

PREAPPROVAL FORM FOR LAND SURVEYOR PROFESSIONAL DEVELOPMENT ACTIVITIES

Under 20 CSR 2030-8.020, sponsors (not individuals) may seek the Board's preapproval of a professional development activity, such as a meeting, workshop, seminar, course, etc. **To apply for preapproval of an upcoming activity, you must complete the following form:**

Name, address and phone number of sponsor and contact person:

Phone: _____

Fax: _____

Activity's title: _____

Date(s) and time(s) of activity. (Indicate start and stop times and times for breaks)

Date(s): _____

Time(s): _____

NOTE: If this is an ongoing course, or a course offered on-line, please give specific time period for which approval is being requested. *(Maximum approval granted is one year. After one year, you must re-apply.)*

Location where activity is to be held: _____

Instructor's name, address and phone number: _____

Number of PDU's sponsor is seeking: _____

Attach to this form complete information about the proposed activity. Information such as: Activity outline or syllabus of the program, presentation abstract(s), preliminary program, course description(s), and instructor's resume or vita. Please submit this information to:

Missouri Board for Architects, Professional Engineers,
Professional Land Surveyors and Professional Landscape Architects
3605 Missouri Boulevard, Suite 380
Jefferson City MO 65109
573-751-0047, phone
573-751-8046, fax

Upon consideration of the request, the sponsor will receive a letter from the Board with its determination, and, if approved, the number of PDU's allowed. Also upon preapproval, the activity will go on a list maintained by the Board of upcoming educational activities. This list can also be viewed at the Board's web-site, <http://pr.mo.gov/apelsla.asp>.

The sponsor should keep a record of those attending its preapproved programs.

(August 2014)