

**OPEN MINUTES
PROFESSIONAL LAND SURVEYING DIVISION
OF THE MISSOURI BOARD FOR ARCHITECTS,
PROFESSIONAL ENGINEERS, PROFESSIONAL LAND
SURVEYORS AND LANDSCAPE ARCHITECTS**

Wednesday, December 9, 2009
Missouri Conference Room
Division of Professional Registration
3605 Missouri Boulevard
Jefferson City, Missouri

The Professional Land Surveying Division of the Missouri Board for Architects, Professional Engineers, Professional Land Surveyors and Landscape Architects was called to order at 10:00 a.m. on Wednesday, December 9, 2009 in the Missouri Conference Room of the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. A quorum being present, Mr. Mike Freeman declared the meeting open for business.

Members Present

Michael C. Freeman, Member of the Division
J. Michael Flowers, Member of the Division
Daniel L. Govero, Member of the Division

Others Present

Sandy Robinson, Executive Assistant
Karen Payne, Board Staff

To better track the order in which items were taken up on the agenda, each item in the minutes will be listed in the order it was discussed in the meeting.

Election of Division Chair and Exam Chair

Mr. Flowers nominated Mr. Freeman for Professional Land Surveying Division Chair. Mr. Govero seconded the nomination and unanimously carried.

Mr. Flowers nominated Mr. Govero for Exam Chair for the Professional Land Surveying Division. Mr. Govero seconded the nomination and it unanimously carried.

Please note that at approximately 10:08 a.m., Ms. Kempker joined the meeting.

Discuss the PDU Pre-Approval Process

The Members of the Professional Land Surveying Division discussed the Professional Development Unit (PDU) pre-approval process. Mr. Freeman gave an outline of the Division's present process for PDU pre-approval to Messrs. Flowers and Govero. Upon discussion, Mr. Flowers made a motion directing Ms. Kempker to have all sponsors complete the "Pre-Approval Form for Land Surveyors of PDU Activities" prior to submitting the documentation to the Board for pre-approval. Mr. Govero seconded the motion and it unanimously carried. After reviewing the present forms being used for preapproval, the Division Members directed Ms. Kempker to add a line for a "Time Frame" to be completed by the sponsors designating the time period for which the course is being requested. The Division Members discussed their approval process. After much discussion, Mr. Flowers made a motion directing Ms. Kempker to retain all emails in Board files which contain the Land Surveying Division Members approval or denial of PDU pre-approval of courses. The motion was seconded by Mr. Govero and unanimously carried. The Members of the Division discussed having Ms. Kempker and her staff make random checks on sponsors and/or the courses that are presently on the Board's pre-approval list. The Division Members directed Ms. Kempker to add this topic for discussion on its January 2010 quarterly meeting agenda.

As part of the training process, the Professional Land Surveying Division Members reviewed and discussed a request for PDU approval from the Illinois Professional Land Surveyors Association for their course entitled "Jurisdictional Review" which was held on August 15, 2009. Upon discussion, Mr. Flowers made a motion to approve the course entitled "Jurisdictional Review" which was held on August 15, 2009 for 7 Professional Development Units (PDUs). Mr. Flowers directed Ms. Kempker to send a letter to the Illinois Professional Land Surveyors Association advising that the 7 PDUs were approved for only the course entitled "Jurisdictional Review" which was held on August 15, 2009. The motion was seconded by Mr. Govero and unanimously carried.

Review and Discuss a Request for PDU Approval from Missouri State University for a course entitled "3-D Laser Scanning for Design and Construction" to be held in Springfield, Missouri on December 11, 2009

The Members of the Professional Land Surveying Division reviewed the documentation provided by Missouri State University for pre-approval of a course entitled "3-D Laser Scanning for Design and Construction" which is to be held in Springfield, Missouri on December 11, 2009. Upon review, Mr. Govero made a motion to approve the course entitled "3-D Laser Scanning for Design and

Construction” for 6 Professional Development Units (PDUs). The motion was seconded by Mr. Flowers and unanimously carried.

Motion to Close

At 11:25 a.m., Mr. Freeman called for a motion to close the meeting to the general public for the purpose of discussing confidential or privileged communications between this agency and its attorney as well as to discuss pending litigation and complaint matters. Mr. Govero made a motion that the meeting be closed to the general public pursuant to Chapter 610.021 subsection (14) and 324.001.8 and 324.001.9, RSMo for the purpose of discussing investigative reports, complaints, audits and/or other information pertaining to licensees or applicants; Chapter 610.021 subsection (1) RSMo for the purpose of discussing general legal action, causes of action or litigation and any confidential or privileged communication between this agency and its attorney, and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under Chapter 610.021 RSMo which authorizes this agency to go into closed session during those meetings. The motion was seconded by Mr. Flowers. A roll call vote was taken and unanimously carried.

Return to Open Session

At 5:45 p.m. the Members of the Professional Land Surveying Division reconvened in open session for the purpose of adjourning the meeting.

Adjournment

There being no further discussion, a motion was made by Mr. Flowers and seconded by Mr. Govero to adjourn. The motion carried unanimously. The meeting adjourned at 5:45 p.m. on December 9, 2009.

Executive Director

Date Approved: _____