and by falsely certifying the survey, Mr. Klinkenborg violated a professional trust and confidence, providing cause to discipline pursuant to Section 327.441.2(13), RSMo 2000.

Board Action: Board authorized the Attorney General's Office to proceed with informal settlement. Mr. Klinkenborg entered into a Settlement Agreement with the Board thereby placing his Professional Land Surveying license on probation for a period of three (3) years commencing on March 25, 2004 and ending March 24, 2007.

EUGENE A. FRIBIS, E-17109

Arnold, Missouri

Summary: As previously reported in the Board's April 2001 Dimensions newsletter, Mr. Fribis' professional engineering license was placed on four years probation commencing on July 1, 2000. As a condition of his probation, he was to submit a list of all engineering projects he worked on, completed, or sealed for the previous six (6) months. The reports were due on January 1 and July 1 of each year of probation.

Cause for Discipline: Mr. Fribis failed to submit the list of projects in a timely manner on seven different occasions.

Board Action: Because of Mr. Fribis' violations of the terms of the Order of Probation, the Board held a violation hearing and found that Mr. Fribis did violate the terms of his probation and imposed additional discipline. The Board extended Mr. Fribis' probation for one year commencing July 1, 2004 and ending June 30, 2005.

INJUNCTION

SEBASTIAN RUCCI, Not Registered

Poland, Ohio

Summary: A complaint was filed against Mr. Rucci alleging the unlicensed practice of engineering. Mr. Rucci designed and drew plans, which included engineering designs for streets, drainage, sewer and water systems that were required by a city to approve development and issue building permits for a subdivision. He did not employ or use the services of a Missouri licensed professional engineer in designing and drawing the plans for the subdivision. However, Mr. Rucci copied the signature across the seal of a licensed engineer

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INJUNCTION (Continued)

Continued from Page 17

onto the final plans and drawings that he had made then were submitted to the local code authority for approval. The licensed engineer was not involved in the design of the subdivision nor did he supervise Mr. Rucci in designing and/or drawing the plans for the subdivision. Mr. Rucci was found guilty of three counts of the unauthorized practice of engineering and three counts of making false declaration in the St. Louis County Case 01CR-3857 on March 16, 2002.

Cause for Discipline: By knowingly drawing and submitting plans and drawings for a subdivision to the local authorities, without the services of a licensed engineer, Mr. Rucci's conduct amounted to the unlicensed practice of engineering pursuant to Sections 327.181 and 327.191, RSMo 2000.

Board Action: Board authorized the Attorney General's Office to file a petition for injunction in the Circuit Court of St. Louis County, Missouri. On April 27, 2004, Mr. Rucci signed a Consent Injunction agreeing that he will not engage in conduct in violation of the statutes regulating engineering in Missouri.

PROPOSED CHANGE TO BOARD RULE 4 CSR 30-10.010

What is the reason for this proposed rule change? The Board has seen abuses of the current law and is seeking to clarify the responsibilities of a corporation. We have changed the term "the person in responsible charge" to "managing agent" and defined that agent's responsibilities. In the case of small firms with one licensee acting as both the managing agent and the person providing immediate supervision, restrictions have been added to keep the required immediate personal supervision in house, where it is more likely to occur. It would keep non-licensed firms from offering professional services that they do not personally provide. It would keep a drafting firm from advertising that they provide architectural and engineering services, when in fact, there are no architects or engineers on staff. It would protect the public from the fraud of a firm offering services it is not qualified to provide. It would make it more difficult for someone to be hired on a part-time basis just to "plan stamp" drawings that were not prepared or supervised by him/her. We have also defined when a certificate of authority is not required.

The Board is considering changing this rule to read as follows:

1) A corporation desiring a certificate of authority authorizing it to render architectural, professional engineering, land surveying or landscape architectural services in this state shall submit an application to the executive director of the board, listing the names

and addresses of all officers and directors for a corporation or members and managers for a limited liability company. It shall also list the managing agent for each profession who is licensed in this state to practice architecture, engineering, surveying or landscape architecture.

2) If the managing agent is also the person providing immediate personal supervision, as defined by board rule(s) 4 CSR 30-13.010 and/or 4 CSR 30-13.020, then that person shall be an owner, officer, partner, or a full-time employee. That person must work in the same office where the work is being performed.

3) The managing agent's responsibilities include:

- a) Renewal of the certificate of authority and notification to the board of any changes in the firm.
- b) Overall supervision of the professional and licensing activities of the firm and its employees.
- c) Assurance that the firm institutes and adheres to policies that are in accordance with Chapter 327 and Division 30 Board Rules.
- d) Assurance, in the case of multiple offices, that the requirements for immediate personal supervision, as defined by board rule(s) 4 CSR 30-13.010 and/or 4 CSR 30-13.020, are being met.

4) A certificate of authority is not required by a princi-

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PROPOSED CHANGE TO BOARD RULE

4 CSR 30-10.010 (Continued)

Continued from Page 18

pal firm if the work is being done by a subconsultant who is licensed in this state. The principal firm cannot advertise itself as being able to provide architecture, engineering, land surveying, or landscape architecture services, or include the names of those professions in the name of their firm unless exempted pursuant to Section 327.101(7) or Section 327.191(5).

5) A corporation which is currently authorized by this Board to provide professional services may continue to renew its certificate of authority under the rules that were in effect prior to (effective date of rule) so long as the persons listed in the corporation's application do not change. If there is any change in any of the persons listed in the corporation's application, the provisions in this section, 4 CSR 30-10.010 shall apply. The change shall be reported on a new form and submitted to the executive director of the board within thirty (30) days after the effective day of the change.

Please provide written comment individually or through your professional societies concerning the proposed change in this rule. If you are not in support of the above language, as proposed by the Board, you are encouraged to please suggest alternative language for the Board to consider.

RULE CHANGES

4 CSR 30-3.020 Seal-Architect

(Rescinded February 29, 2004)

AUTHORITY: sections 327.041, RSMo Supp. 2001 and 327.411, RSMo 2000. Original rule filed March 16, 1970, effective April 16, 1970. Amended: Filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed April 16, 1986, effective June 28, 1986. Amended: Filed Nov. 1, 1990, effective April 29, 1991. Amended: Filed Oct. 1, 2001, effective April 30, 2002. Rescinded: Filed July 24, 2003, effective Feb. 29, 2004.

4 CSR 30-3.030 Seal-Professional Engineer

(Rescinded February 29, 2004)

AUTHORITY: sections 327.041, RSMo Supp. 2001 and 327.411, RSMo 2000. Original rule filed March 16, 1970, effective April 16, 1970. Amended: Filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed April 16, 1986, effective June 28, 1986. Amended: Filed Nov. 1, 1990, effective April 29, 1991. Amended: Filed Oct. 1, 2001, effective April 30, 2002. Rescinded: Filed July 24, 2003, effective Feb. 29, 2004.

4 CSR 30-3.040 Seal-Professional Land Surveyor

(Rescinded February 29, 2004)

AUTHORITY: sections 327.041, RSMo Supp. 2001 and 327.411, RSMo 2000. Original rule filed March 16, 1970, effective April 16, 1970. Amended: Filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed April 16, 1986, effective June 28, 1986. Amended: Filed Nov. 1, 1990, effective April 29, 1991. Amended: Filed Oct. 1, 2001, effective April 30, 2002. Rescinded: Filed July 24, 2003, effective Feb. 29, 2004.

4 CSR 30-3.050 Licensee's Seal-Landscape Architect

(Rescinded February 29, 2004)

AUTHORITY: section 327.041, RSMo Supp. 2001. Original rule filed Oct. 30, 2002, effective April 30,

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RULE CHANGES

Continued from Page 19

2003. Rescinded: Filed July 24, 2003, effective Feb. 29, 2004.

4 CSR 30-3.060 Licensee's Seal

PURPOSE: This rule describes the format for personal seal of an architect, a professional engineer, a professional land surveyor, and a landscape architect.

(1) Each person licensed as an architect, professional engineer, professional land surveyor or landscape architect (not including interns or individuals "in-training") shall, at his/her own expense, secure a seal one and three-quarters inches (1 3/4") in diameter of the following design: the seal shall consist of two concentric circles between which shall appear in roman capital letters, the words, "State of Missouri" on the upper part of the seal and either "Architect," or "Professional Engineer," or "Professional Land Surveyor" or "Landscape Architect," as the case may be, on the lower part, and within the inner circle shall appear the name of the licensee, together with his/her license number preceded by the roman capital letter(s) A for Architect, PE for Professional Engineer, PLS for Professional Land Surveyor or LA for Landscape Architect.

(A) The seal of an architect licensed prior to January 1, 2002 may display "Registered Architect" on the lower part and within the inner circle shall appear the name of the licensee, together with his/her license number preceded by the roman capital letter A.

(B) The seal of a professional engineer licensed prior to January 1, 2002 may display "Registered Professional Engineer" on the lower part and within the inner circle shall appear the name of the licensee, together with his/her license number preceded by the roman capital letter E.

(C) The seal of a professional land surveyor licensed prior to January 1, 2002 may display "Registered Land Surveyor" on the lower part and within the inner circle shall appear the name of the licensee, together with his/her license number preceded by the roman capital letters LS.

(2) The seal may be in the form of an embossing

seal, a rubber stamp, or a computer-generated image, identical in size, design and content with the provisions of section (1) above.

(3) In addition to the personal seal, the licensee shall also affix his/her signature on or through his/her seal and place the date when the document was originally sealed, under the seal, at the minimum, to the original of each sheet in a set of plans, drawings, specifications, estimates, reports and other documents which were prepared by the licensee or under his/her immediate personal supervision. The term "signature," as used herein shall mean a handwritten identification containing the name of the person who applied it; or for electronic or digital documents shall mean an electronic authentication process attached to or logically associated with the document. The digital signature must be unique to, and under the sole control of the person using it; it must also be capable of verification and be linked to a document in such manner that the digital signature is invalidated if any data on the document is altered.

(A) Documents that are without an electronic signature or authentication process that are transmitted electronically shall have the seal removed and the following inserted in its place: "This media should not be considered a certified document."

(B) When revisions are made, the licensee who made the revisions or under whose immediate personal supervision the revisions were made shall sign, seal and date each sheet and provide an explanation of the revisions.

(C) In lieu of signing, sealing and dating each page, the licensee(s) may sign, seal and date the title page, an index page, or a seals page on bound multiple page documents not considered to be drawings, providing that the signed page clearly identifies all of the other pages comprising the bound volume. Provided further that any of the other pages which were prepared by, or under the immediate personal supervision of another licensee be signed, sealed and dated as provided for, by the other licensee. Any additions, deletions or other revision shall not be made unless signed, sealed and dated by the licensee who made the revisions or under whose immediate personal supervision the revisions were made.

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(4) Plans, specifications, estimates, plats, reports, surveys, and other documents or instruments shall be signed, sealed and dated unless clearly designated preliminary or incomplete. If the plan is not completed, the phrase, "Preliminary, not for construction, recording purposes or implementation" or similar language or phrase shall be placed in an obvious location so that it is readily found, easily read and not obscured by other markings. It shall be a disclaimer and notice to others that the plans are not complete.

(5) In the instance of one (1) licensee performing design for other licensees to incorporate into his/her documents, each licensee shall seal, date and sign those documents, using the appropriate disclaimer for clarification of each licensee's responsibility.

(6) The signing and sealing of plans, specifications, estimates, reports and other documents or instruments not prepared by the licensee or under his/her immediate personal supervision is prohibited.

(7) This rule supercedes any conflicting rules.

AUTHORITY: sections 327.041 and 327.411, RSMo Supp. 2003. Original rule filed July 24, 2003, effective Feb. 29, 2004.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001 and 327.411, RSMo 1969, amended 1999, 2003.*

4 CSR 30-4.060 Evaluation-Comity Applications-Architects

PURPOSE: This rule requires all individuals applying for licensure as an architect under section 327.381, RSMo to first obtain an NCARB certificate and file.

(1) Individuals applying for licensure as an architect under section 327.381, RSMo who were originally licensed in another state, territory or possession of the United States or in another country shall be required to first obtain a National Council of

Architectural Registration Board (NCARB) certificate and file.

(2) The board shall only consider comity licensure applications when accompanied by an NCARB file.

AUTHORITY: sections 327.041, 327.131 and 327.381, RSMo Supp. 2003. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Dec. 9, 2002, effective June 30, 2003. Rescinded and readopted: Sept. 8, 2003, effective March 30, 2004.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; 327.131, RSMo 1969, amended 1981, 1999, 2001; 327.381, RSMo 1969, amended 1981, 1999, 2001.*

4 CSR 30-4.090 Evaluation-Comity Applications-Landscape Architects

PURPOSE: This rule ensures that an applicant for licensure by comity meets the minimum requirement for initial licensure in Missouri.

(1) Individuals who are certified or licensed in another state or territory of the United States and have qualifications which are at least equivalent to the requirements for licensure as a landscape architect in this state may apply for registration by comity.

(2) Applications shall be typewritten on forms provided by the board and shall be accompanied by the required fee.

AUTHORITY: sections 327.041 and 327.623, RSMo Supp. 2003. Original rule filed Oct. 30, 2002, effective April 30, 2003. Amended: Filed Sept. 8, 2003, effective March 30, 2004.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001 and 327.623, RSMo 1989 amended 2001.*

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4 CSR 30-5.140 CLARB Examinations-Landscape Architects

PURPOSE: This rule adopts the Council of Landscape Architectural Registration Boards. Landscape Architect Registration Examination (LARE) or its successor.

(1) The board adopts the Council of Landscape Architectural Registration Boards (CLARB) Landscape Architect Registration Examination (LARE) or its successor as its own. All applications for examination as a landscape architect shall be filed with the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects, or a substantially equivalent provider so designated by the board, prior to the deadline established by the board. An applicant shall obtain a passing score on each portion of the examination in accordance with CLARB standards.

AUTHORITY: sections 327.041 and 327.617, RSMo Supp. 2003. Original rule filed Oct. 30, 2002, effective April 30, 2003. Amended: Filed Sept. 8, 2003, effective March 30, 2004.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; 327.617, RSMo 1989, amended 2001.*

4 CSR 30-5.150 Standards for Admission to Examination-Landscape Architects

PURPOSE: This rule sets out standards for admission to landscape architectural examinations.

(1) A Missouri applicant shall have a degree in landscape architecture from an accredited school of landscape architecture and have acquired at least three (3) years satisfactory landscape architectural experience after acquiring that degree to qualify for the Council of Landscape Architectural Registration Boards (CLARB) Landscape Architect Registration Examination (LARE), or its successor.

(2) For the purpose of admission to the examination,

satisfactory training and experience shall include: site investigation; selection and allocation of land and water resources for appropriate use; land use feasibility studies; formulation of graphic and written criteria to govern the planning and design of land construction programs; preparation, review and analysis of master plans for land use and site development; production of overall site plans, grading plans, irrigation plans, planting plans and related construction details; specifications; cost estimates and reports for site development; collaboration in the design of roads and site structures with respect to the functional and aesthetic requirements, but not involving structural design or stability; and field observation of land area construction, restoration and maintenance.

AUTHORITY: sections 327.041 and 327.612, RSMo Supp. 2003. Original rule filed Oct. 30, 2002, effective April 30, 2003. Amended: Filed Sept. 8, 2003, effective March 30, 2004.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; 327.612, RSMo 1989, amended 2001.*

4 CSR 30-6.015 Application, Renewal, Reinstatement, Relicensure and Miscellaneous Fees

PURPOSE: This rule establishes and fixes various fees and charges authorized by Chapter 327, RSMo.

(1) The following fees are established by the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects:

- (A) Architectural Application Filing Fee-Comity \$200
- (B) Architectural Application Filing Fee-Examination\$100
- (C) Professional Engineer Application Filing Fee-Comity.....\$200
- (D) Professional Engineer Application Filing Fee-Examination\$100

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(E) Land Surveyor Application Filing Fee-Comity	\$200
(F) Land Surveyor Application Filing Fee-Examination	\$100
(G) Land Surveyor Missouri Specific Examination	\$100
(H) Landscape Architect Application Filing Fee-Comity	\$200
(I) Landscape Architect Application Filing Fee-Examination	\$100
(J) 327.391 Application Filing Fee.....	\$200
(K) Engineer Intern Application Filing Fee . \$	10
(L) Land Surveyor-in-Training Application Filing Fee.....	\$ 10
(M) Individual Renewal Fee	\$100
(N) Individual Reactivation Fee.....	\$100
(O) Individual Reinstatement Fee	\$150
(P) Individual Relicensure Fee	\$200
(Q) Corporate Application Fee	\$300
(R) Corporate Renewal Fee	\$200
(S) Corporate Reinstatement Fee	\$250
(T) Corporate Reauthorization Fee	\$300
(U) Certification Fee	\$ 10
(V) Duplicate Certificate License Fee	\$ 10
(W) Architectural Routing Fee	\$ 25
(X) Insufficient Funds Check Charge	\$ 25
(Y) Evaluation of Non-Accredited Engineering Degrees	\$300

(2) Fees for photocopying and research shall not exceed the actual cost of the document search and duplication pursuant to section 610.025, RSMo.

(3) The provisions of this rule are declared severable. If any fee fixed by this rule is held invalid by a court of competent jurisdiction or by the Administrative Hearing Commission, the remaining provisions of this rule shall remain in full force and effect, unless otherwise determined by a court of competent jurisdiction or by the Administrative Hearing Commission.

(4) In addition to the fees established in section (1) of this rule, the applicant shall pay the company or organization selected by the board to administer and/or score any required examination(s) such fee

as is determined by agreement of the board and the selected company or organization to be appropriate.

AUTHORITY: section 327.041, RSMo Supp. 2003.
Emergency rule filed Aug. 12, 1981, effective Aug. 22, 1981, expired Dec. 10, 1981. Original rule filed Aug. 12, 1981, effective Nov. 12, 1981. Amended: Filed Jan. 12, 1984, effective April 12, 1984. Emergency amendment filed Sept. 6, 1984, effective Sept. 16, 1984, expired Jan. 13, 1985. Amended: Filed Sept. 6, 1984, effective Dec. 13, 1984. Amended: Filed June 5, 1986, effective Aug. 25, 1986. Amended: Filed Jan. 19, 1988, effective March 25, 1988. Amended: Filed Feb. 15, 1989, effective May 11, 1989. Emergency amendment filed Aug. 2, 1990, effective Aug. 12, 1990, expired Dec. 9, 1990. Amended: Filed Aug. 2, 1990, effective Dec. 31, 1990. Amended: Filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed Feb. 14, 1992, effective Aug. 6, 1992. Amended: Filed Oct. 3, 1995, effective April 30, 1996. Amended: Filed Oct. 1, 1998, effective March 30, 1999. Amended: Filed Nov. 21, 2000, effective May 30, 2001. Amended: Filed June 28, 2002, effective Dec. 30, 2002. Amended: Filed Sept. 8, 2003, effective March 30, 2004.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001.*

4 CSR 30-6.020 Reexamination Fees

PURPOSE: This rule sets reexamination fees for architects, professional engineers, engineer-interns, land surveyors-in-training, land surveyors and landscape architects.

(1) The following reexamination/rescheduling application filing fees are established by the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Landscape Architects:

(A) Professional Engineer	\$ 50
(B) Engineer Intern and Fundamentals of Engineering	\$ 50

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- (C) Land Surveyor Missouri Specific.....\$ 75
- (D) Principles and Practice of Land Surveying
.....\$ 50
- (E) Land Surveyor-in-Training and
Fundamentals of Land Surveying\$ 50
- (F) Landscape Architect\$ 50

(2) The provisions of this rule are declared severable. If any fee fixed by this rule is held invalid by a court of competent jurisdiction or by the Administrative Hearing Commission, the remaining provisions of this rule shall remain in full force and effect, unless otherwise determined by a court of competent jurisdiction or by the Administrative Hearing Commission.

(3) In addition to the fees established in section (1) of this rule, the applicant shall pay the company or organization selected by the board to administer and/or score any required examination(s) such fee as is determined by agreement of the board and the selected company or organization to be appropriate.

AUTHORITY: section 327.041, RSMo Supp. 2003. Original rule filed March 16, 1970, effective April 16, 1970. Emergency amendment filed Aug. 12, 1981, effective Aug. 22, 1981, expired Dec. 10, 1981. Amended: Filed Aug. 12, 1981, effective Nov. 12, 1981. Emergency amendment filed Jan. 11, 1983, effective Jan. 21, 1983, expired May 21, 1983. Amended: Filed Jan. 11, 1983, effective April 11, 1983. Amended: Filed Jan. 12, 1984, effective April 12, 1984. Amended: Filed June 29, 1988, effective Sept. 29, 1988. Emergency amendment filed Sept. 27, 1988, effective Oct. 7, 1988, expired Feb. 2, 1989. Amended: Filed Sept. 27, 1988, effective Feb. 11, 1989. Amended: Filed Sept. 18, 1990, effective Feb. 14, 1991. Amended: Filed March 3, 1992, effective Aug. 6, 1992. Amended: Filed Oct. 1, 1998, effective March 30, 1999. Amended: Filed Nov. 21, 2000, effective May 30, 2001. Amended: Filed June 28, 2002, effective Dec. 30, 2002. Amended: Filed Sept. 8, 2003, effective March 30, 2004.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001.*

4 CSR 30-11.030 Professional Engineer Renewal and Reactivation of Licensure

PURPOSE: This rule clarifies the requirements and conditions for renewing and reactivating a professional engineer's certificate of licensure.

(1) Licenses not renewed on or before the renewal date become non-current and subject to the provisions of section 327.261, RSMo. No person is entitled to practice as a professional engineer unless s/he holds a current and active license.

- (2) In order to renew a license, the licensee must:
- (A) Submit a completed renewal application form furnished by the board; and
 - (B) Pay the required fee; provided however, no fee shall be paid by a licensee who is at least seventy-five (75) years of age at the time the renewal is due; and
 - (C) Submit a completed Professional Development Hour (PDH) form furnished by the board verifying that the licensee has completed at least thirty (30) PDHs during the preceding two (2) calendar years unless otherwise exempted.

(3) Licensees who request to be classified as inactive pursuant to section 327.271.1, RSMo, may maintain their inactive status and receive a certificate indicating their inactive status by paying the renewal fee as provided in 4 CSR 30-6.015. Holders of an inactive license need not complete the PDH requirement. However, a holder of an inactive license shall not have his/her license reactivated until s/he pays the required reactivation fee, and in addition, completes thirty (30) Professional Development Hours within the two (2) years immediately prior to the date of reactivation.

AUTHORITY: sections 327.041, RSMo Supp. 2001 and 327.261 and 327.271.1, RSMo 2000. Original rule filed Dec. 9, 2002, effective June 30, 2003.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001; 327.261, RSMo 1969, amended 1981, 1989, 1999; and 327.271, RSMo 1999.*

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4 CSR 30-13.010 Immediate Personal Supervision

PURPOSE: This rule defines what shall be considered immediate personal supervision for architects and professional engineers.

(1) Plans, specifications, drawings, reports, engineering surveys or other documents will be deemed to have been prepared under the immediate personal supervision of an individual licensed with the board only when the following circumstances exist:

(A) The client requesting preparation of plans, specifications, drawings, reports, engineering surveys or other documents makes the request directly to the individual licensed with the board or an employee of the individual licensed with the board so long as the employee works in the licensed individual's place of business and not a separate location;

(B) The individual licensed with the board shall supervise each step of the preparation of the plans, specifications, drawings, reports, engineering surveys or other documents and has input into their preparation prior to their completion;

(C) The individual licensed with the board reviews the final plans, specifications, drawings, reports, engineering surveys or other documents and is able to, and does make, necessary and appropriate changes to them; and

(D) In circumstances where a licensee in responsible charge of the work is unavailable to complete the work, or the work is a site adaptation of a standard design plan, or the work is a design plan signed and sealed by an out-of-jurisdiction licensee, a successor licensee may take responsible charge by performing all professional services to include developing a complete design file with work or design criteria, calculations, code research, and any necessary and appropriate changes to the work. The non-professional services, such as drafting, need not be redone by the successor licensee but must clearly and accurately reflect the successor licensee's work. The burden is on the successor licensee to show such compliance. The successor licensee shall have control of and responsibility for

the work product and the signed and sealed originals of all documents.

(2) The plans, specifications, drawings, reports, engineering surveys or other documents shall be signed and sealed per the provisions of section 327.411, RSMo.

(3) The individual licensed with the board shall supervise each step of the preparation of the plans, specifications, drawings, reports, surveys or other documents and has input into their preparation prior to their completion.

(4) The individual licensed with the board reviews the final plans, specifications, drawings, reports, surveys or other documents and is able to, and does make, necessary and appropriate changes to them.

AUTHORITY: section 327.041, RSMo Supp. 2001. Original rule filed Dec. 8, 1981, effective March 11, 1982. Amended: Filed Dec. 16, 1988, effective Feb. 24, 1989. Amended: Filed Oct. 30, 2002, effective June 30, 2003.*

**Original authority: 327.041, RSMo 1969, amended 1981, 1986, 1989, 1993, 1995, 1999, 2001.*

EXAMINATION DATES AND FILING DEADLINES

Completed Application for Examination or Re-examination/Re-scheduling Application Form must be filed (received) in the Board office not later than the filing deadline, NO EXCEPTION.

FLS (LSIT) Examination Dates	Application Filing Deadline	Re-Examination/Re-Scheduling Filing Deadline
October 30, 2004	June 1, 2004	August 15, 2004
April 16, 2005	December 1, 2004	February 15, 2005
October 29, 2005	June 1, 2005	August 15, 2005
April 22, 2006	December 1, 2005	February 15, 2006
October 28, 2006	June 1, 2006	August 15, 2006

PLS Examination Dates	Application Filing Deadline	Re-Examination/Re-Scheduling Filing Deadline
October 29, 2004	June 1, 2004	August 15, 2004
April 15, 2005	December 1, 2004	February 15, 2005
October 28, 2005	June 1, 2005	August 15, 2005
April 21, 2006	December 1, 2005	February 15, 2006
October 27, 2006	June 1, 2006	August 15, 2006

FE Examination Dates	Application Filing Deadline	Evaluation Application Filing Deadlines	Re-Exam/Re-Scheduling Filing Deadline
October 30, 2004	June 1, 2004	June 1, 2004	August 15, 2004
April 16, 2005	December 1, 2004	December 1, 2004	February 15, 2005
October 29, 2005	June 1, 2005	June 1, 2005	August 15, 2005
April 22, 2006	December 1, 2005	December 1, 2005	February 15, 2006
October 28, 2006	June 1, 2006	June 1, 2006	August 15, 2006

PE Examination Dates	Application Filing Deadline	Evaluation Application Filing Deadlines	Re-Exam/Re-Scheduling Filing Deadline
October 29, 2004	June 1, 2004	June 1, 2004	August 15, 2004
April 15, 2005	December 1, 2004	December 1, 2004	February 15, 2005
October 28, 2005	June 1, 2005	June 1, 2005	August 15, 2005
April 21, 2006	December 1, 2005	December 1, 2005	February 15, 2006
October 27, 2006	June 1, 2006	June 1, 2006	August 15, 2006

**MOVING? PLEASE NOTIFY THE BOARD OFFICE OF
YOUR NEW ADDRESS.**

Name: _____

Profession: _____

License Number: _____

Old Address: _____

New Address: _____

(P.O. Box must be accompanied
by your physical address) _____

Signature: _____

Date: _____

Mail to:

Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects
P.O. Box 184
Jefferson City, MO 65102

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The Honorable Bob Holden

Department of Economic Development
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