

**OPEN MINUTES**  
**Architectural Division of the**  
**Missouri Board for Architects, Professional Engineers,**  
**Professional Land Surveyors and Professional Landscape Architects**

Monday, November 10, 2014

Coco Ballroom  
Ramada Plaza Hotel & Oasis Convention Center  
2546 North Glenstone Avenue  
Springfield, Missouri

The Architectural Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Professional Landscape Architects was called to order by Chairman JC Rearden at 8:00 a.m. on Monday, November 10, 2014. A quorum being present, Chairman Rearden declared the meeting open for business.

**Members Present**

James C. "JC" Rearden, Chairman of the Division  
Michael Popp, Member of the Division  
Martha John, Member of the Division

**Others Present**

Curt Thompson, General Counsel  
Jane Coffman, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Approval of Minutes**

Martha John made a motion to approve the minutes of the August 4, 2014 Architectural Division Open Meeting and the August 29, 2014 Architectural Division Open Telephone Conference Call as submitted. The motion was seconded by Michael Popp and unanimously carried.

### **Discussion of Proposed Changes to Board Rules 20 CSR 2030-11.025 Continuing Education for Architects**

The Division discussed proposed changes to Board Rule 20 CSR 2030-11.025. No changes were recommended by the Division to the continuing education for Architects.

### **Discussion of Proposed Changes to Board Rule 20 CSR 2030-13.010 Immediate Personal Supervision for Architects, Professional Engineers, and Professional Landscape Architects**

The Division discussed the proposed changes to Board Rule 20 CSR 2030-13.010 Immediate Personal Supervision for Architects, Professional Engineers, and Professional Landscape Architects. Mr. Rearden shared an article written by Daniel E. Murphy, PE. No recommendations for additional changes will be made to the Full Board at this time.

### **Discussion of Meeting with Kathy Hillegas, Director of Council Relations for NCARB and other NCARB Representatives at the Board's January 26<sup>th</sup> & 27<sup>th</sup> 2015 Quarterly Meeting**

JC Rearden reminded the Division of the upcoming meeting with Kathy Hillegas, Director of Council Relations for NCARB and other NCARB Representatives at the Board's January 26-27, 2015 Quarterly Meeting. On January 26<sup>th</sup> the NCARB Representatives will meet with the Architectural Division and host dinner for the Full Board that evening. They will then meet with the Full Board on January 27<sup>th</sup>.

### **Motion to Close Meeting pursuant to Sections 610.021(1) and (14) and 620.010.14(7) RSMo**

At 8:41 a.m. Chairman JC Rearden called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Michael Popp made a motion that the meeting be closed to the general public pursuant to Chapter 610.02(1) subsection (14), **324.001.8** and **324.001.9**, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Martha John. A roll call vote was taken and unanimously carried. Chairman Rearden asked that all visitors leave the room at this time. After the visitor left the room, the meeting was

declared closed to the general public.

**Reconvene in Open Session**

At 2:25 p.m. the Architectural Division members reconvened in open session for the purpose of completing work on their agenda.

**Request of Staff Member to Send Copies of NCARB Records**

The Division discussed their desire to receive for review copies of NCARB records for initial licensure applications which require 5,600 hours to satisfy the IDP experience requirement. NCARB plans to move forward with a streamlining of the IDP and eliminate the program's "elective hours" and modify programmatic requirements to "core hours". A total of 3,740 hours would then satisfy the internship. The Division will monitor these changes for possible changes to Board Statutes in the future. A staff member is asked to electronically send these records to the Division Members.

**Adjournment**

There being no further business, on motion of Martha John seconded by Mike Popp and unanimously carried, the meeting adjourned at 3:00 p.m.

ATTEST:

\_\_\_\_\_  
Executive Director

Date Approved: \_\_\_\_\_