

OPEN MINUTES
Professional Land Surveying Division of the
Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors and Landscape Architects

Monday, May 5, 2014
Winchester A Meeting Room
Holiday Inn South Butler Hill
4234 Butler Hill Road
St. Louis, Missouri

The Professional Land Surveying Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects was called to order at 8:00 a.m. on Monday, May 5, 2014 in the Winchester A Meeting Room, of the Holiday Inn South Butler Hill, 4234 Butler Hill Road, St. Louis, Missouri. A quorum being present, Chairman Mike Freeman declared the meeting open for business.

Members Present

Michael C. Freeman, Chair of the Division
Dan Govero, Member of the Division
John Michael Flowers, Member of the Division

Others Present

Laurie Koelling, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

Approval of Minutes

On motion by Dan Govero, the minutes of the January 27, 2014 Professional Land Surveying Division open meeting was approved as submitted. Mike Flowers seconded the motion. Voting in favor of the motion were Dan Govero and Mike Flowers.

Discuss who's Attending NCEES Annual Meeting on August 20, 21, 22, and 23, 2014 in Seattle, Washington (so far Mike Freeman and Kevin Skibiski are planning to attend)

Next, the Land Surveying Division members discussed the upcoming NCEES annual meeting on August 20, 21, 22, and 23, 2014. Upon discussion, Mike Freeman stated

that he will be attending the NCEES annual meeting. It was also noted by the Division Members that Professional Engineering Board Member Kevin Skibiski will also be attending the NCEES Annual Meeting.

Review List of Updated Acceptable Surveying Coursework

The Land Surveying Division members then reviewed and discussed the course material that was received from past surveying coursework providers in response to our letter requesting such from them on February 5, 2014. Upon discussion, Mike Flowers volunteered to review the information and come back to the Land Surveyor Division with a recommendation at the August meeting. He then made a motion directing Ms. Kempker to send a follow up letter to Missouri State University and Florissant Community College, requesting that they provide a list of their surveying coursework offered. Upon receipt, Ms. Kempker will forward this information to Mr. Flowers so he can compile it with the others. Mr. Govero seconded the motion. Voting in favor of the motion were Mike Flowers and Dan Govero.

Update Regarding MSPS' Proposed Changes to Section 327.312, via Senate Bill 704, which will Increase the Education Requirements for LSIT Applicants that Apply for Enrollment

Next, the Division discussed MSPS' proposed changes to Section 327.312, via Senate Bill 704, which increases the education requirements for Land Surveyor-in-Training applicants that apply for enrollment. Upon discussion, Mr. Govero reported that at this time, the bill is being discussed in legislation, therefore, no further action was taken regarding this matter.

Discuss status of Memorandum of Understanding (MOU) Between the Board and the Department of Agriculture (Formerly MOU Between the Board and the Department of Natural Resources)

The Land Surveying Division members then discussed the status of the Memorandum of Understanding (MOU) between the Board and the Department of Agriculture. Upon discussion, Mike Flowers made a motion directing Ms. Kempker to contact the Director of the Department of Agriculture and request a meeting to include the members of the Land Surveying Division to finalize the MOU. Dan Govero seconded the motion. Voting in favor of the motion were Mike Flowers and Dan Govero.

At approximately 8:48 a.m., Executive Director, Judy Kempker, joined the meeting.

Review and Discuss Proposed Changes to Board Rules in Chapter 16, 17, 18, and 19

The members of the Professional Land Surveying Division then reviewed and discussed possible changes to Board Rules in Chapters 16, 17, 18, and 19 in correlation to the Department of Agriculture's Chapters 2, 3 and 4. The division reviewed and provided Ms. Kempker with clarification regarding the changes.

Possible Changes to the Board Rules and/or Chapter 327 RSMo (for information and/or discussion)

The Land Surveying Division members had no further proposed changes to make to the Board Rules and/or Chapter 327 RSMo at this time.

Motion to Close

At approximately 10:20 a.m., Dan Govero made a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney pursuant to Chapter 610.021 subsection (14) and 324.001.8 and 324.001.9, RSMo. The motion was seconded by Mike Flowers and unanimously carried. Voting in favor of the motion were Dan Govero and Mike Flowers.

Reconvene in Open Session

At approximately 11:45 a.m., the Professional Land Surveying Division Members reconvened in Open Session for the purpose of meeting with the Members of the Professional Engineering Division in the Terrace Meeting Room to discuss matters of mutual interest.

Those present were: Kevin Skibiski (via conference phone), Abe Adewale, Mike Freeman, Mike Flowers, Dan Govero, Laurie Koelling and Judy Kempker.

Discuss Task List and Helpful Notes for Host Boards and Zone Leaders for 2018 NCEES Zone Meeting

Upon discussion, The Professional Engineering and Professional Land Surveying Division Members discussed an email from Ms. Trish McAlister, CMP, Manager of Meetings and Outreach Logistics for NCEES, regarding Missouri hosting the Central Zone Meeting on May 5, 6, and 7, 2016. Ms. McAlister stated that she usually begins the site selection process two years prior to the meeting with the goal of having a signed contract in place within a month. Therefore, she asked if the Missouri Board had a particular city in mind to hold the meeting and for a list of hotels in that particular city

which would be able to accommodate NCEES. The Division Members discussed the matter and unanimously came to the conclusion that Branson, Missouri would be a good meeting location and recommended the following hotels as possible sites to hold the meetings: First Choice: Hilton Promenade at Branson Landing; Second Choice: Radisson Hotel Branson; and, Third Choice: Chateau on the Lake Resort Spa and Convention Center. The Professional Engineering and Professional Land Surveying Division Members also discussed possible activities for attendees while in Branson such as the Showboat Branson Belle and Dolly Parton's Dixie Stampede. The Division Members also discussed possibilities for educational tours such as, Table Rock Dam and fish hatchery; the City of Branson's infrastructure; and, Marvel Cave at Silver Dollar City. Mr. Skibiski suggested that Ms. McAlister contact Ms. Lisa Rowe for more information on Marvel Cave. Mr. Skibiski also stated that he would be willing to provide a list of activities and asked that Ms. Kempker send him a reminder to do so upon her return to the Board office.

Discuss Endorsement of Mike Conzett for NCEES President Elect

Upon discussion, The Professional Engineering and Professional Land Surveying Division Members reviewed and discussed a letter and summary biography from Ms. Jennifer Klein, PE, Chair of the Nebraska Board of Engineers and Architects endorsing its member, Mr. Michael J. Conzett, PE, as the Central Zone's nominee for NCEES President Elect for 2014-2015. It was noted by the Division Members that Mr. Conzett has always taken an active part in the NCEES Central Zone and is presently the Central Zone Vice President. He has also served on numerous NCEES committees and is very active in his community of Omaha, Nebraska. Therefore, the Professional Engineering and Professional Land Surveying Division Members of the Missouri Board unanimously agreed to endorse Mr. Michael J. Conzett for NCEES President-Elect.

Motion to go back into Closed Session

At approximately 12:11 p.m., Chairman Skibiski called for a motion to go back into closed session to continue discussing pending litigation and complaint matters as well as any confidential or privileged communication between this agency and its attorney. Mr. Adewale made a motion to go back into closed session to continue discussing pending litigation and complaint matters as well as any confidential or privileged communication between this agency and its attorney. Mr. Flowers seconded the motion. A roll call vote was taken unanimously carried. Chairman Skibiski asked that all visitors leave the room. There being none, Chairman Skibiski declared the meeting closed to the general public.

Reconvene in Open Session

At 2:47 p.m. the Members of the Land Surveying Division reconvened in open session for the purpose of adjourning.

Adjournment

There being no further discussion, a motion was made by Dan Govero and seconded by Mike Flowers to adjourn. The motion carried unanimously. The meeting adjourned at 2:47 p.m. on May 5, 2014.

ATTEST:

Executive Director

Approved by Board on: _____