



Bob Holden  
Governor

**Division of Professional Registration**  
Marilyn Taylor Williams, Director

Kelvin L. Simmons  
Director

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MISSOURI ACUPUNCTURE ADVISORY COMMITTEE  
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Loree V. Kessler, MPA  
Executive Director

**Conference Call**  
**Missouri Acupuncture Advisory Committee**  
**September 24, 2004 – 8:00 a.m.**  
**573/751-9630**  
**Division of Professional Registration**  
**3605 Missouri Boulevard - Jefferson City, Missouri**

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Except to the extent disclosure is otherwise required by law, the Missouri Acupuncture Advisory Committee is authorized to close meetings, records and votes, to the extent they relate to the following: Sections 610.021(1), (3), (5), (7), (13) and (14), RSMo, and Section 620.010.14(7) RSMo.

The Committee may go into closed session at any time during the meeting. If the meeting is closed the appropriate section will be announced to the public with the motion and vote recorded in open session minutes.

Please see attached tentative agenda for this meeting.

Attachment

**Tentative Open Agenda**  
**Missouri Acupuncturist Advisory Committee**  
**September 24, 2004 - 8:00 a.m.**  
**573/751-9630**  
**Division of Professional Registration**  
**3605 Missouri Boulevard - Jefferson City, Missouri**

Call to Order

Jane Van Sant

Roll Call

Approval of Agenda

Approval of Minutes  
August 6, 2004 Conference Call

Revisions to Code of State Regulations – Requirement of License Number

English Language Requirements & TOEFL

NCCAOM

- New Exam Result State Report

Meeting Schedule

Motion to Close

Pursuant to section 620.010 subsection (14), paragraph (7) RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings.

Adjournment



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## OPEN MINUTES

**Missouri Acupuncturist Advisory Committee**  
**September 24, 2004 – 8:30 a.m. Conference Call**  
**573/751-9630**  
**Division of Professional Registration**  
**3605 Missouri Boulevard - Jefferson City, Missouri**

The Missouri Acupuncturist Advisory Committee was called to order by Jane Van Sant Chairperson, at 8:07 a.m., at the Division of Professional Registration, 3605 Missouri Boulevard, Jefferson City, Missouri. Afua Bromley, Vice Chairperson facilitated roll call.

### **Committee Members Present**

Jane Van Sant, Chairperson and Public Member (Due to a schedule conflict Ms. Van Sant had to exit the call at 8:13 a.m. and at that time Ms. Bromley chaired the meeting.)  
Afua Bromley, Vice-Chairperson  
Mary Holyoke, D. C.  
Kathleen Coleton  
Greg Boyle

### **Staff Present**

Loree Kessler, Executive Director  
Jeanette Stuenkel, Executive I  
Daryl Hylton, Assistant Attorney General

Ms. Van Sant stated she would be voting in open and closed session.

A motion was made by Ms. Bromley and seconded by Dr. Holyoke to approve the open session agenda. Motion carried unanimously.

A motion was made by Ms. Bromley and seconded by Mr. Boyle to approve the August 6, 2004 open session conference call minutes. Motion carried unanimously.

### **Amendments to Code of State Regulations**

A motion was made by Ms. Coleton and seconded by Ms. Bromley to proceed with filing the recommended language amending 4 CSR 15-1.020 regarding the use of credentials with the

acupuncture license and 4 CSR 15-3.010(F) 3 removing the requirement of the license number on patient records. Motion carried unanimously.

A motion was made by Dr. Holyoke and seconded by Ms. Coleton to amend the regulations to require a person passing the NCCAOM or similar state examination in a foreign language to take and pass TOEFL. Motion carried unanimously.

### **Meeting Schedule**

The advisory committee scheduled a conference call meeting for November 5, 2004 at 8:00 a.m.

At 8:25 a.m., a motion was made by Mr. Boyle and seconded by Dr. Holyoke to convene in closed session pursuant to section 610.021 subsection 14 paragraph 7 RSMo for the purpose of discussing investigative reports and/or complaints and/or audits and/or other information pertaining to the licensee or applicant, section 610.021 subsection (1) RSMo for the purpose of discussing general legal actions, causes of action or litigation, and any confidential or privileged communication between this agency and its attorney and for the purpose of reviewing and approving closed meeting minutes of one or more previous meetings under the subsections of 610.021 which authorized this agency to go into closed session during those meetings. Advisory committee members voting aye; Ms. Bromley, Ms. Coleton, Dr. Holyoke, and Mr. Boyle. Motion carried unanimously.

At 8:50 a.m. a motion was made by Ms. Coleton and seconded by Dr. Holyoke to convene in open session and adjourn the conference call meeting. Advisory committee members voting aye; Ms. Bromley, Ms. Coleton, Dr. Holyoke, and Mr. Boyle. Motion carried unanimously.



Executive Director

Approved by Advisory Committee on November 5, 2004