

**OPEN MINUTES**  
**Professional Engineering Division of the**  
**Missouri Board for Architects, Professional Engineers,**  
**Professional Land Surveyors and Landscape Architects**

**November 12, 2012**  
**Maui Meeting Room**  
**Ramada Oasis Convention Center**  
**2546 North Glenstone Avenue**  
**Springfield, Missouri**

The Professional Engineering Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects was called to order by Mr. Kevin Skibiski at 8:00 a.m. on Monday, November 12, 2012. A quorum being present, Mr. Skibiski declared the meeting open for business.

**Members Present**

Kevin Skibiski, Professional Engineering Division Chair  
Abiodun "Abe" Adewale, Member of the Division  
Kelley Cramm, Member of the Division  
Melissa Edwards, Member of the Division

**Others Present**

Robert S. Shotts, P.L.S and LA  
Judy Kempker, Executive Director  
Sandra Robinson, Licensing Technician Supervisor  
Kevin Oligschlaeger, Board Investigator  
Curtis Thompson, General Counsel  
Neil Brady, P.E., MSPE  
Brad Parrish, P.E., MSPE  
Fred Palmerton, P.E., MSPE

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

**Approval of Minutes**

On motion of Mr. Adewale and seconded by Ms. Edwards the minutes for the August 6, 2012 open meeting were approved as submitted.

## **Report from NCEES Annual Meeting**

Mr. Skibiski reported he along with Abe Adewale, Melissa Edwards Mike Freeman, Mike Flowers, Judy Kempker, and Sandy Robinson attended the NCEES Annual meeting in St. Louis, Missouri on August 22, 23 and 24, 2012. Ms. Edwards shared her thoughts as a new member of the Board and new to NCEES. She found the meeting informative and interesting especially when conversing with other states regarding their issues. Ms. Edwards also mentioned that she knew NCEES was nationally recognized but did not realize it was the gold standard for International licensure. Mr. Adewale mentioned that he had received many positive comments regarding the meeting and that most thought St. Louis was an excellent venue for the meeting and that it had set a higher standard for future meetings. Mr. Skibiski mentioned that the LSIT and FE computer based exams are on schedule for 2014. However the PE exam is taking longer because NCEES is having difficulty converting the afternoon exam to a computer based test. Additionally, the early taking of the FE was discussed. Currently there are 2 states allowing candidates to take the PE immediately upon graduating from an ABET accredited university AFTER the candidates had taken and passed the FE exam.

## **Discuss MSPE's request for the Professional Engineering Division Members of the Board to participate in an interactive PDH session and open discussion on issues of importance to MSPE members, the Board and individual licensees during the 2013 MSPE Annual Convention on June 18 and 19, 2013 at the Chateau on the Lake in Branson, Missouri**

The Division Members discussed MSPE's request for the Professional Engineering Division Members of the Board to participate in an interactive PDH session and open discussion on issues of importance to MSPE members, the Board and individual licensees during the 2013 MSPE Annual Convention on June 18 and 19, 2013 at the Chateau on the Lake in Branson, Missouri. Mr. Skibiski and Ms. Edwards stated that they will be attending the meeting. Mr. Adewale and Ms. Cramm stated they would have to check their schedules, and if their schedules permit, they would attend the meeting as well. Mr. Skibiski then directed Ms. Kempker to confirm the Professional Engineering Division's participation with Cheri Bishop, MSPE's Director of Operations.

## **Review and discuss the "Software Engineering Practice Standards Licensure Guide" which was distributed to Member Board Administrators prior to the NCEES' Annual Meeting (For Information and/or Discussion)**

The Division Members discussed the "Software Engineering Practice Standards Licensure Guide" which was distributed to Member Board Administrators prior to the NCEES' Annual Meeting. The question came up regarding the title "Software Engineers". The Division Members decided that the Board would have to work through the process and be lenient until there are more "Software Engineers" licensed. The applicants will have to obtain

reference letters from engineers in a closely related field, such as electrical engineers. The Board does have some flexibility on this issue.

**Update from Committee Member Kevin Skibiski and discussion regarding proposed changes to Chapter 327 specifically regarding incidental practice and Sections 327.091, 327.101, 327.181, 327.191, 327.600 and 327.603, RSMo**

Mr. Skibiski provided an update to the Division Members regarding the proposed changes to Chapter 327 specifically regarding incidental practice and Sections 327.091, 327.101, 327.181, 327.191, 327.600, and 327.603, RSMo. Upon discussion, Mr. Adewale made a motion to recommend to the full Board that it move forward by providing the proposed changes to the Design Alliance, so that the Design Alliance may then distribute the information to the societies such as the Missouri Society of Professional Engineers (MSPE); the Missouri Society of Professional Surveyors (MSPS); the American Institute of Architects-Missouri (AIA-MO); and, the Missouri Association of Landscape Architects (MALA) to vet the issues and argue out the semantics. The Professional Engineering Division Members felt the Board had met its charge. The motion was seconded by Ms. Cramm and unanimously carried.

**Motion to Close**

At approximately 8:29 a. m., Mr. Skibiski then called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Mr. Adewale made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Ms. Cramm. A roll call vote was taken and unanimously carried. Mr. Skibiski asked that all visitors leave the room. Upon the departure of Messrs. Palmerton, Parrish and Brady, Mr. Skibiski declared the meeting closed to the general public.

**Reconvene in Open Session**

At 9:30 a.m., the Professional Engineering Division Members reconvened in Open Session to meet with Dr. John Wooschlager.

**Personal Appearance of Dr. John Wooschlager, Chair and Associate Professor, Department of Civil Engineering at Parks College of Engineering at St. Louis University**

At approximately 9:30 a.m., the Members of the Professional Engineering Division meet with Dr. John Wooschlager, Chair and Associate Professor, Department of Civil Engineering at Parks College of Engineering at St. Louis University. Dr. Wooschlager appeared at his request for the purpose of discussing whether the Board will allow students who are expected to graduate from Saint Louis University's (SLU) new Civil Engineering program seeking accreditation to take the FE exam during their senior year. After answering the questions posed by the Members of the Professional Engineering Division, Dr. Wooschlager was then thanked for appearing and departed at approximately 10:00 a.m. After his departure, the Division Members discussed the testimony. Upon discussion, Ms. Cramm made a motion to recommend to the full Board that Ms. Kempker send a letter to Dr. Wooschlager advising the Board had approved his request with the following stipulations: 1) this approval only applies to the new Civil Engineering program which will be reviewed by the ABET accreditation team during the Fall of 2013 semester; 2) all student applications must be submitted to the Board office on or before the December 1, 2012 filing deadline; 3) any student from the new program who receives a passing grade on the FE exam will not be enrolled as an Engineer Intern until after accreditation has been awarded by ABET; 4) all students from the new program shall submit a waiver form with their FE application stating that they understand they will not be enrolled as Engineer Interns until their program and specific degree plans are ABET accredited; 5) any student failing to make a passing grade on the April 2013 FE exam will be allowed to retake the exam providing the required fee is paid and timely application is made; and, 6) if it is later determined that the Civil Engineering program is not accredited by ABET, all exam scores will be invalidated. Furthermore, Ms. Kempker is to request that Dr. Wooschlager notify the Board immediately upon receiving official notification of accreditation from ABET so that we will know whether or not to enroll the individuals who receive a passing score as Engineer Interns or to invalidate their exam scores. The motion was seconded by Mr. Adewale and unanimously carried.

**Motion to Return to Close**

At approximately 10:00 a. m., Mr. Skibiski then called for a motion to close the meeting to the general public for the purpose of continuing the discussion of confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Ms. Cramm made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into

closed session during those meetings. The motion was seconded by Mr. Adewale. A roll call vote was taken and unanimously carried. Mr. Skibiski asked that all visitors leave the room. There being none, Mr. Skibiski declared the meeting closed to the general public.

**Reconvene in Open Session**

At 3:50 p.m., the Professional Engineering Division Members reconvened in Open Session for the purpose of adjourning.

**Adjournment**

There being no further business, on motion of Ms. Cramm seconded by Mr. Adewale and unanimously carried, the meeting adjourned at 3:50 p.m.

ATTEST:

\_\_\_\_\_  
Executive Director

Date Approved:\_\_\_\_\_