

# Meeting Notice

**The Missouri Board for Architects, Professional Engineers,  
Professional Land Surveyors, and  
Professional Landscape Architects**

**Monday, August 8, 2016, Noon  
Tuesday, August 9, 2016, 9:00 A.M.**

**Salon D Meeting Room  
Adams Pointe Conference Center  
and Courtyard by Marriott  
1400 NE Coronado Drive  
Blue Springs, Missouri**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects, P.O. Box 184, 3605 Missouri Boulevard, Jefferson City, Missouri, 65109 or by calling (573) 751-0047 to ensure available accommodations. The text telephone for the hearing impaired is (800) 735-2966.

Except to the extent disclosure is otherwise required by law, the Missouri Board for Architects, Professional Engineers and Professional Land Surveyors, and Professional Landscape Architects is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (13) and (14), and Section 324.001.8, RSMo.

The Board may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment

cc: Katie Steele Danner and Open Meetings Notices

**Tentative Agenda for Open Meeting  
Missouri Board for Architects,  
Professional Engineers, Professional Land Surveyors,  
and Professional Landscape Architects**

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**MONDAY, AUGUST 8, 2016**

1. Noon – Call to Order Bob Hartnett,  
Board Chair
2. Roll Call Judy Kempker
3. Working Lunch – Presentation by the Professional Landscape Architectural Division Courtyard Room
4. Approval of Minutes for:
  - A. April 25 and 26, 2016 Open Board meeting,
  - B. June 3, 2016 Open Strategic Committee of the Board Conference Call,
  - C. July 5, 2016 Open Board Conference Call,
  - D. July 14, 2016 Open Strategic Committee of the Board Conference Call, and
  - E. July 26, Open Committee of the Chairs of the Board Conference Call
5. Public Comment – 10 Minutes
6. Update on Board’s Strategic Plan:
  - A. Key Objective 1, Improving/updating website/making it user-friendly Martha John
  - B. Key Objective 1, Create a position for public outreach/possible Assistant Director Bob Hartnett
  - C. Key Objective 1, Expand FAQ to municipalities and school boards and other organizations JC Rearden/Craig  
Lucas

- |     |   |                                     |
|-----|---|-------------------------------------|
| D.  | <b>Key Objective 1, Open-houses concurrent with Board meetings to meet with professions/combine webcast</b>   | Bob Shotts                          |
| E.  | <b>Key Objective 1, Marketing package/Social Media (YouTube video – what the Board does)</b>  | Noel Fehr                           |
| F.  | <b>Key Objective 1, Webcasting Board meetings</b>   | Abe Adewale                         |
| G.  | <b>Key Objective 2, Talk to other boards/best practices Research and create position description</b>  | Bob Hartnett/Judy Kempker           |
| H.  | <b>More effective use/training of technology, establish technology subcommittee</b>   | Kelley Cramm/Mike Popp/Dawn Wilde   |
| I.  | <b>Key Objective 4, Create opportunities to speak at conference and other venues</b>  | Kevin Skibiski/Noel Fehr/Dan Govero |
|     |   |                                     |
| 7.  | <b>Discuss ordering Board Shirts</b>  | Bob Hartnett                        |
|     |   |                                     |
| 8.  | <b>Update from Chairs of the Architectural and Professional Engineering Divisions of Annual and Central Zone Meetings and report on actions taken:</b>  |                                     |
|     | A. NCEES Central Zone meeting held on May 5, 6 & 7, 2016 in Kansas City Missouri  | Kevin Skibiski & Mike Freeman       |
|     | B. NCARB Annual Meeting held on June 15, 16, 17 & 18, 2016 in Seattle, Washington   | JC Rearden                          |
|     |   |                                     |
| 9.  | <b>Discussion of NCARB’s 2016 Annual Meeting Workshop Session entitled “Technology in Board Meetings”</b>   | Bob Hartnett                        |
|     |   |                                     |
| 10. | <b>Discussion of <i>Letter of Undertaking</i> in respect of the Mutual Recognition Agreement between NCARB, the Architects Accreditation Council of Australia and the New Zealand Registered Architects Board</b>   | JC Rearden                          |
|     |   |                                     |
| 11. | <b>Discussion of potential amendments to Chapter 327, RSMo, to change reference to the Intern Development Program (IDP) in Section 327.131, RSMo, to instead reflect Architectural Experience Program (AXP) and to amend Section 327.106, RSMo to reference the adoption of a new Mutual Recognition Arrangement for licensure in Australia and New Zealand, and reciprocity for those foreign licensees in the United States</b> | JC Rearden                          |
|     |   |                                     |
| 12. | <b>Completion of the CLARB 2016-2017 Board of Directors &amp; Committee on Nominations Elections Ballot and Letter of Delegate Credentials</b>  | Bob Shotts                          |
|     |   |                                     |
| 13. | <b>Reminder that the amendment via CCS HCS SB 833 to Section 327.272.5 goes into effect on August 28, 2016</b>  | Judy Kempker                        |

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| 14. | <b>Consideration of possible revisions to Board Rule 20 CSR 2030-10.010(2)</b>   | Edwin Frownfelter/<br>Curt Thompson    |
| 15. | <b>Discussion of Jerry Carter’s June 30, 2016 letter to the Board inquiring if there is interest in the scheduling of a visit for a member of the NCEES Board or Senior Staff to attend an upcoming meeting of the Board</b>   | Judy Kempker                           |
| 16. | <b>Update from the Task Force regarding revisions to:</b>  | JC Rearden, Chair<br>of the Task Force |
|     | <ul style="list-style-type: none"> <li>• <b>Board Rule 20 CSR 2030-3.060 – Licensee’s Seal as it relates to Digital Signatures; and</b></li> <li>• <b>Discussion regarding revisions to the brochure entitled “State of Missouri Requirements Regarding Use of Professional Seals and the Practice of Architecture, Professional Engineering, Professional Land Surveying, and Professional Landscape Architecture” – JC Rearden, Chair of Task Force</b></li> </ul> |  |
| 17. | <b>Discussion of the difference between a “technology” drawing and an “engineering” drawing</b>  | Kelley Cramm                           |
| 18. | <b>Review Expert Witness List and make revisions, if necessary</b>   | Judy Kempker                           |
| 19. | <b>Discussion regarding the Board giving financial support (in the amount of \$3,000) to Dick Elgin for a grant to write a book that covers riparian law in Missouri</b>   | Mike Flowers                           |
| 20. | <b>Discussion of email from Jason Carver inquiring if Chapter 327, RSMo, requires Electric Cooperatives who are operating in the state of Missouri to have a corporate certificate of authority</b>  | Curt Thompson                          |
| 21. | <b>Discussion of an email received by Kevin Skibiski from Nick Georgalis regarding a Professional Ethics Course for Missouri Engineers</b>   | Kevin Skibiski                         |
| 22. | <b>Discussion of future legislative priorities</b>   | Bob Hartnett,<br>Board Chair           |
| 23. | <b>Report from Architectural Division</b>  | JC Rearden,<br>Division Chair          |
| 24. | <b>Report from Professional Engineering Division</b>   | Kevin Skibiski,<br>Division Chair      |
| 25. | <b>Report from Professional Land Surveying Division</b>  | Mike Freeman,<br>Division Chair        |

26. Report from Professional Landscape Architectural Division Bob Shotts,  
Division Chair
27. Executive Director's Report Judy Kempker
- Budget
  - Discuss status of, or potential changes to, the Board Rules and/or Chapter 327, RSMo.
  - Board Member Terms
  - Newsletter
  - General Information
28. Ratification of decisions on licensure and enrollments made by the Architectural Division, Professional Engineering Division, Professional Land Surveying Division, Professional Landscape Architectural Division and/or Staff:
- Architects JC Rearden
  - Professional Engineers and Engineer Interns Kevin Skibiski
  - Professional Land Surveyors and Land Surveyors-in-Training Mike Freeman
  - Professional Landscape Architects Bob Shotts
29. Selection of Date and Location for August 2017 Board Meeting. (Please note the NCEES Annual meeting is set for August 23-26, 2017 in Miami Beach, Florida.)
30. Additional Agenda Items, if any
31. Recess until 9:00 a.m., Tuesday, August 9, 2016
- TUESDAY, AUGUST 9, 2016**
32. 7:00 A.M. – 8:00 A.M. – Breakfast
33. 8:00 A.M. – 9:00 A.M. – Open House Sessions
- Architectural Division Salon G
  - Professional Engineering Division Salon F
  - Professional Land Surveying Division Courtyard
  - Professional Landscape Architectural Division Boardroom
34. 9:00 A.M. – Call to Order Bob Hartnett,  
Board Chair
35. Roll Call Judy Kempker

36. **Motion to go into closed session pursuant to Sections 610.021(1), (3), (13), and (14), 324.001.8, RSMo**
37. **Adjournment**