

**OPEN MINUTES**  
**Architectural Division of the**  
**Missouri Board for Architects, Professional Engineers,**  
**Professional Land Surveyors and Landscape Architects**

Monday, November 4, 2013

Coco Meeting Room  
Ramada Oasis Convention Center  
2546 North Glenstone Avenue  
Springfield, Missouri

The Architectural Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects was called to order by Chairman JC Rearden at 8:00 a.m. on Monday, November 4, 2013. A quorum being present, Chairman Rearden declared the meeting open for business.

**Members Present**

James C. "JC" Rearden, Chairman of the Division  
Kenneth Frashier, Member of the Division  
Robert Hartnet, Chairman of the Landscape Architectural Division

**Others Present**

Jane Coffman, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Approval of Minutes**

Ken Frashier made a motion to approve the minutes of the August 5, 2013 Architectural Division Open Meeting and the August 6, 2013 Architectural Division Open Meeting as submitted. The motion was seconded by JC Rearden and unanimously carried.

**Motion to Close Meeting pursuant to Sections 610.021(1) and (14) and 620.010.14(7) RSMo**

At 8:07 a.m. Chairman JC Rearden called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications

between this agency and its attorney as well as to discuss pending litigation and complaint matters. Ken Frashier made a motion that the meeting be closed to the general public pursuant to Chapter 610.02(1) subsection (14), **324.001.8** and **324.001.9**, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by JC Rearden. A roll call vote was taken and unanimously carried. Chairman Rearden asked that all visitors leave the room at this time. There being none, the meeting was declared closed to the general public.

### **Reconvene in Open Session**

At 10:16 a.m. the Architectural Division members reconvened in open session for the purpose of discussing the remaining items on the Agenda.

Please note Judy Kempker, Executive Director, joined the meeting at 10:30 a.m.

### **Discussion of Proposed Changes to Section 327.101**

The Architectural Division and Ms. Kempker reviewed changes to Paragraph 327.101(5) and 327.101(7). The Architectural Division proposed the following paragraph: 327.101(7) Any person who renders construction observation services if that person is customarily engaged in contracting work. The existing paragraph (7) would then become paragraph (8). The proposed recommendations will be made to the Full Board on November 5, 2013.

### **Discussion of Letter from President Blake Dunn**

The Architectural Division and Ms. Kempker discussed the Letter of Undertaking in respect of the Mutual Recognition Agreement between NCARB and CALA. The Architectural Division will propose to the Full Board on November 5, 2013 to delegate the authorization to sign the agreement to the Chairman of the Architectural Division.

Please note Ms. Kempker departed the meeting at 11:00 a.m.

**Adjournment**

There being no further business, on motion of Ken Frashier seconded by JC Rearden and unanimously carried, the meeting adjourned at 11:00 a.m.

ATTEST:

\_\_\_\_\_  
Executive Director

Date Approved: \_\_\_\_\_