

FILING DEADLINES

PENCIL-AND-PAPER EXAMINATION:

If you are **a new applicant** applying to take an examination for the first time, the filing deadline established by the Board is as follows:

- *December 1st of each year for the April (or Spring) Exam and June 1st of each year for the October (or Fall) Exam-----NO EXCEPTIONS.*
- *Expect a longer processing time for applications received near the filing deadline.*
- *Applicants who have not acquired a full four years of engineering experience by the exam filing deadline may submit their application; provided they will have a full four years of satisfactory engineering experience prior to the examination date. Applicants passing the examination will be required to submit a supplemental experience form prior to licensure being granted. Applicants failing the examination will be required to submit a supplemental experience form with their request to retake the examination.*

If you have previously been approved for an exam and **are either now rescheduling or applying for reexamination**, the filing deadline established by the Board is as follows:

- *February 1st of each year for the April (or Spring) Exam and August 1st of each year for the October (or Fall) Exam-----NO EXCEPTIONS.*

If you wish to be set for a specific exam, please make sure your application is received in the Board office **prior** to the established filing deadline. If your application is not received in the Board office by the established filing deadline, it will be processed for the subsequent examination. Your attention is directed to **Board Rule 20 CSR 2030-4.010** which sets the filing deadline for applicants for examination and licensure as professional engineers. The rule can be viewed by accessing the following link. <https://www.sos.mo.gov/cmsimages/adrules/csr/current/20csr/20c2030-4.pdf>

COMPUTER BASED EXAMINATION:

Inasmuch as specific disciplines of the examination have been transitioned to a computer based examination, if you meet the requirements for examination, go directly to <https://ncees.org/> to register for the examination. **DO NOT** submit an application to the Board office for approval at this time. Upon passing the computer based examination, you will need to make application with the Board for licensure as a professional engineer. Taking and passing the computer based examination **does not** guarantee that your application for licensure will be approved. Applicants must meet all requirements prior to being considered for licensure. To determine which examinations are offered in a computer based format, go to <https://ncees.org/>.