



Jeremiah W. (Jay) Nixon
Governor
State of Missouri

Jane A. Rackers, Division Director
DIVISION OF PROFESSIONAL REGISTRATION

Department of Insurance
Financial Institutions
and Professional Registration
John M. Huff, Director

ACUPUNCTURIST ADVISORY COMMITTEE
3605 Missouri Boulevard
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Loree V. Kessler, MPA
Executive Director

Email Ballot Notice

**Acupuncturist Advisory Committee
Division of Professional Registration
3605 Missouri Boulevard - Jefferson City, Missouri 65109
December 24, 2014**

Notification of special needs as addressed by the Americans with Disabilities Act should be forwarded to the Missouri State Board of Chiropractic Examiners, P.O. Box 672, 3605 Missouri Boulevard, Jefferson City, Missouri 65102 or by calling (573) 751-0018 to ensure available accommodations. The text telephone for the Deaf or Hard of Hearing is 800/735-2966 or 800/735-2466 for Voice Relay Missouri.

Except to the extent disclosure is otherwise required by law, the Missouri State Board of Chiropractic Examiners is authorized to close meetings, records and votes, to the extent they relate to the following: Chapter 610.021 subsections (1), (3), (5), (7), (13), (14), and Chapter 324.001.8 and 324.001.0 RSMo.

The Board may convene in closed session at any time during the meeting. If the meeting is closed, the appropriate section will be announced to the public, with the motion and vote recorded in open session minutes.

Please see attached agenda for this meeting.

Attachment



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OPEN AGENDA

**Acupuncturist Advisory Committee
Division of Professional Registration
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December 24, 2014**

On this date, an open email ballot was sent to the members of the Missouri Acupuncturist Advisory Committee regarding the reduction of the renewal fee for licensed acupuncturists.



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Executive Director

Memo

To: Acupuncturist Advisory Committee

From: Loree Kessler *Loree Kessler*

CC: File

Date: December 24, 2014

RE: Renewal Fee

With half of the fiscal cycle completed and the renewal cycle for acupuncturist in 2015, I met with the division to discuss five-year projections for the Acupuncture Advisory Committee.

Each fiscal year, five-year revenue projections are submitted to the division by all boards comprising the division. These projections review past fiscal years regarding income to estimate future revenues when compared to expenditures and the impact upon fees. These reports are also used to track estimated and actual income and expenditures.

There are 132 licensed acupuncturists subject to renewal for the upcoming April-June, 2015 renewal cycle, The advisory committee's annual appropriation is approximately \$14,800 for expense & equipment, personnel costs, and all transfers. The fund is subject to a biennium sweep when the fund balance exceeds three times the appropriation or approximately \$44,400. Furthermore, in the last three years the advisory committee has not spent a total of \$14,400 of its appropriation. The limited spending coupled with stable revenue has resulted in a potential fund sweep, unless the balance is reduced.

In working with division administration it was determined that reducing the renewal fee from \$200 to \$125 provided adequate revenue to pay expenditures while maintaining a stable fund balance and avoiding a sweep. Without a reduction, the acupuncture fund would be subject to a sweep of nearly \$6,000 this fiscal year and over \$15,000 in fiscal year 2017. Attached is the regulatory language (both emergency and permanent rule) to be reviewed. Please fax, email or call the board office with your recommendation.

____ Approve renewal fee reduction
____ Do not approve renewal fee reduction

Signature & Date