

OPEN MINUTES
Committee of the
Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors
and Landscape Architects
April 15, 2010

A Special Committee meeting of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects met via telephone conference call and was called to order at 11:00 a.m. on Thursday, April 15, 2010. Mr. Hartnett, Chair of the Strategic Planning Committee, declared the meeting open for business.

Members Present

Robert Hartnett, Chair of the Landscape Architectural Division and Chair of the Committee
Kevin Skibiski, Member of the Professional Engineering Division and Member of the Committee
Mike Freeman, Chair of the Professional Land Surveying Division and Member of the Committee

Member Absent

Randy Miltenberger, Chair of the Architectural Division and Member of the Committee

Others Present

Judy Kempker, Executive Director
Sandy Robinson, Executive Assistant
Art Davis, Art Davis Group

Discussion regarding Strategic Planning

The Committee Members held a meeting with Mr. Art Davis of the Art Davis Group regarding a Strategic Plan for the APELSLA Board. Mr. Davis discussed the draft of the Board's Strategic Planning Initiative. Mr. Davis stated at the Board's work session on January 26, 2010, it was suggested that it could condense its Mission statement. Mr. Davis stated that a suggested shorter version of the Board's present Mission statement might be: "To protect the health, safety and welfare of the citizens of Missouri through the regulation of the practice of architecture, engineering, land surveying, and landscape architecture." The Committee Members agreed that would be a good Mission statement. However, the Committee Members directed Ms.

Kempker to email Mr. Davis the description that is published in the State's Blue Book for the most accurate Mission Statement. Mr. Davis stated that the Mission Statement will be on the first page of the final copy of the Board's Strategic Plan.

Next, the Committee Members discussed Mr. Davis' suggested vision statement, which is: "Leading the way to a safe and prosperous quality of life for the people of Missouri by protecting all people and their property from dishonest, incompetent or unlawful design practices and services. The Committee Members agreed that this would be a very good Vision Statement.

The Committee Members discussed the "Values" section with Mr. Davis. The Committee agreed with the entire section on "Values".

Mr. Davis discussed the APELSLA's Strategic Priorities in a category called "A 'MAPP' for the Future". The Committee Members agreed with the first category, "Maintaining Financial Stability and Oversight" as well as the second category, "Achieving Excellence in Organization and Operations." However, the Committee changed the wording for category three, "Protecting the Public" to read: "Educating the Public for the need of appropriate building and design criteria, monitoring complaints, code violators, and verifying and disciplining dishonest individuals will protect Missouri residents, workers, businesses, and visitors." After reading category four, "Pursuing Educational Outreach and Dialogue with Stakeholders", the Committee agreed with what Mr. Davis had stated.

Next, Mr. Davis discussed the Board's Short-term Strategies with the Committee Members. The Committee Members agreed with Mr. Davis' short-term strategies but directed that he change "Interim Chair" to "Division Chairs" under the first section of the strategy entitled, "Achieving Excellence in Organization and Operations". In the second section the Committee directed Mr. Davis to include the phrase, "and how other Boards in other states are set up. In the third section, the last line "Lead Person(s)", the Committee directed Mr. Davis to change "Board created ad-hoc committee" to "Division Chairs." Under Strategy entitled "Protecting the Public", the Committee directed Mr. Davis to change Architectural and PE Divisions to Division Chairs. Under the Short-term Strategy entitled "Pursuing Educational Outreach and Dialogue with Stakeholders," the Committee Members directed Mr. Davis to include "web sites and other technologies" at the end of the first bullet. The Committee Members directed Mr. Davis to change bullet number four to read, "Reach out using various methods to proactively alert unlicensed practices regarding the need to be licensed if doing work in the state of Missouri. The Committee Members directed Mr. Davis to remove the sixth bullet. Under this strategy, the Committee directed Mr. Davis to add the word "all" on the Lead Persons section, which would now read, Executive Director and all Board Members.

Further, the Committee Members reviewed Mr. Davis' Long-term Priorities for the APELSLA Board. Under the Priority entitled, "Maintaining Financial Stability and Oversight", the Committee Members directed Mr. Davis to add one word under

“Start/End Dates” to now state, “2012 and ongoing”. Under Priority entitled, “Protecting the Public”, the Committee Members directed Mr. Davis to change the word “registration” in the first paragraph to “licensing”. In the line for “Lead Person(s)”, the Committee Members directed Mr. Davis to change the wording to read, “Board Members and Staff.” In the second paragraph under Priority entitled, “Protecting the Public”, the Committee Members directed Mr. Davis to change the word “registered” to “licensed” and in the line for “Lead Person(s)” to change the wording to read, “Board Members and Staff.” In the first paragraph under the Priority entitled “Pursuing Educational Outreach and Dialogue with Stakeholders”, the Committee Members directed Mr. Davis to change the first bullet to read, “Continue development of online renewals.” The Committee Members directed Mr. Davis make a second bullet to read, “Develop web publication of *Dimensions* newsletter.” In the second paragraph under the Priority entitled “Pursuing Educational Outreach and Dialogue with Stakeholders”, the Committee Members directed Mr. Davis to change the first line to read, “Work with other stakeholders to update and improve statutes and rules.” In the next line, the Committee Members directed Mr. Davis to change (MSPS) to (SRPR) and remove the phrase, “Which is not accurate.” The Committee Members also directed Mr. Davis to change the Start/End Dates to read, “2011 and Ongoing.” Lastly, the Committee Members directed Mr. Davis to remove the paragraph entitled, “Issues to Review: Place in Document or Discard?”.

Mr. Davis stated that he would make the final changes as directed by the Committee Members and will email the draft to the Committee Members for a final review. After their review, Mr. Davis will email the final draft to Ms. Kempker to be included in the Board’s May 2010 agenda. Ms. Kempker advised the Committee Members and Mr. Davis that she had scheduled Mr. Davis to meet with the Board at Noon on Tuesday, May 4, 2010.

Adjournment

There being no further business, on motion of Mr. Skibiski seconded by Mr. Freeman and unanimously carried, the meeting was adjourned at 12:00 noon on April 15, 2010

ATTEST:

Executive Director

Date Approved:_____