

OPEN MINUTES
Professional Land Surveying Division of the
Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors and Landscape Architects

Monday, January 24, 2011
St. Louis Room, Second Floor
Capitol Plaza Hotel and Convention Center
415 West McCarty
Jefferson City, Missouri

The Professional Land Surveying Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects was called to order at 8:00 a.m. on Monday, January 24, 2011 in the St. Louis Room, (Second Floor) of the Capitol Plaza Hotel and Convention Center, 415 West McCarty, Jefferson City, Missouri. A quorum being present, Mr. Mike Freeman declared the meeting open for business.

Members Present

Michael C. Freeman, Chair of the Division
John Michael Flowers, Member of the Division

Member Absent

Daniel L. Govero, Member of the Division

Others Present

Shawn Hagerty, Board Staff
Judy Kempker, Executive Director
Laurie Koelling, Board Staff
Karen Payne, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

Approval of Minutes

On motion by Mike Flowers, the minutes of the previous November 8, 2010 open meeting and the December 16, 2010 Telephone Conference were approved. Mike Freeman seconded the motion.

Please note that at 8:25 a.m., Board Investigator, Shawn Hagerty departed the meeting; returned to the meeting at 8:35 a.m. and again departed the meeting at 8:40 a.m.

Review and Discuss Revised PDH Reporting Form

Next, the Division Members reviewed and discussed the latest revised version of the Professional Development Unit Reporting Form presented by Executive Director, Judy Kempker. Upon discussion, Mike Flowers made a motion to adopt the revised version with the exception of changing “Part I, Activity & Summary of Credits” number eight in the “Activity” column to read “Number of hours of Minimum Standards Course/Seminar you attended this reporting period” and adding an additional line that reads “Number of hours of Minimum Standards Course/Seminar you attended during the previous reporting period” and also to add “1 PDU per contact hour” under the “PDUs” column for line eight. Mike Freeman seconded the motion. Voting in favor of the motion were Mike Flowers and Mike Freeman.

Review and Discuss a PDU Preapproval Request from the State Emergency Management Agency for their Workshop Entitled “Tools for Floodplain Management Workshop”; “Letter of Map Amendment Workshop”; “Letter of Map Revision Workshop”; “Elevation Certificate Workshop”; and “Quick 2/BFE Determination Workshop”

Upon discussion, and seeking Board Member Dan Govero’s, recommendation via phone call, Mike Flowers made a motion to deny the PDU request for the “Tools for Floodplain Management Workshop” to approve the “Letter of Map Amendment Workshop” for 6 PDUs; “Letter of Map Revision Workshop” for 4 PDUs; “Elevation Certificate Workshop” for 4 PDUs; and the “Quick 2/BFE Determination Workshop” for 4 PDUs. Mike Freeman seconded the motion. Voting in favor of the motion were Mike Flowers and Mike Freeman.

Motion to Close

At 8:35 a.m., Chairman Freeman called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Mike Flowers made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection

(14) and 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Mike Freeman and unanimously carried. Voting in favor of the motion were Mike Flowers and Mike Freeman.

Reconvene in Open Session

At 1:50 p.m., the Land Surveying Division members reconvened in open session for the purpose of adjourning.

Adjournment

There being no further discussion, a motion was made by Mike Flowers and seconded by Mike Freeman to adjourn. The motion carried unanimously. The meeting adjourned at 1:50 p.m. on January 24, 2011.

ATTEST:

Executive Director

Approved by Board on: _____