

**OPEN MINUTES**  
**Architectural Division of the**  
**Missouri Board for Architects, Professional Engineers,**  
**Professional Land Surveyors and Landscape Architects**

Monday, May 6, 2013  
Shelby Meeting Room  
Holiday Inn Southwest & Viking Conference Center  
10709 Watson Road  
St. Louis, Missouri

The Architectural Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects was called to order by Chairman JC Rearden at 8:00 a.m. on Monday, May 6, 2013. A quorum being present, Chairman Rearden declared the meeting open for business.

**Members Present**

James C. "JC" Rearden, Chairman of the Division  
Kenneth Frashier, Member of the Division  
Kathy W. Achelpohl, Member of the Division  
Robert Shotts, Member of the Landscape Architectural Division

**Others Present**

Jane Coffman, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Approval of Minutes**

Ken Frashier made a motion to approve the minutes of the January 28, 2013 Architectural Division Open Meeting. The motion was seconded by Kathy Achelpohl and unanimously carried.

**Report of NCARB Region V Meeting**

Ken Frashier reported to the Architectural Division about the March 7, 8 and 9, 2013 NCARB Region V meeting that was held in Charleston, South Carolina.

### **Discussion of NCARB's Draft of the Resolutions to be Acted Upon at the 2013 Annual Meeting**

The Architectural Division discussed NCARB's Draft of the Resolutions to be voted on at the annual meeting in June and made the following recommendation: The Architectural Division had no objections to the resolutions as drafted by NCARB.

### **Discussion of Proposed Changes to NCARB Intern Development Program**

The Architectural Division discussed the proposed changes to the NCARB Intern Development Program and made the following recommendation: The Architectural Division had no objections or comments regarding the changes to the NCARB Intern Development Program.

### **Discussion of Possible Changes to the Board Rules and/or Chapter 327**

The Architectural Division discussed the possible changes to the Board Rules and Chapter 327. No recommendations to the Full Board were made at this time.

### **Motion to Close Meeting pursuant to Sections 610.021(1) and (14) and 620.010.14(7) RSMo**

At 8:32 a.m. Chairman JC Rearden called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Ken Frashier made a motion that the meeting be closed to the general public pursuant to Chapter 610.02(1) subsection (14), 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Kathy Achelpohl. A roll call vote was taken and unanimously carried. Chairman Rearden asked that all visitors leave the room at this time. There being none, the meeting was declared closed to the general public.

**Reconvene in Open Session**

At 4:15 p.m. the Architectural Division members reconvened in open session for the purpose of adjourning.

**Adjournment**

There being no further business, on motion of Ken Frashier seconded by Kathy Achelpohl and unanimously carried, the meeting adjourned at 4:15 p.m.

ATTEST:

\_\_\_\_\_  
Executive Director

Date Approved: \_\_\_\_\_