

OPEN MINUTES
Professional Land Surveying Division of the
Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors and Landscape Architects

Monday, August 6, 2012
Santa Fe C
Hilton Garden Inn
19677 East Jackson Drive
Independence, Missouri

The Professional Land Surveying Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects was called to order at 8:00 a.m. on Monday, August 6, 2012 in the Santa Fe C Meeting Room, of the Hilton Garden Inn, 19677 East Jackson Drive, Independence, Missouri. A quorum being present, Mr. Mike Freeman declared the meeting open for business.

Members Present

Michael C. Freeman, Chair of the Division
John Michael Flowers, Member of the Division
Dan Govero, Member of the Division

Others Present

Bob Shotts, PLS and Landscape Architect Division Member
Judy Kempker, Executive Director
Laurie Koelling, Board Staff
Karen Payne, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

Approval of Minutes

On motion by Dan Govero, the minutes of the April 30, 2012 Professional Land Surveying Division open meeting and the May 22, 2012 Professional Land Surveying Division open telephone conference call were approved. Mike Flowers seconded the motion. Voting in favor of the motion were Mike Flowers and Dan Govero.

Discuss a Letter from Robert N. Volz, PE-17672 and LS-741, Wherein he Requests Information Regarding the Changes to Board Rule 20 CSR 2030-2.050 Title Block

Upon discussion, Dan Govero made a motion to recommend to the Full Board that Executive Director, Judy Kempker, send a letter of response to Mr. Volz to answer his questions relating to the changes to "Title Block" found in Board Rule 20 CSR 2030-2.050 as follows:

"Where do you place a title block on Property Descriptions (Legal Descriptions)? I have the same questions on Elevation Certificates and Proposals as it relates to surveys". Ms. Kempker is to state that the Board is proposing a change to Board Rule 20 CSR 2030-2.050(1) that would read "An architectural, engineering, land surveying, or landscape architectural entity shall incorporate a title block on all drawings, plans, maps, and surveys required to be signed and sealed by Chapter 327, RSMo, and these regulations"; thus providing clarification on what documents would require a title block.

"When asking for the address of the licensee, which address applies the home address of the licensee or the entity where they work?" Ms. Kempker is to respond by saying "if the work is being signed as the business, the business address and business phone number should be used; if signing as an individual, the individual's address and individual's phone number should be used."

"And lastly, concerning the electronic transmission of plans that have a seal in place. Is this an acceptable practice?" Ms. Kempker is to simply quote 20 CSR 2030-3.060 which addresses electronic signatures.

Mike Flowers seconded the motion and it unanimously carried. Voting in favor of the motion were Mike Flowers and Dan Govero.

Review and Discuss Proposed Changes to Chapter 327 Specifically Regarding Incidental Practice and Sections 327.091, 327.101, 327.181, 327.191, 327.600 and 327.603 RSMo.

Upon discussion, Mike Flowers, made a motion to recommend to the full Board to change 327.181(4) so that the last two words would read "licensed professional" instead of "professional engineer".

In addition, the Land Surveying Division members are recommending that the following revisions to Section 327.272 be made: Take out 327.272(1); add a number (4) to read "the establishment of land boundaries, rights-of-ways, and

easements; add to what is now number (5) "expert technical testimony"; and then re-number numbers 1-12. Dan Govero seconded the motion and it unanimously carried. Voting in favor of the motion were Mike Flowers and Dan Govero.

Discuss Missouri Hosting the 2016 NCEES Central Zone Meeting as well as Selecting Possible Dates and Locations

In conclusion, Dan Govero made a motion to recommend to the full Board to hold the 2016 NCEES Central Zone meeting in St. Louis, Missouri, with NCEES selecting the dates for the meeting. Mike Flowers seconded the motion and it unanimously carried. Voting in favor of the motion were Mike Flowers and Dan Govero.

Please note that Board Staff, Laurie Koelling, departed the meeting at 8:55 a.m.; re-entered the meeting at 9:05 a.m.; again departed the meeting at 9:40 a.m.; and re-joined the meeting at 10:00 a.m.

Motion to Close

At 10:15 a.m., Chairman Freeman called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Dan Govero made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Mike Flowers and unanimously carried. Voting in favor of the motion were Mike Flowers and Dan Govero.

Return to Open Session

At 3:15 p.m., the Members of the Professional Land Surveying Division reconvened in open session for the purpose of adjourning the meeting.

Adjournment

There being no further discussion, a motion was made by Mike Flowers and seconded by Dan Govero to adjourn. The motion carried unanimously. The meeting adjourned at 3:15 p.m. on August 6, 2012.

ATTEST:

Executive Director

Approved by Board on: _____