

OPEN MINUTES
Architectural Division of the
Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors and Landscape Architects

Monday, August 6, 2012

Santa Fe B
Hilton Garden Inn
19677 East Jackson Drive
Independence, Missouri

The Architectural Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects was called to order by Chairman JC Rearden at 8:00 a.m. on Monday, August 6, 2012. A quorum being present, Chairman Rearden declared the meeting open for business.

Members Present

James C. "JC" Rearden, Chairman of the Division
Kenneth Frashier, Member of the Division
Kathy W. Achelpohl, Member of the Division

Others Present

Jane Coffman, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

Approval of Minutes

Kathy Achelpohl made a motion to approve the minutes of the April 30, 2012 Architectural Division Open Meeting and the June 6 and 15, 2012 Architectural Division Open Telephone Conference Calls. The motion was seconded by Ken Frashier and unanimously carried.

Report of the NCARB Annual Meeting

The NCARB Annual Meeting was held in Minneapolis, Minnesota on June 20, 21, 22, and 23, 2012. Both Mr. Frashier and Mr. Rearden attended. Mr. Rearden

reported that at the Annual Meeting the topic of Missouri's 3 Step Approach to resolving certain complaints was discussed and received interest from several States. NCARB continues to encourage all states to adopt their continuing education requirements and would like to visit the Missouri Board in the near future.

Review and Discussion of the Proposed Changes to Chapter 327 regarding Incidental Practice

The Architectural Division discussed the proposed changes to Chapter 327 and was in agreement with the proposed changes. The Division reviewed Section 327.411.1 regarding personal seal use and felt personal seals should not be used on estimates, reports, proposals or other documents or instruments.

Discussion of the Proposed Program Modifications to the IDP

Mr. Rearden reported that the proposed modifications have been accepted by NCARB so no further action needed to be taken.

Motion to Close Meeting pursuant to Sections 610.021(1) and (14) and 620.010.14(7) RSMo

At 9:08 a.m. Chairman JC Rearden called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Kathy Achelpohl made a motion that the meeting be closed to the general public pursuant to Chapter 610.02(1) subsection (14), 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Kenneth Frashier. A roll call vote was taken and unanimously carried. Chairman Rearden asked that all visitors leave the room at this time. There being none, the meeting was declared closed to the general public.

Reconvene in Open Session

At 4:15 p.m. the Architectural Division members reconvened in open session for the purpose of adjourning.

Adjournment

There being no further business, on motion of Kenneth Frashier seconded by Kathy Achelpohl and unanimously carried, the meeting adjourned at 4:15 p.m.

ATTEST:

Executive Director

Date Approved: _____